These instructions are for:

1) Purdue Students, Faculty, and Staff who have not taken the Clifton StrengthsFinder Assessment
   AND
2) Purdue Students, Faculty, and Staff who have already taken the Clifton StrengthsFinder Assessment (StrengthsQuest, Gallup Strengths, etc.) and need to import their results into the myStrengths Web Portal

NOTE: If you have taken the Assessment and need to import your Strengths data, you will need your username and login you used to take the Assessment. If you do not know your Gallup Strengths (Finder, Quest, etc.) username and password, you can get them by going to: http://www.strengthsquest.com/home.aspx and click “Cannot access account? Click for account assistance” and follow the instructions.

If you were given access to the portal and have already taken the assessment, please do not take the assessment again. Taking the assessment costs us $10 per assessment and will negatively impact our ability to provide the assessment for free for incoming students.

Step 1: Enter your Purdue (Career Account) username and password.
Step 2: Enter the information requested and click “Create Account”

Note: The username and password will be unique to this site. Use your Purdue Career Account for your username (your Purdue email without “@purdue.edu”). The full email will be prepopulated so you will need to delete “@purdue.edu”. If you get an error message related to the username, choose another username of your choice. (The error means someone has used this username in the global Gallup system).

Example: boilermaker@purdue.edu would use “boilermaker” as the username. Choose any password (minimum 5 characters).

Step 3: Click on the green “Let’s go!” button (even if you have already taken the Strengths assessment). You will have the opportunity to import your Strengths info if you have already taken it. Do Not click on the “Sign In” button.
Step 4: Select your preferred language. Click “Continue”.

Step 5: If you have NOT already taken the assessment, select “Take the Clifton...” If you have already taken the assessment, select “Copy your results from a time...” Click “Continue”. Note: If you were given access to the portal and have already taken the assessment, please DO NOT take the assessment again. Taking the assessment costs us $10 per assessment and will negatively impact our ability to provide the assessment for free for incoming students.
Step 6: If you need to take the assessment, follow the prompts and discontinue following this list of instructions.

**OR**

If you need to copy previous assessment results, continue with these instructions.

NOTE: If you have taken the Assessment and need to import your Strengths data, you will need you username and login you used to take the assessment. If you do not know your Gallup Strengths (Finder, Quest, etc.) username and password you can get them by going to: http://www.strengthsquest.com/home.aspx and click “Cannot access account? Click for account assistance” and follow instructions.

Select “Username/Password combination...” and click “Continue”.

Step 7: Enter your username and password for Gallup Strengths (Finder, Quest, etc.). Click “Continue”.
Step 8: Confirm your Top 5 Themes/Strengths and click “Continue”.

Congratulations! You now have access to the myStrengths Online Portal! This was a onetime process. When you access the portal in the future (www.purdue.edu/mystrengths), you will use your Purdue (Career Account) Username and Password as you did on the very first page.

Email questions to: leadership@purdue.edu
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