

January 2024 Newsletter

I. Administration Updates

A. FSCL Officer Basics Course

1. Registration is open for the FSCL Officer Basics Spring 2024 Course on Brightspace. Please sign up and complete it by Friday, February 2 at 11:59 PM.
 - a) [Register Here](#)
 - b) The course will appear on Brightspace once you self-enroll with the link above.
2. This course will provide valuable information for you in a variety of content areas. Information has been included to expand your understanding of university resources, policies, and procedures of FSCL and the councils, as well as give you the opportunity to access resources that will help you perform your role more easily.
3. Completion of FSCL Officer Basics is tracked in organization compliance. The end of the course includes a course assessment (we value your feedback) and an honor statement regarding completion. The course has been completed when the course assessment and honor statement have been submitted.

B. Grade Reports

1. Organization Presidents will receive Grade Reports in hard copy form at CPLA on January 5, 2024. Electronic copies will be sent to advisors and presidents the following week via filelocker.
 - a) This email will come via FileLocker to your email address. As a reminder, this information is confidential and should not be shared with anyone who is not FERPA certified. This includes scholarship chairs, vice presidents, etc. Only people that are FERPA certified in your chapter/house and have a legitimate need for the academic information should have access. GET FERPA CERTIFIED: If anyone from chapter leadership would like to become FERPA certified, they can do so by following instructions via this site: <https://www.purdue.edu/registrar/FERPA/certification.html>
 - b) If a member's **grade changes** after the initial grade report is distributed, please notify fscl@purdue.edu of any grade changes by the end of the day on January 23, 2024. These need to be in writing via email. If you have 4 or more issues with the grade report, please schedule a meeting to ensure accuracy. No Changes will be made to the grade report after the deadline.
 - c) The FSCL Fall 2023 Semester Report will be distributed by the end of the first week of February, 2024.

C. Panhellenic Council Chapter Roster Updates Needed by Friday January 5, 2024.

1. If anyone needs to be added to your roster - please have that MEMBER fill out this form <https://boilerlink.purdue.edu/submitter/form/start/24702> on Boilerlink logging in with their own log-in information. Submitting forms through their account is vital as there are agreements they sign off on, which may not be done through others' accounts. You may also use the new QR code below to navigate to this form:



2. If anyone needs to be removed from your roster – The OFFICER responsible for updating your Roster should complete the [FSCL Member Removal Request Form](#) on Boilerlink. One form should be completed for each member you desire to remove from your roster. You may also use the new QR code below to navigate to this form:



D. FSCL Staff Liaisons for Spring 2024

1. You must meet with your organization coach once per semester to be in compliance with the Office of Fraternity, Sorority, & Cooperative Life. Chapter and House Presidents, please use this link to see who your organization coach is to set up time to meet in the Spring Semester: [Spring 2024 Coaching Designations](#)

II. Programming

A. Meet FSCL

1. Tuesday, January 16 is the Meet FSCL event. All organizations must register at this [link](#) by **Thursday, January 11 at 11:59 PM.**
2. There are expectations your organization should be aware of:
 - a) Arrive on time for set up; no later than 5:30 PM;
 - b) Abide by the five (5) person max at each organization table
 - c) Break down the provided table at the conclusion of the event, including disposing of any trash in the surrounding area;

- d) Avoid the use of offensive language and obscene gestures throughout the course of the event;
- e) Prohibit the use of drugs and alcohol; any member found to be under the influence will be asked to leave the event and the organization may be subjected to the respective council's judicial/mediation process;
- f) Do not speak negatively of another organization to potential new members; dirty rushing/recruiting/intake will not be allowed.

III. Health & Safety

A. Spring 2024 Fire Inspections (Housed Organizations Only) - West Lafayette Fire Deputy Chief, Tony Schutter, will send the spring fire inspection schedule to FSCL house leaders. House Directors, Chapter/House Presidents, and House Corporation leaders will receive an email with the schedule, if you have not received one already. Deputy Chief Schutter can be reached at: tschutter@westlafayette.in.gov if you have any questions.

B. Health & Safety Initiative Week

1. Programming for HSI Week begins on Sunday, January 21 and will run until Thursday, January 25. Please contact your council executive officer for attendance expectations:
 - a) Sunday, Jan. 21 in LILY 1105 - Building a Community of Care within your Council/Chapter with Chad Warrick (*this program is intended for presidents, risk managers, social chairs, and accountability officers*)
 - (1) Panhellenic at 12 PM
 - (2) Cooperatives at 1:20 PM
 - (3) NPHC at 2:40 PM
 - (4) IFC at 4 PM
 - (5) MGC at 5:20 PM
 - b) Monday, Jan. 22 in STEW 214 & 218
 - c) Tuesday, Jan. 23
 - d) Wednesday, Jan. 24
 - e) Thursday, Jan. 25

C. Educational Programs

1. Chapters and Cooperatives, if anyone is planning ahead for educational programming related to health and safety, leadership development, etc. please reach out to Abby Howard, Associate Director of FSCL, at howardal@purdue.edu for recommendations and support.

D. Hazing Prevention and Intervention Strategies

1. If you see something, say something: Contact your headquarters or organization advisor; tell a parent, friend, professor, advisor, etc.; call or text 911
 - a) Fill out an incident report: <https://www.purdue.edu/fscl/>
 - b) Share this information with your members/new members.
2. Complete a Student of Concern Report: https://cm.maxient.com/reportingform.php?PurdueUniv&layout_id=12

IV. New Member and Membership Intake Processes

A. Training

1. If your organization is participating in Continuous Open Bidding, Membership Intake, or Recruitment for the Spring 2024 semester your new member educator/intake coordinator must attend a training on January 17 at 6 PM in Krach 230 OR January 18 at 6 PM in Krach 230

B. Plan Submissions

1. All New Member Guidelines & Program submissions will be due January 26 by 11:59 PM on [BoilerLink](#) for groups holding new member education programs during Spring 2024.
 - a) Processes must not begin until your plan has been submitted and approved.
 - b) Please direct any questions to Abby Howard, Associate Director of FSCL, at howadal@purdue.edu.

V. What is Happening on Campus?

A. Student Activities and Organizations (SAO) Re-registration

1. All Student Organizations are required to re-register their organization once per year or whenever there is a new president, treasurer, or advisor. Please make sure you re-register as soon as possible so you are able to continue to utilize campus resources. Any questions you may have can be asked to sao@purdue.edu.

VI. Save the Date

A. IFC & PHA Joint Risk Roundtable

1. Wednesday, Jan. 10 at 7 PM

B. Meet FSCL

1. Tuesday, Jan. 16, 2024 from 6-8:30 PM in the PMU Ballrooms

C. New Member Educator Training

1. Wednesday, Jan. 17 from 6-7 PM in KRCH 230; Thursday, Jan. 18 from 6-7 PM in KRCH 230

D. Health & Safety Initiatives - Jan. 21 - 25

1. Sunday, Jan. 21 in LILY 1105
 - a) Panhellenic Association at 12 PM
 - b) Cooperative Council at 1:20 PM
 - c) National Pan-Hellenic Council at 2:40 PM
 - d) Interfraternity Council at 4 PM
 - e) Multicultural Greek Council at 5:20 PM
2. Monday, Jan. 22 - Thursday, Jan. 25 in STEW 214 & 218

E. FSCL Advisor and Volunteer Meeting

1. Saturday, Feb. 10, 2024 from 9:30-12:30 PM in Krach Leadership Center

F. New Member Orientation for IFC & PHA

1. Sunday, Feb. 18 from 5-7 PM in WTHR 200 (subject to change)

G. Health & Safety Forum

1. Monday, March 25 from 6:30-8 PM in Fowler Hall

H. PCC New Member Educator Training

1. Monday, April 1 from 6-7 PM in KRCH 260

I. FSCLi

1. Sunday, May 5 - Thursday, May 9th.

VII. Action Items

- Officer Transitions** - please update your new President's contact information, ASAP, by emailing fscl@purdue.edu
- Student Organization Registration Process** must be renewed upon the election of new chapter/house officers: <https://www.purdue.edu/sao/organizationofficers/index.html>. This is happening now for most FSCL organizations.
 - If you DO NOT have an active **Faculty/Staff Advisor** - you should begin looking for that person now so that your registration process is not delayed. https://www.purdue.edu/sao/Advisors/Expectations_of_Advisors.html

- FSL Awards Nominations are currently being accepted.** Please take the time to nominate your members and/or programs for recognition. All awards applications are located on the council's BoilerLink page but are also included below.

IFC Awards - All IFC Awards closed on December 31, 2023

MGC Awards - Extended to Friday, January 12th:

- A. Community Engagement Award: <https://boilerlink.purdue.edu/submitter/form/start/614728>
- B. New Member of the Year Award: <https://boilerlink.purdue.edu/submitter/form/start/614717>
- C. Outstanding Chapter President: <https://boilerlink.purdue.edu/submitter/form/start/614712>
- D. Outstanding Program Award: <https://boilerlink.purdue.edu/submitter/form/start/614698>
- E. Outstanding Member of the Year Award: <https://boilerlink.purdue.edu/submitter/form/start/614531>

NPHC Awards:

- A. Advocate of the Year: <https://boilerlink.purdue.edu/submitter/form/start/615536>
- B. Member of the Year: <https://boilerlink.purdue.edu/submitter/form/start/615535>
- C. Outstanding Advisor: <https://boilerlink.purdue.edu/submitter/form/start/615323>
- D. Outstanding Chapter President Award: <https://boilerlink.purdue.edu/submitter/form/start/615537>
- E. Program of the Year: <https://boilerlink.purdue.edu/submitter/form/start/615200>
- F. Scholar of the Year: <https://boilerlink.purdue.edu/submitter/form/start/615530>
- G. Outstanding Neophyte: <https://boilerlink.purdue.edu/submitter/form/start/615790>

PHA Awards:

- A. Jane Hamblin Outstanding Sorority Chapter President Awards:
<https://boilerlink.purdue.edu/submitter/form/start/616056>
- B. Junior Scholarship Award: <https://boilerlink.purdue.edu/submitter/form/start/616050>
- C. Lafayette Alumni Panhellenic Woman of the Year: <https://boilerlink.purdue.edu/submitter/form/start/615685>
- D. Outstanding Chapter Advisor: <https://boilerlink.purdue.edu/submitter/form/start/616057>
- E. Philanthropist of the Year Award: <https://boilerlink.purdue.edu/submitter/form/start/616059>
- F. Senior Scholarship Award: <https://boilerlink.purdue.edu/submitter/form/start/616052>