SUBMITTING PROJECTS & REVIEWING APPLICATIONS VIA

OUR*Connect*

PURDUE'S UNDERGRADUATE RESEARCH PORTAL

A HOW-TO GUIDE

How to submit a project:

Go to https://www.purdue.edu/undergrad-research/ourconnect/

Select the Program tile that best fits your project. Here we've selected the "Margo Katherine Wilke Undergraduate Research Internship Program":

You'll see this screen:

Select "Propose a new project within this program":

The BoilerKey login screen will appear:

Enter your information:

This screen will appear, and you'll be prompted to fill in the information for your project.

Example of what you see upon entering information:

At the bottom of the screen, you will see the option to "Save project for later" or "Submit new project." Make your selection:

Upon submitting your new project, you will see this screen:

How to review and select students for your project:

Go to https://www.purdue.edu/undergrad-research/ourconnect/ and select the login button in the upper far right corner:
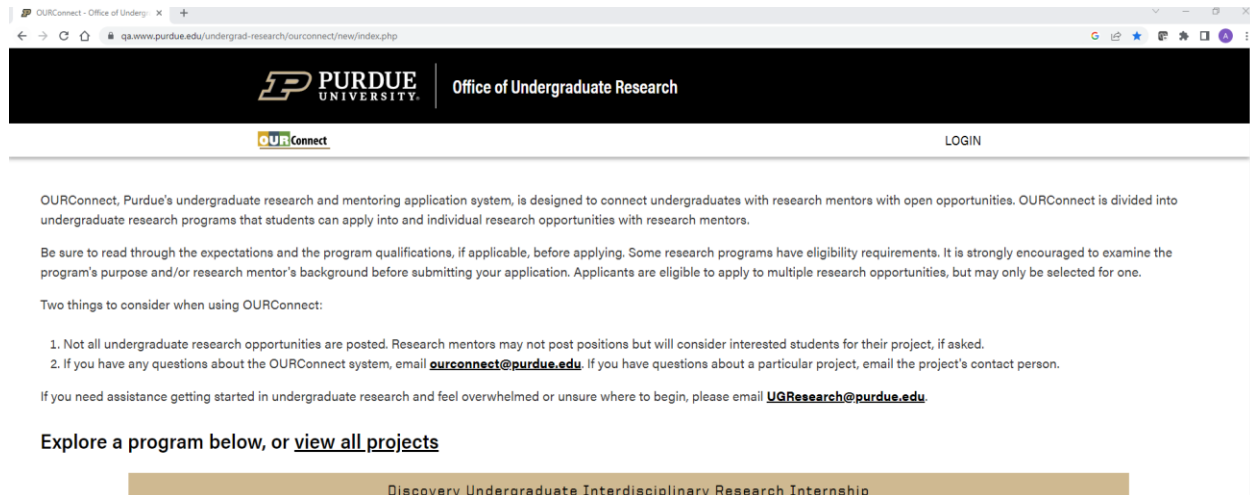
The BoilerKey login screen will appear:
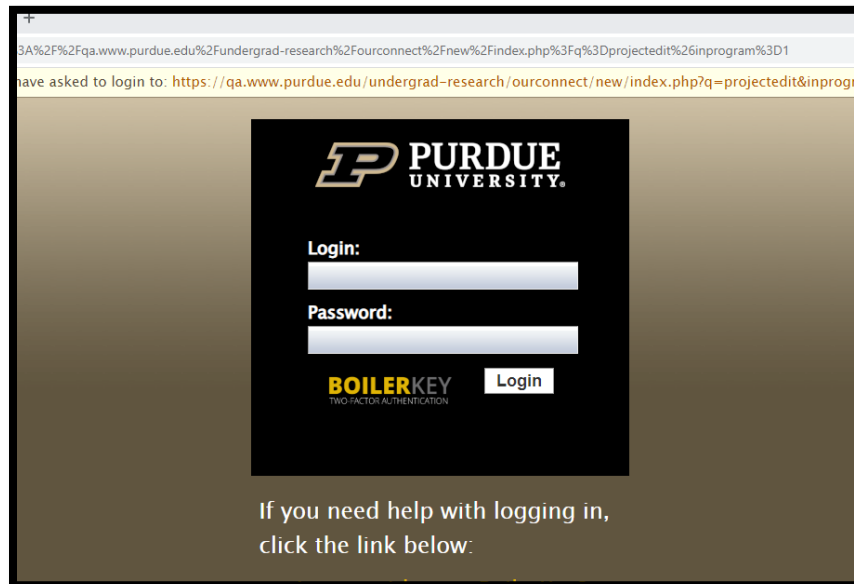
Enter your career account information:

ps://qa.www.purdue.edu/undergrad-research/ourconnect/new/index

Login:
aseldrid

Password:
••••••••••

BOILERKEY
TWO-FACTOR AUTHENTICATION

Login

If you need help with logging in, click the link below:

Now, on the far right, under the Account Tab, when you click the caret, you will see "My Profile" and My Projects", select "My Projects":

→ C ⟳ 🔒 qa.www.purdue.edu/undergrad-research/ourconnect/new/index.php

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My Profile

My Projects

OURConnect, Purdue's undergraduate research and mentoring application system, is designed to connect undergraduates with research me   opportunities. OURConnect is divided into undergraduate research programs that students can apply into and individual research opportunities with research mentors.

Be sure to read through the expectations and the program qualifications, if applicable, before applying. Some research programs have eligibility requirements. It is strongly encouraged to examine the program's purpose and/or research mentor's background before submitting your application. Applicants are eligible to apply to multiple research opportunities, but may only be selected for one.

Two things to consider when using OURConnect:

1. Not all undergraduate research opportunities are posted. Research mentors may not post positions but will consider interested students for their project, if asked.
2. If you have any questions about the OURConnect system, email **ourconnect@purdue.edu**. If you have questions about a particular project, email the project's contact person.

If you need assistance getting started in undergraduate research and feel overwhelmed or unsure where to begin, please email **UGResearch@purdue.edu**.

Explore a program below, or view all projects

You are then shown all projects you manage and any projects you may have applied to. For the project you would like to review, select the "Manage" tab on the far right:

My Projects

You manage these projects

Term	Program	Project	Project Status	Actions
Spring 2023	Discovery Undergraduate Interdisciplinary Research Internship	Angie Test-Holly Edit	Rejected	**Manage**
Academic Year 2022	Liberal Arts	Angie test	Rejected	**Manage**
Academic Year 2022	Liberal Arts	Angie test	Accepted	**Manage**
Academic Year 2022	Libraries	Angie test	Pending	**Manage**
Academic Year 2021	Liberal Arts	Angie test	Accepted	**Manage**
Spring 2021	Discovery Undergraduate Interdisciplinary Research Internship	Testing Site	Rejected	**Manage**

Showing 1 to 6 of 6 entries

You have applied to these projects

Term	Program	Project	Application Status	Actions
Academic Year 2022	Liberal Arts	Angie test	Withdrawn	**Manage**
Academic Year 2022	Health & Human Sciences	Building better models of early languange growth and delay	Withdrawn	**Manage**
Academic Year 2022	Health & Human Sciences	Building better models of early languange growth and delay	Not Selected	**Manage**

The selected project will appear and show the tabs titled "Details", "Applications" and "Status. Select the "Applications" tab to see all applications:

Manage project "Angie test"

| Details | **Applications** | Status |

Show [25 ∨] entries   Search: [   ]

☐	Submitted at	Applicant	College	Major	Status	Actions
			[∨]	[∨]	[∨]	
☐	Nov 3, 2022 02:34 pm	Angela S Welshimer	58	Ag	Qualified	**Manage**
☐	Aug 26, 2022 05:20 pm	Annabelle Ruth Hock	College of Education	Elementary Education	Not Selected	**Manage**
☐	Feb 16, 2022 05:40 pm	Holly L Tittle-Hudson	CLA	COM	Selected	**Manage**

Showing 1 to 3 of 3 entries   Previous 1 Next

For this example, the top application for Angie Welshimer shows as "Qualified". Please select the "Manage" tab to review it. This screen will appear with multiple tabs for you to select from:

After reviewing the information under each tab, the final tab "Status" will allow you to select the applicant if that is your decision:

Once you have selected an applicant, an automated email will be sent to the applicant notifying them of the change. They can then either "accept" or "decline" the offer.

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