

Undergraduate Research Learning Contract

This contract helps facilitate the conversation between the student researcher and the research mentor. The student researcher must complete this form before, or shortly after, a research experience has started for the semester. If the project is for an entire academic year, a separate contract is not needed at the beginning of the spring semester.

Please fill out this form based on prior conversations with your research mentor. A completed contract includes this form and approval of this form by the mentor. Completed contracts can be amended after further discussions between the research mentor and the student researcher without submission of a new contract if it is approved between the two individuals via email.

If further discussions require substantial changes to a contract, contact UGresearch@purdue.edu to "retake" a contract.

If you have questions about the Undergraduate Research Learning Contract, please e-mail the Office of Undergraduate Research at UGresearch@purdue.edu.

What name do you prefer we use in any publications?

Which phone number can we use to contact you while you are at Purdue University?

Based on your total credits earned to date, which of the following identifies your classification?

- First-Year (29 or fewer credits)
- Sophomore (30 to 59 credits)
- Junior (60 to 89 credits)
- Senior (90 or more credits)
- Professional (regardless of credits)

How many majors do you currently have declared?

Count only your actual major(s) not an intended major you plan to change to at some point in the future.

At the end of which academic term do you plan to graduate? If uncertain, identify the earliest possible term you could graduate.

How many total Mentors do you have for the research related to your project? Mentors typically include faculty, staff, graduate students, or post-docs. (Enter 1-4)

Please identify your primary Mentor: If you have multiple mentors, this is the only mentor who will approve this learning contract.

- Mentor's First Name:
- Mentor's Last Name:
- Mentor's email (Preferably Purdue address):
- Mentor's Organization: (Department)

Which of the following best identifies your primary Mentor's role on campus?

- Faculty
- Staff
- Graduate Student
- Post-Doc

Please identify your second Mentor: This mentor will receive a final learning contract, but not approve it. (Can do this for third and fourth mentors, too.)

- Mentor's First Name:
- Mentor's Last Name:
- Mentor's email (Preferably Purdue address):
- Mentor's Organization:

Which of the following best identifies the primary role at Purdue of your second Mentor? (Can do this for third and fourth mentors, too.)

- Faculty
- Staff
- Graduate Student
- Post-Doc
- Not a Purdue Employee

Project Title:

Expected hours per week of work on this project:

Indicate whether you will receive credit or compensation for your work in this project.

| | No | Yes | Unknown |
|-----------------|----|-----|---------|
| Academic Credit | | | |
| Hourly Wage | | | |
| Stipend | | | |

How many credits will you earn?

If earning credits over multiple semesters, include the amount of credits per semester. For example, "2 credits in fall 2021, and 2 credits in spring 2022."

What is your hourly rate?

- Hourly Rate
- Duration (ex: 15 weeks)

What is your stipend?

- Total Amount
- Duration (ex: 1 semester)

During which semester will your involvement in this project begin and end?

Project Objectives: What new ideas, concepts, devices, technologies, analyses, data sets, designs, performances, verse, arguments, etc. might arise from this work? What are the specific student outcomes from

participating in this project? (Maximum 2500 characters)

Project Approach: Explain the approach and methodology that this project will use to answer the questions posed in the project background. Address the individual contribution you expect to make toward this research or creative project, and how your qualifications equip you for this role. (Maximum 2500 characters)

Dissemination: Where and when will you disseminate results (e.g., Purdue semester conferences, regional meetings, etc)? Consider limitations with sharing. (Maximum 2500 characters)

Recording/Reporting and Safety Requirements: How will you track your effort and research (e.g., notebook, journal, blog)? (Maximum 2500 characters)

Project Expectations: What other expectations were communicated? Consider meeting participation, work hours/days, training, additional readings, authorship rights, etc (Maximum 2500 characters)

Would you be interested in learning more about publishing in the [Journal of Purdue Undergraduate Research?](#)

- No
- Yes

Please sign to indicate:

- Your responses in this contract best represent your prior conversations with your mentor(s), and
- This contract is not final until approved by your mentor.
- Amendments may be made with agreement between the student researcher and research mentor.

Please double-check the e-mail address of your mentor(s). Upon submission, the first mentor you listed will receive an e-mail message inviting them to review and/or edit portions of this contract

Once the contract is reviewed by your mentor, you will receive an e-mail containing their response. Please keep this e-mail for future reference.

If you have questions about this contract you wish to discuss with the Office of Undergraduate Research, please contact UGresearch@purdue.edu before submitting the form.

You have reached the end of the form. By submitting this form, you acknowledge the information presented is accurate and will be sent to your research mentor for their approval. Your form will be submitted when you click [Next].