



## What is eDeposit in TouchNet?

Students may use eDeposit to make deposit payments and prepayments for tuition.

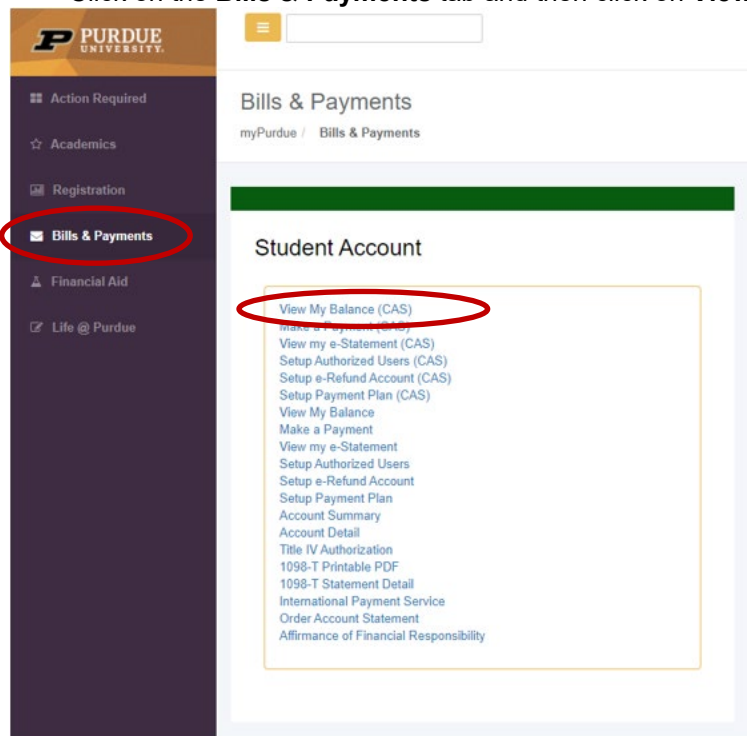
## How do I use eDeposit in TouchNet?

AUTHORIZED USERS WILL LOG INTO THIS WEBSITE: [https://secure.touchnet.com/C21261\\_tsa/web/login.jsp](https://secure.touchnet.com/C21261_tsa/web/login.jsp)

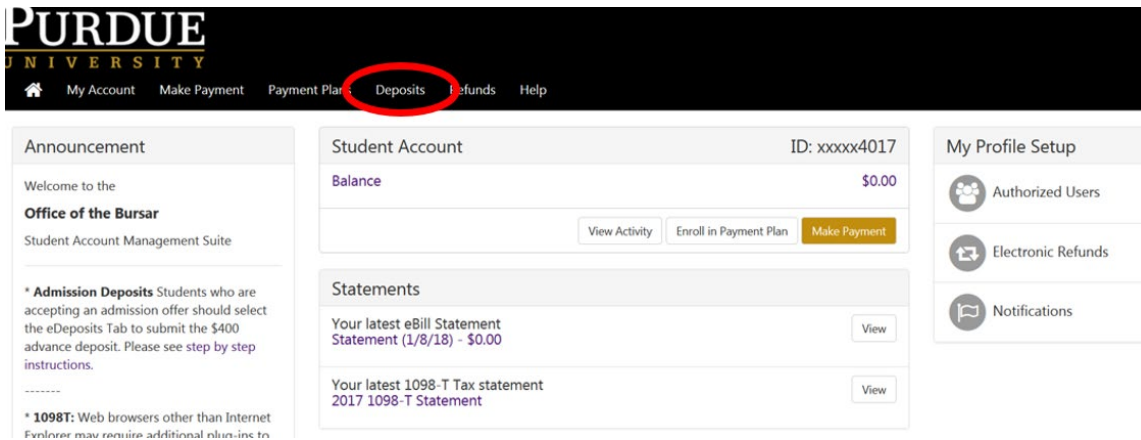
- Using your Purdue career account user name and BoilerKey, login to **myPurdue** at <https://mypurdue.purdue.edu>.



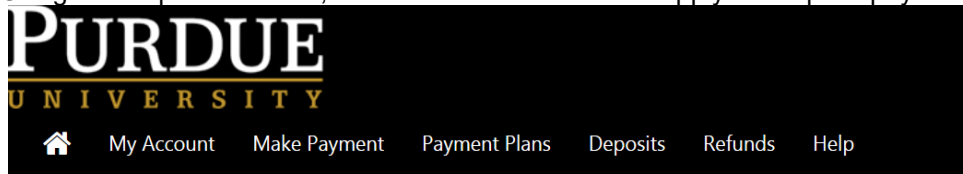
- Click on the **Bills & Payments** tab and then click on **View My Balance** link.




- The TouchNet payment portal will open.
- Click **Deposits** on the toolbar.




- Using the drop-down menu, select the term for which to apply the deposit payment. Click Select.



## Deposit Payment



Amount



Payment

Select a term then deposit payment account you would like to make a payment toward

Select a term

▼
Select

Select Term  
 Fall 2018  
 Summer 2018  
 Spring 2018  
 Fall 2017

- Select a deposit account for making a payment using the drop-down menu. Click Select.

Select a deposit

▼
Select

Select Deposit Payment  
 Fall Undergrad Adv Fee Deposit  
 Krannert Exec Masters  
 Krannert Graduate Adm Deposit  
 Study Abroad Deposit  
 Vet Med Non Res Adm Dpst  
 Vet Med Res Adm Deposit

- The deposit payment you specified is displayed at the bottom of the screen. If you intend to make a deposit, click Continue.

## Deposit Payment

Select a term then deposit payment account you would like to make a payment toward

Select a term:        Select a deposit:

Fall Undergrad Adv Fee Deposit	
Deposit name	Fall Undergrad Adv Fee Deposit
Deposit description	Fall Ugrad Adv Fee Dep
Term	Fall 2018
Maximum payment amount	\$400.00
Payment amount	\$400.00

## Payment Methods

- Next, select a **payment method** and click Select. **Note:** The following will show you how to make a deposit payment using each of the three payment methods.
  - ❖ **Electronic checks** are used to make payments from a personal checking or savings account. Information about your preferred bank account is entered and **saved** so that it may be used for future payments without reentering the account information.
  - ❖ **New Electronic checks** are used to make payments from a personal checking or savings account. Information about your bank account is entered but it is **not saved**. To use the bank account for a future payment, the account information must be reentered.
  - ❖ **Credit cards** payments may be used for single transactions. Your account information is **not saved**. To use the credit card for a future payment, your account information must be reentered. **Note:** Credit card payments are handled through PayPath™, a tuition payment service, unless scheduled for a future date.

**Payments via Electronic Check** Select one of your saved payment methods or choose New Electronic Check. Click Select.

My Account   Make Payment   Payment Plans   Deposits   Refunds   Help

## Deposit Payment

**Amount**      \$400.00

**Method**     

Select Method

New Electronic Check (checking/savings)

Credit Card via PayPath

\*Credit card payments are handled through PayPath®, a tuition payment service. A non-refundable service fee will be added to your payment.

**Electronic Check** - Payments can be made from a personal checking or savings account.

- Complete the account information (i.e., checking, routing number, account number, confirm account number, name on account). The refund options section is not required. The option to save is optional. If you check the checkbox to save the payment method and name it. Your payment method will be saved and may be used again for a future payment. If you choose not to save it, the account information will need to be renamed.

# Deposit Payment

Amount: \$400.00  
Method: New Electronic Check (checking/savings) Select

**Account Information**  
\* Indicates required fields

You can use any personal checking or savings account. Do not enter other accounts, such as corporate account numbers, credit cards, home equity, or traveler's checks. Do not enter debit card numbers. Instead, enter the complete routing number and bank account number as found on a personal check.

\*Account type: Select account type  
\*Routing number: (Example)  
\*Bank account number:  
\*Confirm account number:

**Refund Options**  
Only one account can be designated to receive refunds.  
 Check here if you would like refunds to be deposited into this account.

**Option to Save**  
 Save this payment method for future use  
Save payment method as: (example My Checking)

Back Cancel Continue

\*Credit card payments are handled through PayPath®, a tuition payment service. A non-refundable service fee will be added to your payment.

**Electronic Check** - Payments can be made from a personal checking or savings account.

- Your payment receipt will be displayed. If you've provided your e-mail address, you will receive a confirmation e-mail.

My Account Payments Payment Plans eBills **eDeposits** eRefunds

### Deposit Payment

Thank you for your payment. We will send you a confirmation e-mail with payment details. For a record of all your payments, please see the Payment History.

Amount	Payment Method	Confirmation	Receipt
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**Payment Receipt**

Your payment in the amount of \$200.00 was successful. Please print this page for your records.

Confirmation number:	1215
Payment date:	Monday, January 30, 2012
Amount paid:	\$200.00
Student name:	Imogene A. Student
Paid to:	Purdue University
Account number:	xxxxx3321
Name on account:	Imogene
Account type:	Checking

- Next, go to [Log Out of TouchNet](#).

## Payments via Credit Card with PayPath

- Select Credit Card via PayPath™.

The screenshot shows the 'Deposit Payment' interface. At the top, there is a navigation bar with 'My Account', 'Payments', 'Payment Plans', 'eBills', 'eDeposits', and 'eRefunds'. Below this is a header for 'Deposit Payment'. A progress bar at the top of the main content area has four steps: 'Amount', 'Payment Method', 'Confirmation', and 'Receipt'. The 'Payment Method' step is currently active. The 'Select Payment Method' section displays a 'Payment amount: \$200.00' and a 'Payment method:' dropdown menu. The dropdown menu is open, showing options: 'Select Payment Method', 'Select Payment Method', 'Mom', 'Primary Checking', 'New Electronic Check (checking/savings)', and 'Credit Card via PayPath \*'. The 'Credit Card via PayPath \*' option is highlighted. Below the dropdown, there is a note: '\*Credit card payments are handled through PayPath™, a tuition payment service, unless scheduled for a future date.' At the bottom of the section, there is a paragraph about 'Electronic Check'.

- Note the payment amount. Select the payment method from the drop-down menu, and click Select.

This screenshot shows the same 'Deposit Payment' interface as the previous one, but with the 'Payment method:' dropdown menu now set to 'Credit Card via PayPath \*'. Below the dropdown menu, there are three buttons: 'Select', 'Previous Step', and 'Cancel'. The 'Select' button is highlighted in green. The note about 'Credit card payments' and the 'Electronic Check' paragraph are still visible at the bottom of the section.

- Review the details of your transaction. Click Continue to PayPath™ to make deposit.


My Account   Payments   Payment Plans   eBills   **eDeposits**   eRefunds

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**Deposit Payment**

Amount	Payment Method	Confirmation	Receipt
<p><b>Review Details</b></p> <p>Please review the transaction details. Clicking Continue will open a new window, where you will complete your transaction.</p> <p>Payment amount: \$200.00</p> <p>Payment type: Credit Card through PayPath™, a tuition payment service.</p> <p> <input type="button" value="Continue to PayPath"/> <input type="button" value="Previous Step"/> <input type="button" value="Cancel"/> </p>			

- Credit card payments are handled through PayPath™, a tuition payment service, unless scheduled for a future date. Click Continue.




**PURDUE UNIVERSITY**


**Welcome to the PayPath Payment Service!**

This service allows you to make credit or debit card payments for Purdue University Main Campus student accounts. A non-refundable PayPath service fee of 2.75% (minimum \$3.00) will be added to your payment.



PayPath Payment Service accepts:



**Transaction Details**  
 Student ID: 013181330  
 Term: Summer 2012



- Check your payment amount. Click Continue. **Note:** In addition to your payment amount, PayPath™ requires a service fee for credit card payments that will be added to your payment.





**Payment Amount Information:**

Payment Amount: \$ 200.00

NOTE: In addition to the amount paid to Purdue University Main Campus, a non-refundable PayPath service fee of 2.75% (minimum \$3.00) will be added to your payment. PayPath accepts MasterCard, American Express, Discover, Diners Club, JCB, China Union Pay.

Cancel
Continue



- Complete the following items to make your deposit payment.




**Credit Card Billing Information:**

Name On Card:

\*Billing Address:   
(U.S. only)

City:  State:  Postal Code:

Billing Address is outside the United States

\* E-Mail Address:

\* Confirm E-Mail Address:

\* Phone Number:  (An example: xxx-xxx-xxxx)

\* Indicates optional items

**Card Information:**










Card Type:

Card Account Number:

Card Expiration Date:  /



Card Security Code:  [What is this?](#)

**NOTE: You will have an opportunity to confirm, change, or cancel your transaction on the next page.**

Cancel
Continue




- Review information and change as needed. Click Submit Payment to authorize charges to your credit card.



I hereby authorize charges totaling \$205.50 via my credit card. I understand that a PayPath Payment Service fee of \$5.50 will be charged to my credit card and is not refundable under any circumstances.

School Name:	Purdue University Main Campus
Student Number:	xxxx1330
Payer Name:	Imogene Student
Billing Address:	111 Main Street
Billing City:	West Lafayette
Billing State:	IN
Billing Postal Code:	47906
E-Mail Address:	student@purdue.edu
Phone Number:	555-555-5555
Payment to Purdue University Main Campus:	\$ 200.00
PayPath Service Fee:	\$ 5.50 ( 2.75%, minimum \$3.00 )
Total Payment Amount:	\$ 205.50
Card Number:	xxxxxxxxxxxx5454
Card Expiration Date:	0113
Browser Internet Address:	128.210.2.107

Cancel
Change Information
Submit Payment



- If your payment is successful, a message will be displayed on the screen. Print the page for your records. Also note that if you provided an email address, a confirmation of payment will be sent to you. Close the payment session using the link at the bottom of the screen.

Thank you for using PayPath!

**Your payment was successful and a credit was posted to your account on the Purdue University Main Campus system.**

**Please print this page as your receipt and click the link at the bottom to close this payment session.**

**Note: If you provided an e-mail address, a confirmation of payment was also sent to that address.**

**Receipt Information:**


School Name:	Purdue University Main Campus
Student ID:	xxxxx1330
Payer Name:	Imogene Student
Card Account Number:	xxxxxxxxxxxx5454
Amount to Purdue University Main Campus:	\$200.00
PayPath Service Fee:	\$5.50 (Non-refundable)
Total Paid:	\$205.50
Date and Time:	01/30/2012 10:15 AM
Reference Number:	20120130000000

**Contact Information:**

If you have any questions, please contact Purdue University Main Campus at:

Contact Phone:  
Contact E-Mail:

Close Window and Return to Purdue University Main Campus





- The PayPath™ window will close. You will return to your TouchNet session. Your receipt of your deposit payment will be displayed.

The screenshot shows a web interface with a navigation bar at the top containing links for "My Account", "Payments", "Payment Plans", "eBills", "eDeposits", and "eRefunds". The "eDeposits" link is highlighted. Below the navigation bar is a section titled "Deposit Payment". Inside this section, there is a yellow box with the text "Thank you for your payment via PayPath." Below this is a table with four columns: "Amount", "Payment Method", "Confirmation", and "Receipt". The "Receipt" column is highlighted in green. Below the table is a section titled "Payment Receipt" with a green box containing the text "Your payment through PayPath in the amount of \$200.00 was successful." Below this is a table with two columns: "Confirmation number:" and "Displayed on the PayPath receipt", "Payment date:" and "Monday, January 30, 2012", "Amount paid:" and "\$200.00", "Student name:" and "Imogene A. Student", and "Paid to:" and "Purdue University".

- Proceed to Log Out of TouchNet.

## Log Out of TouchNet

- When you are finished conducting business in TouchNet, click on the **Log Out** link in the upper right hand corner of the screen.

The screenshot shows the Purdue University logo on the left side of the page. On the right side, there is a navigation bar with links for "Important Information", "Ask for Help", and "Log Out". The "Log Out" link is highlighted with a red box. Below the navigation bar, it says "Logged in as: Imogene A. Student".

- Next, go to [Log Out of TouchNet](#).