

MANDATORY REPORTER

QUICK REFERENCE GUIDE

PURDUE
UNIVERSITY

With thousands of faculty, staff, students, and visitors, we rely on individuals like you throughout all parts of campus to work together to report knowledge of alleged harassment and discrimination. Everyone is encouraged to report alleged incidents of harassment and discrimination, but Mandatory Reporters are required to report these incidents. Mandatory Reporters can use this guide as a reminder of their responsibilities.

TITLE IX DEFINED

Title IX prohibits discrimination on the basis of sex in any federally funded education program or activity. It is a federal law that is part of the Education Amendments of 1972 and is enforced by the Department of Education's Office for Civil Rights.

YOUR RESPONSIBILITIES



Dial 911

If anyone is in imminent danger, dial 911.
Do not intervene in dangerous situations.



Inform

Before an individual begins sharing information, Inform them of your status as a Mandatory Reporter and your responsibility to report to the University.



Do Not Resolve

It is not your responsibility to resolve the situation or further investigate the situation. Simply report it to the University.



Confidentiality

Provide the person with the confidential resources available on your campus if they do not wish to share more with you, or need additional support.



Listen

Listen to the individual without casting judgment. Certain incidents can be difficult to discuss, and the individual is demonstrating courage in addressing the topic with you.



Report

You should report any alleged incidents to the campus Title IX Coordinator immediately. This includes incidents you personally observe and alleged incidents reported to you.

QUESTIONS



vpec@purdue.edu



www.purdue.edu/vpec/ocr



765-494-7255

WHAT & HOW TO REPORT

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Mandatory Reporters at Purdue are required to report incidents that violate the Title IX Harassment Policy (III.C.4) and the Anti-Harassment Policy (III.C.1).

You do not need to classify the violation before reporting. The University will determine which, if any, violations occurred during the investigation process. Violations that should be reported are below.

TITLE IX HARASSMENT

- Discrimination on the basis of sex
- Sexual Harassment
- Stalking
- Relationship Violence
- Sexual Violence
- Sexual Exploitation
- Unwelcome Sexual Conduct (*of a verbal, written, or physical nature*)

ANTI-HARASSMENT

- Harassment (in general)
- Racial Harassment
- Relationship Violence
- Sexual Exploitation
- Sexual Harassment
- Sexual Violence
- Stalking

When in doubt, report it!

If you are unsure about a situation, contact your campus Title IX Coordinator.

West Lafayette

**Includes Indianapolis and Polytechnic Statewide*

765-494-7255

titleix@purdue.edu

Fort Wayne

260-481-6107

civilrights@pfw.edu

Northwest - Hammond

219-989-3169

www.pnw.edu/office-civil-rights

Northwest - Westville

219-785-5545

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