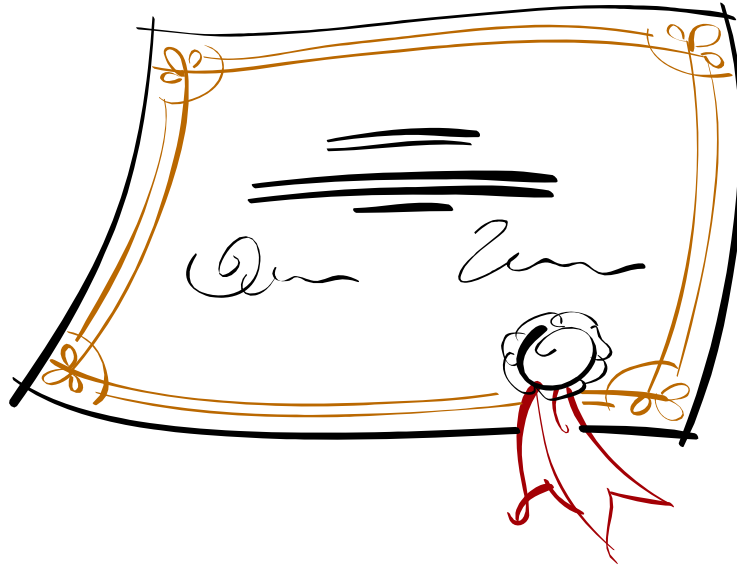


THE ELEANOR O. KAPLAN AWARD FOR EXCEPTIONAL CUSTOMER SERVICE



2009 NOMINATION FORM

Nominee Name and Title: _____
Department: _____

The criteria used to select the recipients are:

- Nominee must have at least three years of service within Business Services and currently hold a position in the Business Manager area on the West Lafayette Campus.
- Nominee must have exhibited exceptional customer service in one or more of the following ways:
 - made significant contributions to improving customer service in either their department, school or organization
 - demonstrated the ability to incorporate outstanding improvements in either their department, school or organization through individual leadership
 - and/or exhibited creative or innovative methods in providing customer service
 - specific examples are vital to a strong nomination

The nomination may be submitted on this form, in a letter, memo or e-mail. Feel free to attach additional pages as necessary.
Please cite specific examples of exceptional customer service.

Nominator's Signature: _____
Title: _____
Department: _____ Phone: _____

**Send Nomination Form and/or letter of recommendation to:
Mandi Gramelspacher/DBM/FREH (E-mail: mandig@purdue.edu)
by FRIDAY, NOVEMBER 13, 2009**