

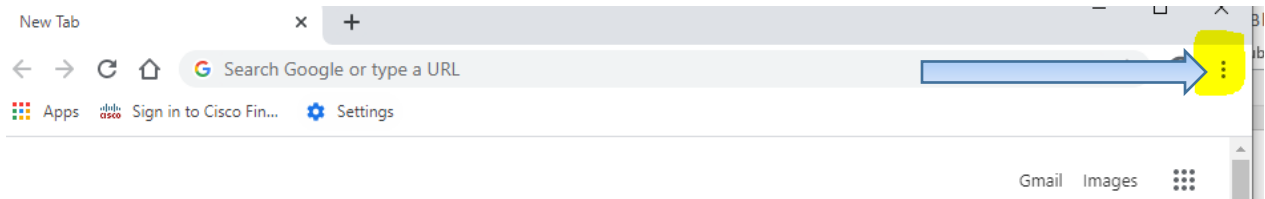
Using Chrome with Touchnet

How to enable Chrome to view and print statements (1098-T & eBill)

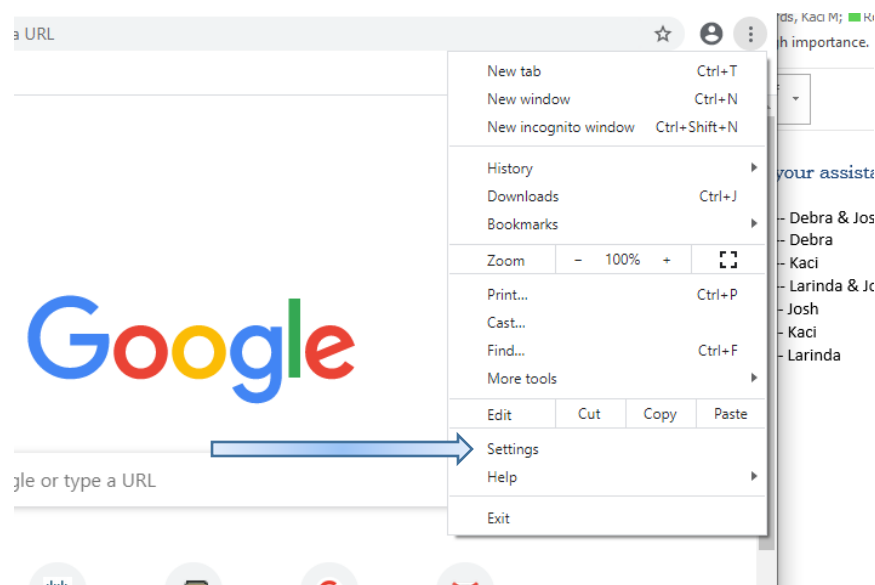
Note- first check to be sure you have done the following:

1. Downloaded Adobe Acrobat Reader 8.x or higher
2. Checked to be sure your pop up blockers are disabled

- Open up Chrome and click on the following highlighted section

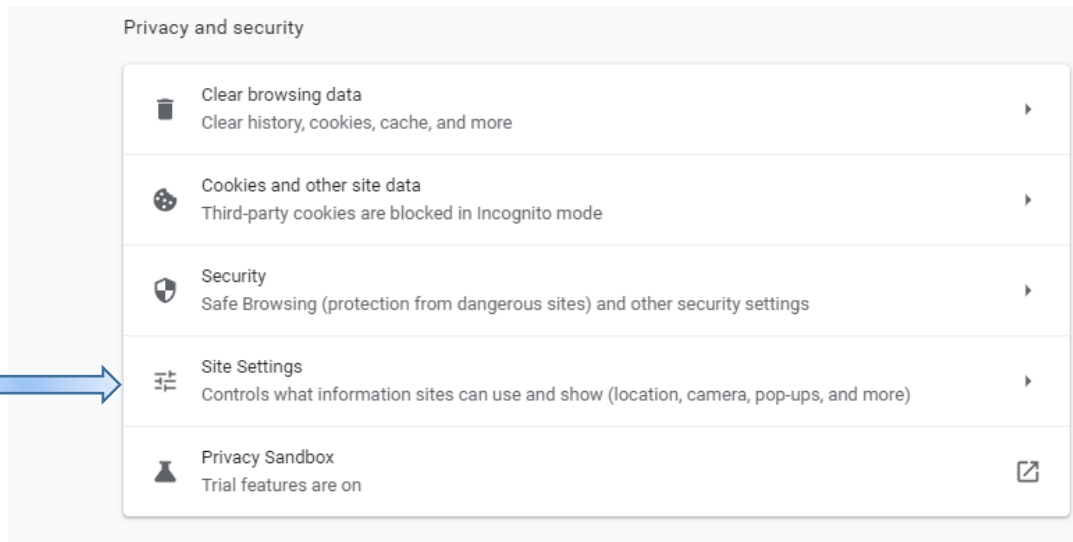


- Click on "settings"

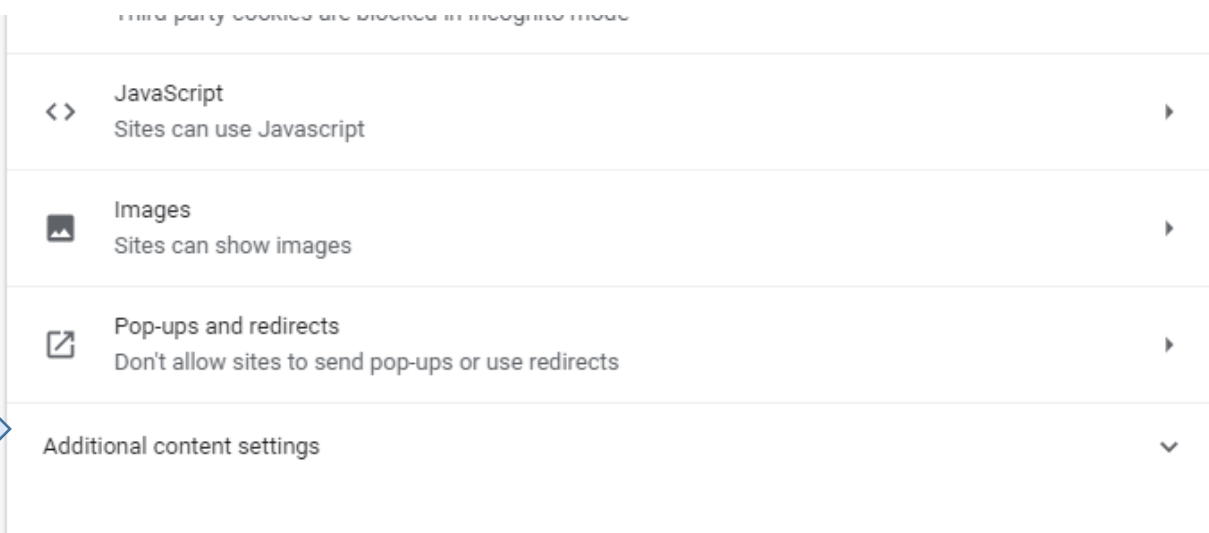


- Then "Site Settings"

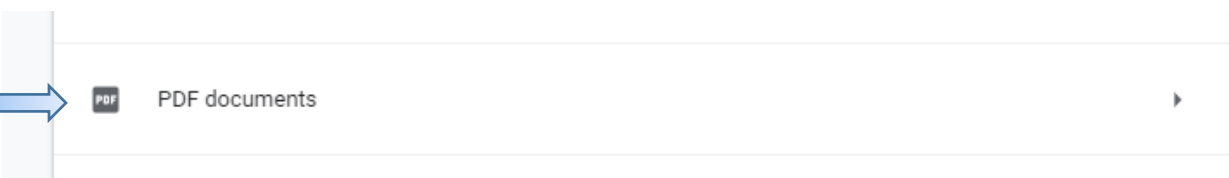
Using Chrome with Touchnet



- Additional Content Settings

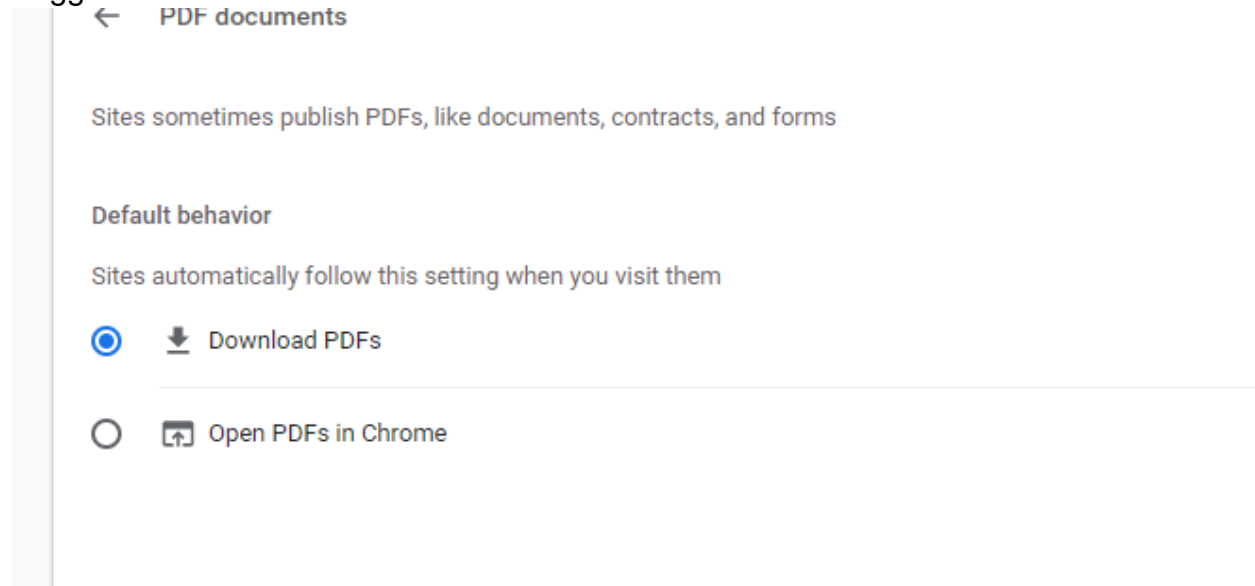


Click PDF Documents



Using Chrome with Touchnet

Toggle Download PDF's and then close browser



Once these steps are completed, you should be able to open up your e-statements and 1098-T statements in Chrome.

To view your Bill or 1098-T

- Using your Purdue career account user name and boiler key, login to myPurdue at:

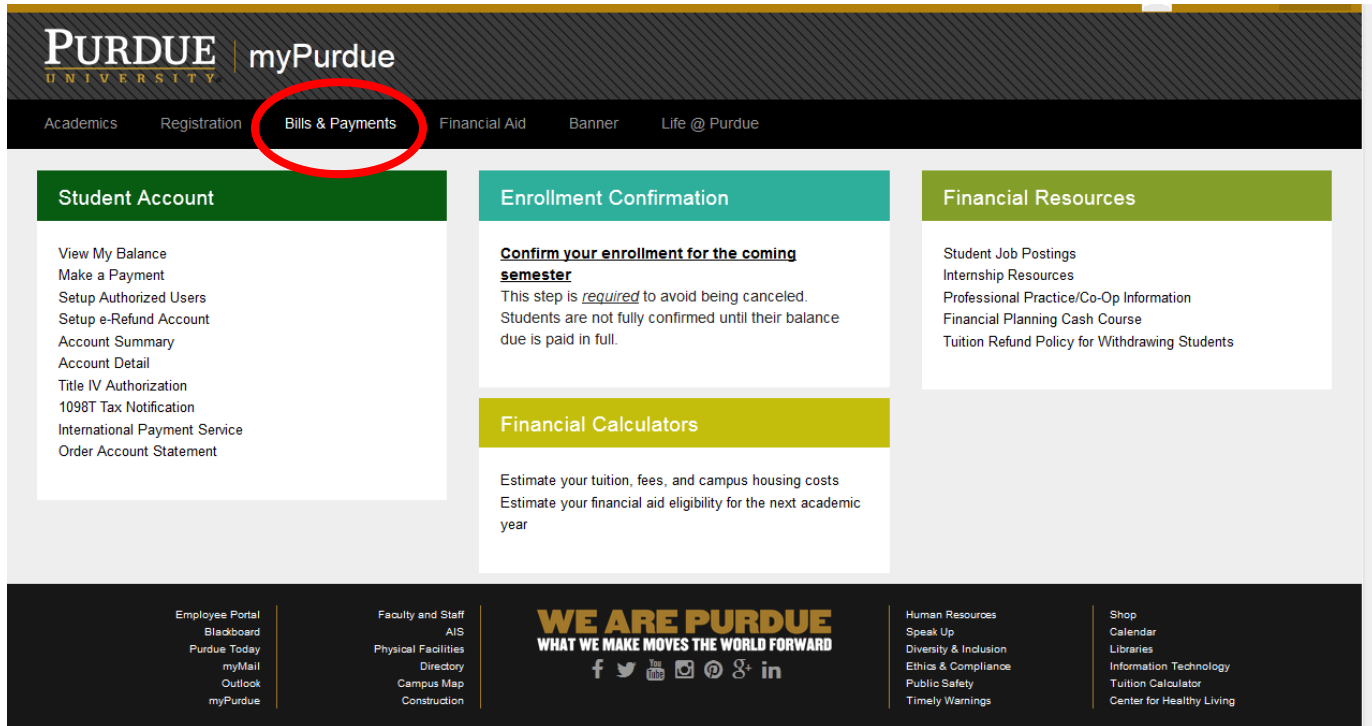
<https://mypurdue.purdue.edu>

***Note: AUTHORIZED USERS WILL LOG INTO THIS WEBSITE:**

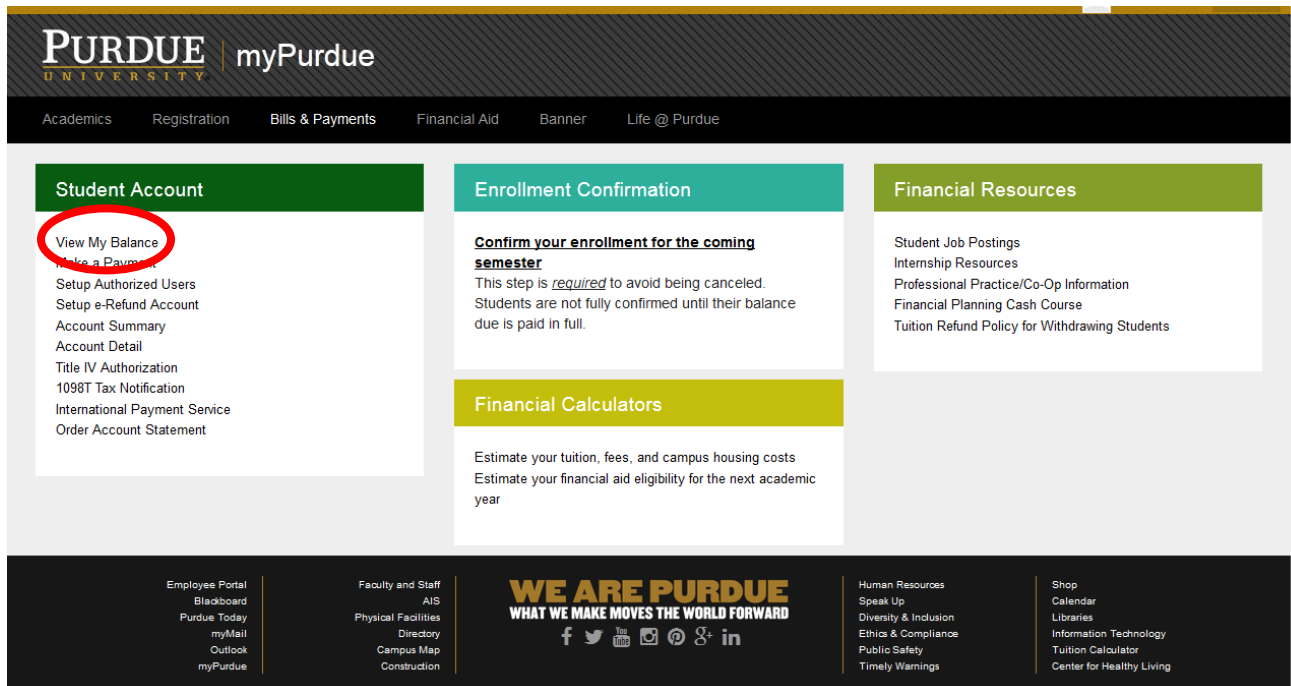
https://secure.touchnet.com/C21261_tsa/web/login.jsp

- Click on the Bills & Payments tab

Using Chrome with Touchnet



- Click on “view my balance”





**This will automatically log you into Touchnet*

- On the home page, you will see “statements” in the middle of the page. You can select “view statements” next to either the 1098-T or the eBills.

Using Chrome with Touchnet

Statements

Your latest eBill Statement
(1/3/19) Spring 2019 Due January 7th : \$0.00  [View Statements](#)

Your latest 1098-T Tax statement
2019 1098-T Statement  [View Statements](#)

- You then click on view next to the statement you are trying to view

[Billing Statements](#) [1098-T Tax Statements](#)

1098-T Tax Statement 

Tax Year	Action
2019	View
2018	View
2017	View


Statements

[Billing Statements](#) [1098-T Tax Statements](#)

Viewing PDFs requires [Adobe Acrobat Reader 8.x](#) or higher.

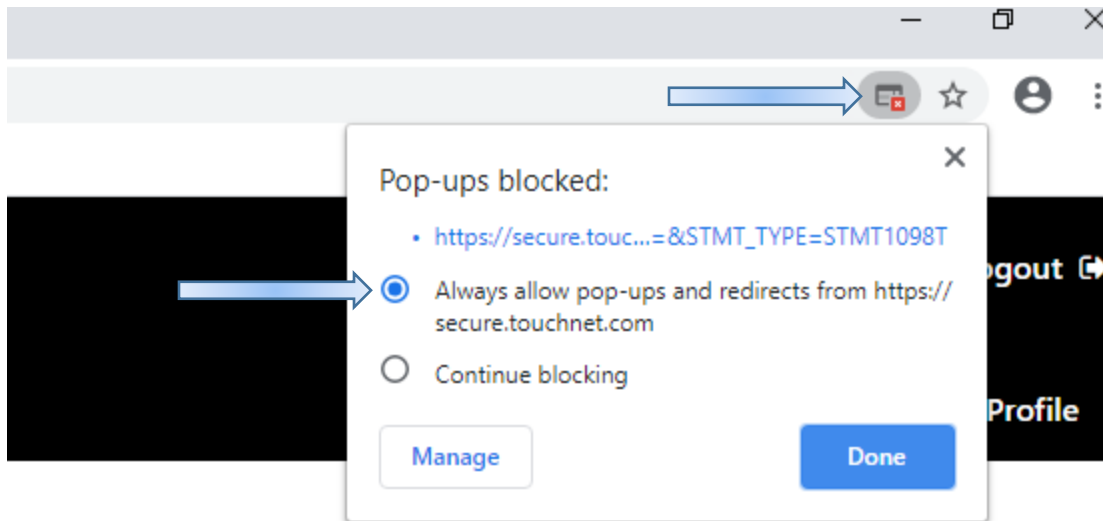
Show entries Search:

Statement Date	Statement Description	Due Date	Amount	Action
1/3/19	Spring 2019 Due January 7th		████████	View
12/17/18	Spring 2018 Due January 7th	1/7/19	████████	View

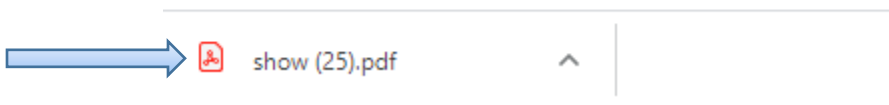


NOTE: if you have a pop up blocker on you will see a bank window appear and a box with a red x will appear on by your address bar. Click on this box and select "Always allow" and then done.

Using Chrome with Touchnet



- Once the pop up blocker is disabled (if you had one), the statement appears at the bottom of that blank tab that opened



- Once you click on this, your statement should open up in Adobe Acrobat Reader.