How do I set up the Installment Plan?

AUTHORIZED USERS WILL LOG INTO THIS WEBSITE: https://secure.touchnet.com/C21261_tsa/web/login.jsp

• Using your Purdue career account user name and password, login to myPurdue at https://mypurdue.purdue.edu.

• Click on the Bills & Payments tab.
• Click on the **View My Balance** tab.

![Purdue myPurdue student account](image)

• The TouchNet payment portal will open.

• Click on the “Payment Plans” tab.

![Purdue TouchNet payment portal](image)
• Click “Enroll Now”

• Use the dropdown box to select the Term
• Click “Continue.” The terms of the installment plan agreement will show.

Plan Enrollment

Select Payment Plan  Schedule Payment Plan  Payment Plan Agreement

View Payment Plans for Term:  Spring 2014  Select

Spring 2014
Installment Plan: Provide four installments over the course of the term, including all fees and contracted residence hall charges. Interest Rate is 8.00% Late Fee is 17.50 per late installment. Minimum of $200 to enroll. Down payment due by 01/13/2014 1st Due Date 02/10/14 2nd Due Date 3/10/14 3rd Due Date 4/7/14

Spring 2014 Details
Term(s):
Previous balance term(s):

Enrollment deadline:  1/13/14
Scheduled payments:  Optional
Setup fee:  $0.00
Annual interest rate:  8.00%
Minimum down payment:  25.00%
Number of payments:  3
Payment frequency:  Fixed Dates
Late payment fee:  $17.50

• Click “Display Payment Schedule”

Plan Enrollment

Select Payment Plan  Schedule Payment Plan  Payment Plan Agreement

Please note that all amounts listed below include the most recent activity on your account, and may not necessarily match your latest billing statement. For more information about recent charges and/or credits, please view your activity since last statement. Please review your payment schedule carefully before completing your enrollment.

Eligible Charges and Credits

<table>
<thead>
<tr>
<th>Description</th>
<th>Charges($)</th>
<th>Credits($)</th>
<th>Down Payment($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>4,874.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual interest rate</td>
<td></td>
<td>8.00%</td>
<td></td>
</tr>
<tr>
<td>Down payment</td>
<td></td>
<td></td>
<td>1218.50</td>
</tr>
</tbody>
</table>

Display Payment Schedule  Previous Step  Cancel
• Select whether you want payments to be automatically paid on your behalf on the due date or not, then click ‘Continue’

Here is the payment schedule – due dates – amounts due

• Select Payment method for making the down payment amount due to set up the Installment Plan. **Note: if you setup Automatic Payments on previous screen, you cannot schedule payments using a Credit Card, they must be payments from a Checking or Savings Account.

Plan Enrollment

Select Payment Plan  Schedule Payment Plan  Select Payment Method  Payment Plan Agreement

It will be used only for your down payment and plan fees, if any. After enrollment, you will be responsible for making each plan payment on or before the due date.

Select Payment Method

Payment Method

Select Payment Method

New Electronic Check (checking/savings)

Credit Card via PayPath *

* credit card payments are handled through PayPath®, a tuition payment service.

Electronic Check - Electronic payments require a bank routing number and account number. Payments can be made from a personal checking or savings account. You cannot use corporate checks, i.e. credit cards, home equity, traveler’s checks, etc.
• Fill in Payment information, then click ‘Continue’
  – If using a Checking or Savings Account, you can designate to save the payment option, as well as set this account as a refund option on this screen.
Plan Enrollment

By agreeing and continuing, you will also be submitting a payment today of $1,218.50 as a part of your enrollment.

Select Payment Plan | Schedule Payment Plan | Select Payment Method | Payment Plan Agreement | Payment Agreement

Please read the following agreement carefully before you continue.

1. Pursue Pete hereby agree and promise to pay the balance deferred as stated in this agreement in 3 installment payments on or before the due dates specified for each installment. I further understand that by accepting the installment plan I am accepting an extension of credit by Purdue University. I understand that INSTALLMENT AMOUNTS MAY CHANGE over time to account for any new charges, payments, or financial aid adjustments, and further understand that I may remain obligated to make payment regardless of enrollment status at Purdue University or utilization of grants or scholarships represented herein. I agree to pay interest charges of 8.00% (ANNUAL INTEREST RATE) until the balance owed is paid in full. I understand that a $17.50 late fee will be assessed for each installment payment that is not received within ten (10) days of the due date. I also understand that failure to meet the terms of this agreement may result in (1) declare the full balance, interest and late fees immediately due and payable, (2) refuse subsequent registration for any classes and/or drop current classes (3) deny future enrollment in any payment plan, and (4) withhold grades, diplomas, or transcripts from being released until payment of all amounts owing under this agreement. I agree that Purdue University shall be entitled to attorney fees, legal expenses, and other collection costs if I fail to timely make payment.

Payments shall be due as set forth below:

1st installment in the amount of $1,233.42 due on 2/10/14.
2nd installment in the amount of $1,233.43 due on 3/10/14.
3rd installment in the amount of $1,233.44 due on 4/7/14.

This agreement is dated Wednesday, November 13, 2013.

For fraud detection purposes, your internet address has been logged:
128.210.194.78 at 11/13/13 1:38:12 PM CST

ANY FALSE INFORMATION ENTERED HEREIN CONSTITUTES AS FRAUD AND SUBJECTS THE PARTY ENTERING SAME TO FELONY PROSECUTION UNDER BOTH FEDERAL AND STATE LAWS OF THE UNITED STATES. VIOLATORS WILL BE PROSECUTED TO THE FULLEST EXTENT OF THE LAW.

FEDERAL TRUTH-IN-LENDING DISCLOSURE STATEMENT

Creditor: Purdue University

<table>
<thead>
<tr>
<th>Annual Percentage Rate</th>
<th>Finance Charge</th>
<th>Amount Financed</th>
<th>Total of Payments</th>
<th>Total Sale Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.00%</td>
<td>$44.80</td>
<td>$3,665.50</td>
<td>$3,780.30</td>
<td>$1,218.50</td>
</tr>
</tbody>
</table>

PAYMENT: Your payment schedule will be:
1st installment in the amount of $1,233.43 due on 2/10/14.
2nd installment in the amount of $1,233.43 due on 3/10/14.
3rd installment in the amount of $1,233.44 due on 4/7/14.

ITEMIZATION: You have the right to receive at this time an itemization of the Amount Financed. Select View Worksheet below for a printable version of this itemization. All proceeds will be applied to your account to pay Eligible Changes you owe Purdue University.

LATE CHARGE: If payment is more than ten (10) days late, you will be charged $17.50.
PREPAYMENT: If you pay your plan off early, you will not have to pay a penalty. You will be credited part of the Annual Percentage Rate.

See your contract documents for additional information about nonpayment, default, any required repayment in full before the scheduled date and prepayment refund and penalties.

To revoke this authorization agreement you must contact epayquestions@purdue.edu.

Print and retain a copy of this Agreement and this disclosure. The undersigned acknowledge receipt of a complete copy of this disclosure.

Please check the box below to agree to the terms and continue.

I Agree

Continue | View Worksheet | Print Agreement | Previous Step | Cancel
You can ‘View Worksheet,’ ‘Print Agreement’
Next, click ‘I Agree’ and ‘Continue’

Agree to the terms for making an electronic payment by clicking ‘I agree to the above terms and conditions’ ‘Print Agreement’ and ‘Continue’

Log Out of TouchNet

When you are finished conducting business in TouchNet, click on the Log Out link in the upper right hand corner of the screen.