Viewing PDFs in Microsoft Internet Explorer

Please note that this information is subject to change without notice and does not imply a statement of support for any particular browser, reader, or version. Your browser's help or documentation may be more current, and it is always wise to use the latest versions recommended by your institution and students.

1. Click the Tools menu and select Internet Options.
2. Click the Programs Tab and then click the Manage add-ons button.
3. In the Show box, select All add-ons or Add-ons that have been used by Internet Explorer.
4. Scroll through the list until you find Adobe PDF Reader.
5. Make sure the status is Enabled.
6. If Adobe PDF Reader is not visible, you will need to download the latest version of Adobe Reader.
7. When opening the 1099-T document, you may be prompted with the Protected View confirmation.
8. Select the Options button and click Trust this host always.
9. If the 1099-T statement still displays blank, save the file to the hard drive and open it using Adobe Reader.