

OUR Grant Student Application

The Office of Undergraduate Research (OUR) Grant may be used to support Purdue University undergraduate students in the pursuit of their research, creative endeavors, and scholarly activities (collectively referred to as "research") through one of the following:

- (1) Individual students conducting research
- (2) Individual students presenting research findings at a national or international, professional or academic conference,
- (3) [Officially recognized student organizations](#) conducting research,
- (4) [Officially recognized student organizations](#) presenting research findings at a national or international, professional or academic conference, OR
- (5) [Officially recognized student organizations](#) planning a group event related to research.

These awards, up to \$500, are competitively awarded. Portions of this funding are made possible through generous donations from OUR donors.

This student application, and the research mentor letter of support, must be submitted before an application is reviewed; incomplete applications, or applications without a letter of support, are not considered.

All completed applications are reviewed twice a year, March 1 and October 1. Expenses must occur no more than 12 months from the date of the application review deadline.

All items/sections required. Skipping items may make you ineligible for the grant.

Which of the following best describes your intended use of this grant?

- Expenses for an individual related to presenting research, such as a conference (including registration, travel, lodging, or food)
- Expenses for an individual related to conducting research
- Expenses for a recognized student organization related to presenting research, such as a conference (including registration, travel, lodging, or food)
- Expenses for a recognized student organization related to conducting research
- Expenses for a recognized student organization to plan an experience related to research for students on campus

Check the option indicating the degree you are currently seeking from Purdue University:

- I am currently enrolled fulltime, and seeking my first Bachelor's degree
- I am currently enrolled fulltime, and seeking my first degree in PharmD
- I am currently enrolled and not seeking my first Bachelor's or PharmD degree
- I recently graduated with either my first Bachelor's degree or PharmD degree

Check the box next to each statement true of you:

- I will use all grant funds within 90 days of graduation.
- It will take more than 90 days after graduation to use grant funds

Have you previously traveled to present research findings, using funds from the OUR?

- No
- Yes (Please specify most recent date)

Which of the following best describes the status of your conference presentation submission? (For presentations)

- My presentation was submitted and accepted
- My presentation was submitted, but not yet accepted
- My presentation is not yet submitted

Are you an officer in the student organization? (For student organization submissions)

- Yes
- No

What is the name of your student organization? (For student organization submissions)

The organization must be identified in [this list](#).

What name do you prefer we use in any publications? (such as a list of grant recipients)

- Preferred First Name: _____
- Preferred Last Name: _____

Which phone number can we use to contact you while you are at Purdue University? Use ###-###-#### format

How many majors do you currently have declared?

Count only your actual major(s) not an intended major you plan to change to at some point in the future.

- 1
- 2
- 3
- 4

Select your first (primary) major:

Identify your actual major, not an intended major you plan to change to at some point in the future.

College/School

Major

Do this for all majors.

At the end of which academic term do you plan to graduate?

If uncertain, identify the earliest possible term you could graduate.

FOR RESEARCH EVENTS

What is the date and time of the event? (For research events)

For example: If one date, write "MM-DD-YYYY from StartTime to EndTime" If more than one day, write "MM-DD-YYYY to MM-DD-YYYY" and then specify times.

Where will the event occur? (For research events)

For example: If on campus, specify the building and room. If off campus, provide the address (and name of the facility if applicable).

How many people do you expect to attend? (For research events)

Please enter a number only (ex: 7), or number range (ex: 7 to 12). Also note that if your grant is approved, you will be expected to collect and submit a list of identified participants.

FOR RESEARCH PRESENTATIONS

In the time you have been a student at Purdue, how many times have you presented at an off-campus conference? (For presentations)

- none
- 1 presentation
- 2 or more presentations

What is the name of the conference where you will present?

Where is the conference located? (City and state, or country)

What is the date of your presentation? If a specific presentation date is not yet known, identify the first date of the conference.

Which of the following describes your presentation format? (check all that apply)

- Oral presentation
- Poster presentation
- Performance
- Other _____

Describe why you selected this conference. Why is this particular conference a good venue for you and/or your work?

Who is the audience at this conference and how many people usually attend?

Including you, how many undergraduate students are co-presenters in this project?

Following this question, identify each co-presenter, noting the following:

The names provided will appear in event publications. Be sure to use the name each presenter prefers in publications.

Consider "presenter order," and enter each person in this specific order.

Presenters are undergraduate students; names of mentors (faculty, staff, graduate students, etc.) are provided later in this form.

Identify your first co-presenter. (Do this for up to 10 co-presenters.)

- First Name
- Last Name
- E-mail (Purdue e-mail preferred)

Which of the following best describes your first co-presenter's primary role on campus?

(Do this for up to 10 co-presenters.)

- Undergraduate student
- Professional Student
- Graduate Student
- Faculty
- Staff
- Other (not a Purdue student/employee)

Which of the following are you considering doing immediately after completing your degree? (select all that you are considering)

- Seek Full-Time Employment
- Attend Graduate School
- Attend Professional School (business, medical, veterinary, law, etc.)
- Pursue Self-Employment
- Unsure
- Other (please specify) _____

From which of the following did you learn about the OUR Grant? (Please check all that apply.)

- Email
- Website
- Flier
- Faculty
- Academic Advisor
- Other (please specify) _____

How important is each of the following, while pursuing undergraduate research?

	Not Important	Somewhat Important	Very Important	Not Applicable
Funding				
General Course Credit				
Research Course Credit (required by department)				
Enhance Professional Resume				
Interest in Graduate School				
Interest in Specific Research Field				
Desire to Engage in Research and/or Creative Endeavors				
Desire to Work with Specific Faculty				
Desire to Explore Something New				
Other				

FOR RESEARCH PROJECT PROPOSAL

Project Title:

What is the date range you will be conducting research?

Please use the format "MM-DD-YYYY to MM-DD-YYYY."

Expenses: For each category listed, identify the approximate amount associated with attending this conference. In the spaces provided, briefly explain each expense. **(For presentations)**

- Air Transportation : _____
- Ground Transportation : _____
- Conference Registration Fees : _____
- Lodging : _____
- Meals : _____
- Other : _____
- Total : _____

Expenses: For each category listed, identify the approximate amount you will spend from the grant. Use the space next to each category to identify specific items. **You may not use funds for food/beverages, giveaways, prizes, donations, compensation for anyone working on the project, or equipment.** Incentives for encouraging research subject participation is allowed. **(For research project)**

- Supplies : _____
- Travel to conduct research : _____
- Other1 : _____
- Other2 : _____
- Total : _____

Expenses: For each category listed, identify the approximate amount you will spend from the grant. **You may not use funds for food/beverages, giveaways, prizes, or donations.** **(For Research Event)**

- Supplies : _____
- Travel (for a guest speaker only) : _____
- Honorarium (for a guest speaker) : _____
- Rental for room or A/V equipment : _____
- Other1 : _____
- Other2 : _____
- Total : _____

Explanation of Expenses: Provide an explanation of what the expenses are and how you intend to use them. (Maximum 2500 characters)

Funding Sources: For each source listed, identify the approximate amount of funding

provided. The Funding total should match your total for Expenses. Use the spaces provided to identify names of people or campus units providing the funding.

Funding from a Research Project: : _____

Funding from a Research Mentor: : _____

Funding from a college or department: : _____

Funding from another award: : _____

Personal, out-of-pocket expenses: : _____

Other: : _____

Amount Requested from OUR Grant : _____

Total : _____

Project Background Information: Explain the research or creative questions that drive your project/event. Include the significance of the project/event and what problem(s) it will solve. (Maximum 1500 characters)

Project Objectives: What are your project objectives? (Maximum 1500 characters) For example, what new idea might you develop, or what new experience will occur?

Project Approach: Explain the approach and methodology that this project will use to answer the questions posed in the project background. Address the individual contribution you expect to make toward this research or creative project, and how your qualifications equip you for this role. (Maximum 1500 characters)

Development: Describe how the activity will enhance your academic and professional development. (Maximum 1500 characters)

MENTOR INFORMATION

OUR Grant Applications are incomplete and not reviewed until after a letter of recommendation is received from a faculty or staff member who is the "Mentor." This person is:

The Principal Investigator for your project, if the grant funds are for research or travel.

The Advisor for the officially recognized student organization, if an event sponsored by the organization.

Please discuss your application with your Mentor before submitting this application. Upon final submission of this application, your primary (first) Mentor will receive a recommendation to complete.

How many total Mentors do you have for the research related to your project? Mentors typically include faculty, staff, graduate students, or post-docs.

- 1
- 2
- 3
- 4

Please identify your primary Mentor: If you have multiple mentors, this is the only mentor who will complete your letter of recommendation.

- Mentor's First Name: _____
- Mentor's Last Name: _____
- Mentor's e-mail address: _____
- Mentor's Organization: _____

Which of the following best identifies your primary Mentor's role on campus?

- Faculty
- Staff

Please identify your second Mentor: This mentor will not receive an invitation to complete a letter of recommendation.

- Mentor's First Name: _____
- Mentor's Last Name: _____
- Mentor's e-mail address: _____
- Mentor's Organization: _____

Which of the following best identifies the primary role at Purdue of your second Mentor?

- Faculty
- Staff
- Graduate Student
- Post-Doc
- Not a Purdue Employee

Do this for up to an additional two mentors.

I have read the grant information and guidelines and agree to abide by the terms. My electronic signature below confirms this agreement:

Please double-check the e-mail address of your primary Mentor. **Upon submission, your primary Mentor will receive an e-mail message inviting them to complete a separate recommendation.**

E-mail notification with the grant decision will be sent to you and the Mentor no later than 4 weeks after the application deadline.