Purdue Village Preschool FAQ’s

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Eligibility and fees

**Who is eligible to enroll in the preschool?**
The preschool is open first to Purdue Village families and to employees of University Residences then to children of faculty, other staff, and Purdue students. The center is also available to the general public if space is available.

**What is the registration fee?**
There currently is no registration fee for the Purdue Village Preschool.

**What are the tuition rates?**
The rates listed are for each 4 week period. There are four 4-week periods each semester. You may determine your rates by adding up rates for each option you select. [View the Purdue Village Preschool rate chart](#) to see a breakdown of the rates.

**Is there a discount for a family with more than one child at the preschool?**
Yes, a 20% discount on tuition is offered for the second and third children in a family.

**When and how are payments made?**
Tuition is divided over 4 payments throughout the semester and is payable at the Purdue Village Community Center office by check, cash or credit/debit card.

Waiting List

**Is there a waiting list for the preschool?**
A waiting list is maintained. To put a child on the waiting list all that is necessary is to complete and turn in an application. Children will be placed on the waiting list according to the date their application is received. Children will be accepted based on their position on the waiting list and age eligibility for the spaces that are open. Families will be contacted first by email and then by telephone when any space for which their child is eligible becomes available. Your response to these emails or phone calls is appreciated. If no response is received your child will be removed from the waiting list. Children may be placed on the waiting list as early as you wish.

General questions about Purdue Village Preschool

**Where is the Purdue Village Preschool located?**
The school address is 117 Nimitz Drive. This is located in Purdue Village, just east of Squirrel Park off of Airport Road. It is across the street from the Purdue Village community center.

**How do I arrange to take a tour?**
Prospective families are welcome to visit the preschool. We suggest you call the preschool to be sure we are not out on a field trip and that there is someone
available to talk with you. Please call 765-494-2088 so we can schedule the best time for you to visit the preschool.

**What are the hours of operation and classes/services offered?**
Morning classes begin at 8:30 a.m. and end at 11:30 a.m. The lunch hour for children is 11:30 a.m. -12:30 p.m. and afternoon classes begin at 12:30 p.m. and end at 3:30 p.m. The after school program is from 3:30-5:15 p.m.

Children may be enrolled in either the AM or PM class and as many of the optional programs as desired if space is available. Classes are available 2, 3, or 5 days per week. The lunch and after school care are available from 1 to 5 days per week. This schedule is kept during both semesters of the academic year, following Purdue’s academic calendar. Each semester begins on the first day of classes for Purdue and ends at the end of finals week. In addition, a May term is offered which continues the same schedule and options. A summer school session is offered during June and July with classes Monday through Thursday. No after school program is offered during June and July, however the lunch time option is available.

**Does the Purdue Village Preschool close during any special times of the year?**
The preschool is closed during university holidays. A schedule of the Purdue University holidays can be seen at [https://www.purdue.edu/hr/Benefits/currentEmployees/leaves/holidays.html](https://www.purdue.edu/hr/Benefits/currentEmployees/leaves/holidays.html). It is also closed during academic breaks when class is not in session.

**What are the ages of children served at the school?**
Preschool classes are for those children who are at least 3 years old by the beginning of the present school year. Consideration will be given to younger children whose birthdays are near the deadline as appropriate and as space allows. Pre-K classes are for those children who will be attending kindergarten the following school year. Afterschool care is available for children from 3 years of age through 3rd grade. Summer school classes are also available for children finishing kindergarten through 3rd grade in the Explorers class.

**How many children can be accommodated?**
Preschool classes have a limit of 14 children per class. Pre-K classes have a limit of 16 children per class. There is one preschool and one Pre-K class offered in the morning as well as in the afternoon. Fourteen children will be accepted for the lunch hour each day and 28 in the afterschool program each day. View the Purdue Village Preschool Capacity Chart for more information.

**What is the student/staff ratio?**
In each classroom there is a teacher and an assistant teacher at the minimum for up to 14 students. The staff is supplemented throughout the day by additional assistant teachers, parent volunteers, and volunteers from campus volunteer organizations. The lunch hour is staffed by two assistant teachers and the
The afterschool program is staffed by 3 assistant teachers under the supervision of a classroom teacher. View the Purdue Village Preschool Ratio Chart.

**Who is responsible for preschool operations?**
Purdue Village Preschool is operated by Purdue University Housing & Food Services Administration. The preschool is dedicated to providing an atmosphere of learning where children will be introduced to a diverse circle of classmates and a wide range of experiences to foster language, cognitive, social, emotional and physical development. We believe children learn best in an environment where they can feel comfortable and confident while engaging in activities that encourage learning and fun.

**Who makes up the staff of Purdue Village Preschool?** The staff in each classroom consists of a lead teacher, at least one assistant teacher, and one additional assistant or volunteer. Lead teachers are employees of Purdue University, Housing and Food Services and must hold a bachelor’s degree in early childhood education or related field with experience teaching in preschool or daycare. These staff members are appropriately screened and hired by Purdue University. Assistant teachers are Purdue University students trained by the teaching staff. In addition, most staff members are trained in First Aid and CPR. Volunteers are families of the children or volunteers from approved campus volunteer organizations.

**What do the children do at preschool? Do you follow a curriculum?**
Children will be involved in developmentally appropriate activities to foster their learning and growth in the areas of language, social, cognitive, emotional, and physical development. The curriculum is developed around weekly themes which are of interest to young children. Examples are topics like colors, animals, transportation, and seasons. Within these thematic units, children will have the opportunity to learn through stories, music, arts and crafts, problem solving activities, imaginary play, and learning games. Attention is given to language development, social skills, math and reading readiness, growing awareness of the world around us, and physical development both in fine motor and large motor skills. Our program includes outdoor play on our large, accessible playground.

**Do the children have snacks or meals at the center?**
Yes, breakfast, lunch and an afternoon snack are provided. To encourage healthy eating habits and because the center participates in Partnership for a Healthier America, menus include many healthy food choices. A few examples are the elimination of all trans fats, offering whole grain breads and pastas, and serving 100% juice and purified water. All meals are served “family style” and consist of a 4-week rotating menu, which exceeds nutrition guidelines set by the United States Department of Agriculture and the American Dietetic Association, and will be posted or provided to families.

**Will the children go outside?**
Outdoor curriculum is an important part of the program. Weather permitting all children will go outside daily. The center follows Indiana Licensed Child Care
Center weather policies to determine when it is appropriate to be outdoors. The playground provides children with age-specific equipment, green space and plenty of shade.

**What are the arrangements for nursing mothers?**
We recognize the importance of and support breast feeding and can assist in making arrangements for mothers of enrolled children. Please call 765-494-2088 for assistance.

**Further information**

**What are the benefits of a parent cooperative?**
We encourage families to be involved in their child’s preschool education through participation in the classroom by sharing hobbies, areas of expertise, or cultural traditions, and attendance at special events and social events designed to include the whole family. Families have the opportunity to meet and get to know other families in the cooperative.

**What security measure does the preschool have?**
We want our visitors to feel welcome while keeping our staff and children safe. We ask that visitors please contact the preschool in advance to arrange a time to visit.

**May I visit the preschool?**
Families are always welcome to visit the preschool and are encouraged to come for special events or to help with special projects.

**Interested in Employment?**
Please visit [www.purdue.edu/hr/careers](http://www.purdue.edu/hr/careers) for information on position openings.

**How do I get additional information?**
For more information, please contact the Preschool Program Coordinator Kris Stith at kmstith@purdue.edu or call the preschool at (765) 494-2088.