See the Senate website (www.purdue.edu/senate/bylaws) for entire document.
1.00 Powers of the University Senate

- The University Senate was established by adoption of Executive Council Document 63-3 (1964) by a mail ballot of the University faculty, and approval in principle by the Board of Trustees of Purdue University.

- These Bylaws are designed to implement those documents but not to replace them.

  - The University Senate is the governing body of the faculty and it exercises the legislative and policy-making powers assigned to the faculty, subject only to review and check by the faculty by established procedures (Article VI).

  - Therefore, subject to the authority of the Board of Trustees and in consultation with the President, it has the power and responsibility to propose or to adopt policies, regulations, and procedures intended to achieve the educational objectives of Purdue University and the general welfare of those involved in these educational processes.
2.00 Composition

- The Senate shall be composed of one hundred and two (102) members.
- The representation of the Senate shall be apportioned as follows:
  - The President of the University.
  - The chief academic officer and the chief fiscal officer
  - The Chairperson and Vice-Chairperson
  - Three members elected by and representing the faculties of the regional campuses
  - One undergraduate student member and one graduate student member
  - The remaining **ninety-two (92) members shall be apportioned among the faculty units according to the number of faculty members attached to the respective faculty unit.**
  - There shall be between six and fifteen designated Advisors to the Senate who shall be accorded full floor privileges but not the vote.
2.02 – 2.04 Eligibility; Election; Recall

2.02 Eligibility
- Only members of the voting faculty with professorial rank shall be eligible for election to the Senate.

2.03 Election of Senators
- A Senator can serve no more than 2 consecutive terms (3 years each) on Senate.
- Eligible faculty for election to the Purdue University Senate must be tenured, tenure-track or clinical faculty.
- Deans, Associate Deans, and Assistant Deans may not serve as Senators.
- Election must be by secret ballot (paper or online).
- Units may provide alternates to serve, if an elected Senator is unable to serve temporarily, or to replace a Senator recalled on request of the Senate.

2.04 Recall
- In the case of a Senator who is unduly absent, the Senate may petition the unit concerned to recall the Senator and elect another.
3.10 Presiding Officer

- The presiding officer of the Senate shall be the President of the University or, his/her designee, who normally will be the Chairperson of the Senate. In case both are absent, the Vice Chairperson of the Senate shall preside.

3.20 Chairperson and Vice Chairperson of the University Senate

- The Chairperson and the Vice Chairperson shall each serve for a term of one year beginning June 1. The Vice Chairperson shall succeed the Chairperson.

3.21 Duties of the Chairperson of the University Senate

- The Chairperson should interpret the views of the University Senate to the president of the University and the Board of Trustees.
- The Chairperson, with the assistance of the Steering Committee, shall have the responsibility for expediting the implementation of the University Senate actions.

3.22 Duties of the Vice Chairperson of the University Senate

- The Vice Chairperson will serve as a member of the Advisory Committee and the Steering Committee.
Dr. Joe Camp

- Professor, Veterinary Parasitology
- Purdue University, Secretary of Faculties, Office of the Provost
Ms. Se’Andra Johnson

• Administrative Assistant to Joe Camp (Secretary of Faculties)

• Administrative Assistant to the University Core Curriculum Committee

• Office of the Provost
4.00 Meetings

- Regular meetings of the Senate will be held on the third Monday of each month of the academic year September through April, with the following exceptions:
  - The Senate will meet on the second Monday of September and on the fourth Monday of January, and will not meet in December

4.01 Agenda

- **The agenda for a regular meeting of the Senate, as prepared by the Steering Committee, shall be distributed to members of the Senate at least five days before that meeting**
4.02 Reports and Documents

- Normally, all matters brought before the Senate shall be in the form of a numbered report, if for information, or of a numbered document, if for action.

- Each proposed action shall be presented in a standard format which carries a document number, date, subject, and source references, as appropriate, and intended disposition.
  - Committee reports shall list the names of the committee members with an indication of their respective vote.

- In preparing documents for Senate consideration that involve a change of regulations, documents shall clearly show a comparison of the existing and proposed new regulations. Text changes should be clearly differentiated using: red + italics (+ bold) for all changes and strikethrough for text removal.

- All documents which are to be submitted to the Senate shall be submitted to the Steering Committee for agenda assignment.
Example Documents – templates available on the Senate website, Items Under Consideration
Meeting

4.02 Reports and Documents

- Documents will be introduced to the Senate on the agenda of a regular meeting with the designation “for discussion.”
  - Amendments to the document may be proposed and discussed, but final action on the document and any amendments will normally await its appearance on the agenda for the next regular meeting of the senate, marked “for action.”
  - When a document appearing on the agenda marked “for discussion” or an item introduced as new business is acceptable without amendment, it may be adopted without delay, after a suspension of the rules by consent or by a two-thirds majority of those present and voting, by a two-thirds majority affirmative vote.
4.02 Reports and Documents

- When a document appearing on the agenda marked “for discussion” or an item introduced as new business is considered to be of sufficient urgency to warrant full consideration and action without the customary delay, it may, after the adoption of a motion to suspend the rules, be amended by a two-thirds majority and/or adopted at that meeting by a two-thirds majority vote.

- Documents submitted by the Nominating Committee placing names in nomination constitute an exception. Such documents shall be placed on the agenda, marked “for action” in the first instance and shall be acted upon as specified in Section 5.02 of these bylaws.

- A faculty committee Chairperson may request the Senate to postpone action contemplated on matters which fall within the purview of that committee.
4.03 & 4.04 Voting & Advice of Faculty

- Decisions of the Senate shall be determined by a majority vote of those Senators present and voting, unless contrary requirements are specified elsewhere in these Bylaws or in the University Code.
- By a two-thirds vote of those Senators present, the Senate may seek the advice and counsel of the faculty on any issue through a mail ballot.

4.05 Attendance at Meetings

- Meetings of the Senate normally will be open to all faculty members, as observers, and to other persons invited to attend by the Steering Committee or the presiding officer.
4.07 Quorum

- Fifty-one members of the Senate shall constitute a quorum.

- No substitute shall be permitted to serve during the absence of a senator.

- The presence of a quorum shall be determined by the sergeant at arms at the beginning of each meeting, and at other times at the request of the presiding officer.
5.00 Senate Committee Authority and Responsibility

- A majority or tie vote among the Senate members shall be sufficient to carry any issue.
- Advisors and student members shall have full voice and vote on all matters, except for personnel selection, for the purpose of advising the committee, and the Senate.

5.03 Chairpersons of Senate Committees

- Prior to June 1, each Senate committee shall hold a preliminary meeting of members as of June 1, and elect a Chairperson for a one-year term starting June 1.
- The Chairperson shall be a Senator and may serve successive terms.
- Each such committee shall inform the Secretary of the Senate and the Chairperson of the Senate the name of its elected committee Chairperson for the coming year.
5.05 Relationship of Senate Committees to Councils and University Committees

- Each Senate committee is authorized to deal directly with all councils and University committees in its area of responsibility and to work with them in preparing policy proposals, and shall transmit such proposals to the University Senate together with whatever recommendations it might offer.

- The Chairperson of each Senate committee is responsible for seeing that each council or University committee in its area of responsibility has organized itself appropriately for the conduct of its business including selection of its Chairperson, transmits minutes of its meeting to the Senate committee, and reports annually to that Senate committee.

- Elections or appointments to all University committees and councils shall be accomplished in March or April of each year for terms of service which shall begin on June 1.
5.06 Reporting of Councils and University Committees

- Each council and University committee, following each meeting held, will forward minutes to its designated Senate committee and annually report its activities. It should work with the designated Senate committee in the preparation of proposals involving policy changes or other matters which require Senate action.

5.10 The Steering

- Steering Committee shall consist of twelve members: the President of the University, the Chairperson of the Senate, the Vice Chairperson of the senate, the Secretary of the Senate who shall serve without vote, and eight additional senators.

Chair: Professor Shively
5.11 Duties and Responsibilities

- Receive communications from any faculty member or group of members who wish to present any proposal before any meeting of the Senate. They will:
  - Place such a proposal on the agenda of an upcoming Senate meeting
  - Refer the proposal to one (or more) Standing or Faculty committee for study

- The Steering Committee shall serve to coordinate the activities of the Senate committees on common, related, or interdependent matters.
  - Refer to the appropriate Senate committee matters of overall interest to the University or to the Senate
  - Request Senate committees to make studies and reports on subjects of concern to the University Senate.
  - Refer any problem of overall concern to the appropriate Senate committee, upon a request by the President, and shall report its recommendations to the president.
5.80 The Advisory Committee

- The Advisory Committee shall consist of the president of the University, the chief academic officer of the University, the Chairperson of the Senate, the Vice Chairperson of the Senate, the past Chairperson of the senate, the secretary of the Senate, the several chairpersons of the Senate to provide at least one representative from each faculty unit.
  - And, representatives from APSAC, CSSAC, PSG, and PGSG
- The Advisory Committee shall meet on call of the Chairperson of the Senate, the President, the Board of Trustees, or at the request of any three members of the committee, to advise regarding any matter of concern to the faculty.
5.60 The Educational Policy Committee

- The Educational Policy Committee shall consist of thirteen Senators, three Advisors, three students (two undergraduates; one graduate), and ex-officio members as deemed appropriate by the EPC.
- The Educational Policy Committee shall be concerned with, but not limited to:
  - Improvement of instruction
  - Grades and grading
  - Scholastic probation
  - Dismissal for academic reasons and reinstatement
  - Standards for admission
  - Academic placement
  - The academic calendar
  - Policies for scheduling classes
  - Honors programs general educational policy
  - General research policies
  - Military training programs
  - General curriculum standards
  - Coordination of campus and extension curricula
  - General academic organization
  - Interdepartmental and inter-institutional research and education programs

Chair: Professor Harris
5.30 The Equity and Diversity Committee (EDC)

- The Equity and Diversity Committee shall consist of 13 Senators, 3 advisors, and 3 students (two undergraduate students and one graduate student).
- Two established *ex-officio* members shall be the Provost of the University or designee and the Vice Provost for Faculty Affairs. Additional *ex-officio* members shall be invited as deemed appropriate by the EDC.
- The Purdue Student Government shall recommend the undergraduate students and the Purdue Graduate Student Government shall recommend the graduate student. Each student so chosen shall serve for a term of one year.
- The Senate’s Equity and Diversity Committee shall provide guidance in all aspects of climate, recruitment, retention, inclusion, and equal opportunities for access and success.
Equity and Diversity Committee (EDC)

The duties of the EDC are to:

- Pro-actively engage with other university units, department and/or organizations to promote a climate of inclusion.
- Seek to increase cultural awareness, respect and inclusion of all groups—including traditionally underrepresented groups based on cultural, ethnic, language, gender, and/or sexual orientation status and all others noted in Purdue’s nondiscrimination policy.
- Review Purdue University’s programs for the recruitment and retention of faculty, staff, and students.
- Advise the Senate regarding issues of prohibited discrimination, equal opportunity, outreach and related matters.
- Initiate joint explorations and investigations with other Senate Standing Committees to ensure diversity and equity issues are integrated throughout Senate deliberations.
- Encourage diverse representation of multiple perspectives across Senate and other university committees.
The Faculty Affairs Committee shall consist of thirteen senators and two advisors. The Faculty Affairs Committee shall be concerned with those matters which pertain primarily to the responsibilities, rights, privileges, opportunities, and welfare of the faculty, collectively and as individuals.

Such items include:
- Tenure
- Procedures for academic promotions
- Orientation of new faculty members
- Insurance and health program planning
- Academic responsibilities
- Standards of appointment
5.20 The Nominating Committee

- The Nominating Committee shall consist of nine senators.
- The duties of the Nominating Committee are to:
  - **Nominate elective members for all Senate committees**
  - **Nominate members**, after consultation with the appropriate Senate committee, to the various faculty committees.
  - Nominees to the Faculty Committee on Censure and Dismissal Proceedings and the University Grade Appeals Committee shall be presented to the Senate for election, such election to constitute final approval.
  - Solicit from the faculty information concerning faculty preferences and qualifications for committee assignments.
5.40 The Student Affairs Committee

- The Student Affairs Committee shall consist of thirteen senators and three advisors. Six student members are also to serve on the committee, five undergraduate students selected by the Purdue Student Government and one graduate student selected by the Purdue Graduate Student Government.

- The Student Affairs Committee shall be concerned with matters having to do with the general social, cultural, and practical welfare of all students of the University.
Specific non-classroom matters of concern to this committee shall include, but not be limited to:

- University placement service
- Intercollegiate athletics
- Counseling
- Scholarships & loans
- Conduct and discipline
- Health
- Living conditions

- Student political activities and organizations
- Student Government actions and recommendations
- Extracurricular activities
- Provision of equal rights and opportunities,
- Any other matters which would enhance the university environment of the student for learning and living.
5.70 The University Resources Policy Committee

- The University Resources Policy Committee shall consist of thirteen senators, two advisors and three students (two undergraduates; one graduate). The Purdue Student Government shall recommend the undergraduate students and the Purdue Graduate Student Government shall recommend the graduate student. Each student so elected shall serve for a term of one year.

- The University Resources Policy Committee shall be concerned with, but not limited, to, consideration of the following matters:
  - Planning optimal utilization of the physical facilities of the University, including buildings, the library, scientific and other equipment and educational aids
  - Studies of staff needs, utilization, and planning
  - Interdepartmental cooperation of improved facilities and staff utilization
  - Nonacademic planning, including architecture, landscaping, parking, and traffic
WELCOME TO THE UNIVERSITY SENATE
The Purdue University Senate is the governing body of the Purdue faculty. Purdue University Senate exercises the legislative and policy-making powers assigned to the faculty. Subject only to review and check by the faculty by established procedures. Subject to the authority of the Board of Trustees, and in consultation with the president, has the power and responsibility to propose or to adopt policies, regulations, and procedures intended to achieve the educational objectives of Purdue University and the general welfare of those involved in these educational processes.

University Senate Leadership

www.purdue.edu/senate/
(Bylaws: www.purdue.edu/senate/bylaws)
THANK YOU

Excerpts from the University Senate Bylaws
Purdue University Global Senate Resolution

• Received after the Board of Trustees meeting in June, 2018.
• Delivered by Purdue Global Provost David Starnes.
RESOLUTION OF THE PURDUE UNIVERSITY GLOBAL FACULTY SENATE

Whereas, the Purdue University Global Faculty Senate has joined the Purdue University System and commits to collaborate with and support the Purdue University Senate in the achievement of the educational objectives set by the Purdue University System and in the furtherance of the general welfare of the educational process; and

Whereas, the Purdue University Global Faculty Senate seeks to foster progress and success in expanding access to higher education that strengthens student academic achievement and the value of lifelong learning by intellectual curiosity, creative and critical thinking, and awareness of culture and diversity:

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Purdue University Global Faculty Senate that:

- Encouraging faculty to maintain a commitment to their own professional development and scholarship in their respective disciplines as well as to the broader area of education through developing professional affinities, values, skills, and strategies that enhance potential success;
- Providing general education in a student-centered approach that supports scholarship in a practical environment and prepares students in employment goals and opportunities;
- Ensuring integrity and respect of peers and the community where thoughts and experiences are valued by promoting an environment that listens and is willing to seek and achieve solutions, opportunities, and common goals; and
- Promoting continuous improvement and innovation by adding value to all educational operations and services in the Purdue University System.
Faculty Senate Resolution

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Purdue University Global Faculty Senate that it commits to:

Encouraging faculty to maintain a commitment to their own professional development and scholarship in their respective disciplines as well as to the broader area of education through developing professional attitudes, values, skills, and strategies that enhance potential success;

Providing general education in a student-centered approach that supports scholarship in a practical environment and prepares students in employment goals and opportunities;

Ensuring integrity and respect of peers and the community where thoughts and experiences are valued by promoting an environment that listens and is willing to seek and achieve solutions, opportunities and common goals; and

Promoting continuous improvement and innovation by adding value to all educational operations and services in the Purdue University system.
Congratulations to President Daniels

Recipient of the
2018 Philip Merrill Award for Outstanding Contributions to Liberal Arts Education
from The American Council of Trustees and Alumni (ACTA)

Note in the Chronicle of Higher Education:

ACTA is proud to present the 14th annual Philip Merrill Award for Outstanding Contributions to Liberal Arts Education to Mitchell E. Daniels, president of Purdue University and former governor of Indiana, for his ardent defense of free speech on campus and his innovative leadership in demonstrating how a great university can simultaneously lower costs, widen access, and strengthen teaching and learning.

The award will be presented in Washington, D.C. on October 12, 2018