

Virtual Purdue Undergraduate Research Fall Expo

November 16 - 20, 2020

Presenter Information

Submitting Your Abstract

Student presenters must submit their presentation abstracts by **Monday, November 2, 2020 at 11:59pm EDT** through the [OUR Fall Expo page](#).

Creating Your Presentation

Presentations should be no more than 5 minutes. If you create your poster in Microsoft PowerPoint, you can narrate the poster slide and export the presentation as .mp4. If you did not create your poster in Microsoft PowerPoint, you can export your poster as a high-resolution image and then record the audio of your presentation separately and merge the two in various video editing software.

After your video is exported, you can upload it to YouTube and set the setting to **“Unlisted.”** It is important **not** to set it to “Private” as this will not allow others to see your video. Click the “Share” button and copy the link to post online for viewers to see the presentation.

Note: For group projects, students should work together to generate the content and the script, but designate one person to conduct the voiceover and mention the group’s effort.

Resource links:

- Creating a poster with an example: [How to create a poster. Example of a poster presentation.](#)
- Creating and uploading a presentation: [Narration using PowerPoint.](#) [Narration using Keynote.](#) [Uploading PowerPoint to YouTube.](#) [Uploading KeyNote to YouTube.](#)

Submitting Your Presentation

You will submit your YouTube link to the OUR in a separate email that will be sent out after the application deadline. This link will be posted behind a Purdue login screen to ensure only Purdue community members see the list of links.

Note: Individuals may still copy and distribute your YouTube presentation, link.

Additional Information: Online Presentation for Your Poster

The goal for your final video is to have a 1920x1080 video. After recording, please review your video recording for audio quality. Listen for background noises, popping

sounds, etc. If these are present please try to remove these and re-record your presentation.

Microsoft PowerPoint Users:

For those of you using Microsoft PowerPoint, the best approach is to create a voiced-over PowerPoint file where the resulting presentation is contained within the PowerPoint file along with your slides either as audio-only or audio and video.

Instructions and guidance are provided by Microsoft here:

<https://support.office.com/en-us/article/video-record-presentations-2570dff5-f81c-40bc-b404-e04e95ffab33>

Once complete you can export your presentation as either a MP4 or MOV file.

If you include video of yourself in your presentation, please place the video in a lower corner and scale to the size of 50%. Please design your slides to accommodate your video.

PDF Slide Users:

For those using PDF slides (e.g., have used LATEX for formatting of slides), you can record your presentation using various recording tools. For PC users, programs such as Camtasia and Camstudio are available to record your screen, capture the audio, and capture from your video camera. For Mac OS X users, programs such as Screenflow and Apple Quicktime can be used. Please render your video in a manner similar to the example above.

For those using screen capture to create the video for submission, the resolution of your screen may not exactly match the 1920x1080 resolution noted above. This is fine, please submit your recording with a resolution that is as good as possible.

Apple Keynote Users:

For those using Apple Keynote you will need to capture your presentation in a manner similar to the PDF users above. You can use Screenflow or Quicktime to record your presentations.

Recording and Screen Capture Software:

Mentioned above are a number of packages that can be used to record your computer screen, capture audio, and capture from your video camera. Here are the packages:

TechSmith Camtasia (PC & Mac): <https://www.techsmith.com/store/camtasia>

CamStudio (PC Only, free): <https://camstudio.org/>

ScreenFlow (Mac Only): <https://www.telestream.net/screenflow/overview.htm>

Quicktime (Mac Only): include with OS

Recording Suggestions:

1. **Find a quiet space.** This is nearly impossible these days. There is always fan and ventilation noise. Do the best you can. Your lavalier microphone will help filter out ambient noise.
2. **Posture affects your voice.** It is best to try and keep your diaphragm open while speaking. If recording in your office, try to sit erect or even stand. Discover what works best for you.
3. **Do not speak through transitions.** When transitioning from slide to slide, pause your speech before going to the next slide. PowerPoint momentarily interrupts the audio recording when making the slide transition. The other advantage here is that if you decide to re-record a slide it will be much easier to work with your recording knowing you can easily limit the scope of re-recording to a single slide.