AGENDA

1. Call to order  
   Professor Bernard Y. Tao

2. Approval of Minutes of 22 January 2007

3. Acceptance of Agenda

4. Remarks by the President
   President Martin C. Jischke

5. Report of the Chairperson
   Professor Bernard Y. Tao

6. Resume of Items Under Consideration
   by Various Standing Committees
   For Information
   Professor Ralph Webb

7. Question Time

8. University Senate Document 06-4
   Nominees for Vice Chairperson of the University Senate
   For Discussion
   Professor Natalie J. Carroll

   Student Attendance Policy
   For Discussion
   Professor James D. McGlothlin

10. State of Indiana: Mandate for Transfer Credit
    and Program Articulation
    For Information
    Vice Provost Christine Ladisch

11. New Business

12. Memorial Resolutions

13. Adjournment


Guests: Karan Bowerman, Kauline Davis, Chris DeHahn, Steve Garbacz, and Amy Raley.

1. The meeting was called to order by the chairperson of the senate, Professor Bernard Y. Tao at 2:35 p.m.

2. The minutes of the meeting of 22 January 2007 were approved as distributed.

3. The agenda was accepted as proposed.

4. President Martin C. Jischke presented remarks to the University Senate (see Appendix A).

5. Professor Bernard Y. Tao presented the report of the chairperson (see Appendix B).

6. Professor Ralph Webb presented the Resume of Items Under Consideration by Various Standing Committees (see Appendix C).

7. At question time the secretary reported no questions had been submitted in writing and the chair invited questions from the floor. Professor Sellke noted that he recently met
with Vice President Rollock over his concerns about racial preferences in Purdue University programs. The meeting was productive in that his concerns are being addressed.

Professor DeCarlo asked about the process that was followed to review the allegations of research misconduct that had been brought against a professor in the Nuclear Engineering Department. He was concerned because of recent reports in national and international news media that cast a less than favorable light on the entire affair. The faculty bear the brunt of any lessening of the image of academic integrity at Purdue University and the responsibility for ensuring integrity in research. Provost Mason responded that the process for review of allegations of research misconduct is determined by Executive Memorandum C-22 and the process was followed very carefully. The result of the review was that no further action was necessary and the matter is closed from the perspective of the Purdue University administration.

8. Professor Natalie J. Carroll, Chair of the Senate Nominating Committee, presented University Senate Document 06-4, Nominees for Vice Chairperson of University Senate for discussion. She called for nominations from the floor, but none were made. The nominees will speak briefly at the March Senate meeting prior to the vote.

9. Professor George M. Bodner, representing Professor James D. McGlothlin, presented University Senate Document 06-5, Student Attendance Policy, for discussion. He answered several questions from the floor. In addition, several changes in wording were suggested and Professor Bodner asked that each Senator send him the suggested changes so that they could be considered by the Educational Policy Committee prior to the next University Senate meeting.

10. Vice Provost Christine Ladisch presented, for information, State of Indiana: Mandate for Transfer Credit and Program Articulation (see Appendix D). Following her presentation, Vice Provost Ladisch responded to several questions from the floor. Senators had concerns about the relative quality of some of the programs and courses from other institutions. Vice Provost Ladisch assured the Senators that the courses and programs were being thoroughly vetted by faculty and administrators from the appropriate Purdue University departments, schools, and colleges.

11. Under New Business Professor George M. Bodner made the following motion:

   I move a resolution of appreciation by the University Senate to Ms. Jane Morris for the work she has done to prepare the display of photographs of previous Senate chairs that has been mounted on the wall of STEW 302.

This motion was approved by acclamation and Ms. Morris was given a round of applause by the appreciative Senators.

12. There were no memorial resolutions.

13. The meeting adjourned at 3:35 p.m.
Good afternoon. After the weather of last week I think it’s safe to say – we are all looking forward to spring. As I walked over here this afternoon it feels as if it is in the air, I must add my standards for good weather are very low right now. As you know Purdue here at West Lafayette declared a snow recess beginning at noon on Tuesday and ending at 6 a.m. on Thursday. All classes were canceled. Most employees were asked to leave the University and/or not report for work. Some personnel were required to stay on campus for all or part of the duration of the snow recess to maintain the essential operations of the University. They included key personnel in the residence halls, student health care center, food stores, physical facilities, Memorial Union and transportation services. Emergency housing and meals were provided at University expense for those who were required to remain. Police and fire personnel were also on duty throughout the storm.

I want to express sincere thanks to all Purdue faculty and staff during this difficult time. Many people were able to get in to West Lafayette on Tuesday morning and perform their important work. The faculty and staff of Purdue system wide responded to this weather adversity with great dedication, determination and ingenuity. We cannot thank them enough. Thanks also go to our students for their cooperation. The decisions to close were made only after careful consideration of all factors, including safety of students, faculty and staff and the impact on the academic calendar. Any decision on whether to continue operations is made on the basis of recommendations from safety and security administrators, who are experts in these matter and who work closely with local, state and county officials. They take into account whether people can travel safely to get to their jobs and whether students can walk safely to class. Roads were open Tuesday morning and public safety officials had not restricted travel. However, as you know conditions continued to worsen throughout that day, and the decision was ultimately made to close. We were prepared to reopen at noon Wednesday. However, the recess was extended to Thursday morning at the request of Tippecanoe County officials who were concerned about outlying roads. The decision to close the University is always a very difficult judgment call. Purdue works hard to make the best decision for all concerned. Although we were reluctant to agree to a suspension of classes, the extremely severe conditions and the risks and difficulty for people traveling persuaded us that the suspension was necessary. We understand that faculty; in particular, have done a great deal of work and planning for their classes. We know such a recess is disruptive. The impact on laboratory sessions is particularly difficult and serious. But we also know that members of the Purdue faculty and our students will work hard to recover from this setback. Again, thanks to everyone for helping us meet this unexpected challenge and a congratulations to the members of the staff – the facilities people – who helped clear the campus as quickly as they did.

The impact of our Strategic Plans and the Campaign for Purdue continues to be quite overwhelming. Let me give you just one example. Six years ago, we started raising funds to launch Science Bound, working with students from the Indianapolis Public Schools beginning in junior high. We promised these students if they worked, stayed in Science Bound and qualified for Purdue in science, technology, math, engineering, agriculture or education in these fields we would give them a full four-year tuition scholarship. We work with them throughout the year and bring them to the campus for special activities. We partner with Indianapolis public school
teachers in helping these students advance in their studies and stay on course. The oldest of the Science Bound students are now seniors in high school. What has happened in six years? Twenty-four of those seniors have now been accepted here at Purdue for next fall. As many as five more might yet be accepted. That’s 29 out of a senior class of 31! And the other two are looking at other institutions to continue their education. These students will be coming to our campus next fall to fulfill their own dreams and the dreams of their families. And many more will follow in the years to come. These are dreams that seemed impossible before Science Bound. I believe this is one of the many examples of the impact of our Strategic Plans and Campaign for Purdue on our campus.

This week at Purdue we are celebrating National Engineers Week. Our featured speaker Thursday will be former Secretary of State Colin Powell. His talk is titled “Diplomacy: Persuasion, Trust and Values.” The response to this talk from our students, faculty, staff and the community has been enormous. Unfortunately we cannot accommodate everyone who would like to hear Secretary Powell. Other programs planned during National Engineers Week at Purdue include the announcement of the 2007 Distinguished Engineering Alumni and the Regional Rube Goldberg Machine Contest. If you want to enjoy a good laugh or 300, go watch the Rube Goldberg Contest. It is absolutely amazing how inventively these students can do such things as put ping-pong balls in cups or cut pieces of paper.

Finally, I want to conclude my report on a very serious and troubling subject. Wade Steffey, a 19-year-old freshman disappeared from our campus early in the morning of January 13. He was last seen outside Owen Hall about 12:30 a.m. Wade is a National Merit Scholar majoring in aviation technology. He is an Eagle Scout and a native of Bloomington, Indiana. I want to thank the many, many, many people from Purdue, from our community and throughout the state who have worked very hard on this tragic and difficult situation. The public has taken part in massive searches on campus and in the surrounding area. ATV owners and a group of Hummer drivers have taken part in the search along with riders on horses and people on foot. The Tippecanoe County Geographical Information System has provided detailed maps for plotting purposes. The Community and Family Resource Center in Lafayette provided child care services for the children of those participating in the search. Purdue Residence Halls and Dining Services have worked in this effort. The news media continue to play a very important role in this search. More than 1,000 volunteers have taken part in ongoing searches of the campus and the surrounding area. Boats and helicopters provided by the Indiana Department of Natural Resources, Tippecanoe County Sheriff's Department and the Indiana State Police have searched the Wabash River. The DNR has also has offered its all-terrain vehicles for use of a search along the Wabash River banks. More than a half-dozen canine units have searched cars, campus, construction areas, golf courses, the tennis center, the 185-acre Celery Bog Nature Center, waterways and many buildings. Purdue staff have searched the campus, including tunnels, rooftops, utility areas and construction sites.

The 39 officers in the Purdue University Police Department are being assisted by the FBI and two former FBI agents from Team Adam, provided through the National Center for Missing and Exploited Children. All police agencies in Tippecanoe County and the Indiana State Police are helping as needed. Many other police agencies have helped. We have had volunteers from Bloomington come join us in the search. Wade's information has been added to the database for the National Center for Missing Adults as well as that for missing children. The Purdue News Service, and Jeanne Norberg in particular, has been very active in this effort including offering assistance to the family. My sincere thank you to everyone who has helped in this. The spirit of cooperation and willingness of so many to take part in this has been incredibly helpful. We are all very, very proud of the way this community and this University have responded. I
know I speak for everyone at Purdue in saying that our hearts go out to Wade’s parents, Dale Steffey and Dawn Adams. This search continues, and we have not lost hope. Thank you all very much.
REPORT TO THE UNIVERSITY SENATE - PROFESSOR BERNARD Y. TAO

Good afternoon and I hope your classes have all recovered from the snow recess last week. Of historical note is that this is only the 2\textsuperscript{nd} time in Purdue history that a snow recess has suspended campus activity for all students, staff, and faculty. The last time was in 1984. In 1994 and 1999 classes were suspended, but faculty and staff still remained at work. Interestingly, it also correlated to a thumping defeat of IU on the basketball court!

We have a full agenda today, so I will limit my comments to the Senate today to several points of information.

1. Items from the BOT meeting, February 16, 2007

Vice President Rutledge presented a historical summary of Purdue Sponsored Research funding, as well as anticipated goals for the next several years, targeted at doubling the current level of sponsored research. Vice Provost Lechtenberg gave a report highlighting the successes of the Office of Engagement, noting that this year’s budget has more than tripled vs. last year.

3 faculty were recognized for achievements/honors
- Gary Bertoline, Director of the Envision Center, was named Distinguished Professor of Computer Graphics
- Sheryl Klein, Dept. of Hospitality and Tourism Management, received the C. B. Smith Professorship of Hotel Management
- Steve Witz, Director of the Regenstrief Center, was approved as the St. Vincent Chair of Healthcare Engineering

As you have the occasion, please extend your congratulations to our distinguished colleagues.

The Board approved a $30 million Wayne T and Mary T. Hockmeyer Hall of Structural Biology building.
The Board approved a $16.6 million contract to build a new dining hall near Wiley Hall, similar to the Ford Dining Hall.
Several other construction projects involving updating of housing and dept. facilities on the WL and IPFW.

2. Update on presidential search process
The process is moving forward in pursuing highly qualified potential candidates to actively participate, as well as assessing interest and fit to Purdue goals. I note the importance of confidentiality in pursuing these highly qualified candidates, so I apologize for the limited information which I can share with the Senate. As always, I would welcome any suggestions or comments from the staff and faculty as this process moves forward.

Additional information:
- Professor Ralph Webb has been selected as the Purdue representative to the nominating committee of the IN Comm. on Higher Education
- Professor George Bodner will be representing Purdue at the Feb. 23 Faculty Leadership Conference sponsored by the ICHE.
Ms. Jane Morris has designed and produced a beautiful exhibit recognizing all the past chairs of the Senate. Please view the exhibit, which will be updated annually and permanently displayed in STEW 302, as well as extending thanks to Ms. Morris for her efforts.

That concludes my report and I would be pleased to answer any questions.

Respectfully submitted,

Bernard Tao
Chair, University Senate
TO: University Senate
FROM: Ralph Webb, Chairperson, Steering Committee
SUBJECT: Resume of Items Under Consideration by the Various Standing Committees

STEERING COMMITTEE

Ralph Webb, Chairperson
rwebb@purdue.edu

The primary responsibility of the Steering Committee is the organization and distribution of the agenda for each meeting of the University Senate. This committee also receives communications from any faculty member or group of members and directs such communications to appropriate committees or officers for attention.

ADVISORY COMMITTEE

Bernard Y. Tao, Chairperson of the Senate
tao@purdue.edu

The responsibility of the University Senate Advisory Committee is to advise the President and/or Board of Trustees on any matter of concern to the faculty.

NOMINATING COMMITTEE

Natalie J. Carroll, Chairperson
ncarroll@purdue.edu

The Nominating Committee is responsible for presenting nominations for the University Senate and University committees. In filling committee vacancies the Nominating Committee seeks to have all interested Senators serve on at least one committee.

EDUCATIONAL POLICY COMMITTEE

James D. McGlothlin, Chairperson
jdm3@purdue.edu

1. Evening exams
2. Implementation of Redlining Policy
3. Student Attendance/Absence Policy
4. Faculty Control over University Curriculum
5. Teaching Evaluation

FACULTY AFFAIRS COMMITTEE

Mark T. Morgan, Chairperson
mmorgan@purdue.edu

1. Post-tenure review and faculty development including mentoring procedures
2. Review of campus limits for non-tenure track clinical faculty
3. Privacy of personal health information
4. Clinical faculty policy on sabbatical leave
5. Review of Intellectual property policy revisions
6. Review of Purdue non-discrimination policies

STUDENT AFFAIRS COMMITTEE

Mark D. Bowman, Chairperson
bowmanmd@purdue.edu

1. Review of the Student Bill of Rights
2. Follow-up concerning the Student Conduct Code
3. Follow-up with Student Services Office concerning disciplinary process

UNIVERSITY RESOURCES POLICY COMMITTEE

Morris Levy, Chairperson
levy0@purdue.edu

1. Faculty input into the budget process: Graduate staff fee structure & the Strategic plan
2. Review of campus way-finding and signage plans and campus energy sufficiency
3. Review of Faculty Committees

Vice Chair of the Senate, George M. Bodner, gmbodner@purdue.edu
Secretary of the Senate, Joseph W. Camp, Jr., jcamp@purdue.edu
University Senate Minutes: http://www.purdue.edu/usenate
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*Approved
TO: The University Senate  
FROM: University Senate Nominating Committee  
SUBJECT: Nominees for Vice Chairperson of the University Senate  
REFERENCES: Bylaws, Section 3.20b, c  
DISPOSITION: Election by the University Senate

The Nominating Committee proposes the following slate of nominees to serve as vice chairperson of the University Senate for the academic year 2007-2008. The nominees for chairperson are:

Rodney J. Bertolet    Philosophy  
Raymond Decarlo   Electrical and Computer Engineering  
J. Paul Robinson    Basic Medical Sciences

The resumes are attached.

Approving:  
Joseph W. Camp, Jr.  
Natalie Carroll  
William McInerney  
Margaret Rowe  
Yuehwern Yih

Absent:  
James C. Becker  
Ann M. Clark  
Mary B. Nakhleh  
Jie Shen

************************************************************************************************************

Rodney J. Bertolet

Rod Bertolet received a B.A. in Philosophy from Franklin and Marshall College in 1971, and a Ph.D. in Philosophy (with a minor in English linguistics) from the University of Wisconsin-Madison in 1977. He began at Purdue as an assistant professor in 1977, and is now Professor of Philosophy. He has been head of the department since 1992. His research interests are primarily in philosophy of language and philosophy of mind, with occasional forays into metaphysics and epistemology. He has published one book, over thirty refereed journal articles, and some book chapters. During his previous term in the University Senate he was a member of the Educational Policy Committee, and secretary for that committee for two years. He is now a member of the Senate Steering Committee. In the College of Liberal Arts and its ancestors, he has served on the following: Grievance Committee (and chair of its steering committee), Faculty Affairs Committee, Curriculum Committee, Curriculum 2000 Committee, head search committees for various departments, and Strategic Plan Committee (co-chair).
Raymond DeCarlo

Raymond DeCarlo, a native of Philadelphia, PA, received a B.S. and M.S. in Electrical Engineering from the University of Notre Dame in 1972 and 1974, respectively. In 1976, he received his Ph.D. under the direction of Dr. Richard Saeks from Texas Tech University. After a year lecturing at Texas Tech he joined Purdue as an Assistant Professor of Electrical Engineering in 1977, became an Associate Professor in 1982 and a full professor in 2005. He has worked at the General Motors Research Labs during the summers of 1985 and 1986. He is a Fellow of the IEEE (1989), past Associate Editor for Technical Notes and Correspondence and past Associate Editor for Survey and Tutorial Papers, both for the IEEE Transactions on Automatic Control. He was secretary-administrator of the IEEE Control Systems Society, a member of the Board of Governors from 1986 through 1992 and from 1999 through 2003. He was Program Chairman for the 1990 IEEE CDC (Honolulu), and was General Chairman of the 1993 IEEE CDC (San Antonio). He was the VP for Financial Activities for the IEEE Control Systems Society during 2001 and 2002. He received CSS's distinguished member award in 1990, the IEEE Third Millennium Medal in 2000, the EATON award in ECE in 2002, and the Motorola Excellence in Teaching Award in 2006. He is a Fellow of the IEEE (1989), past Associate Editor for Technical Notes and Correspondence and past Associate Editor for Survey and Tutorial Papers, both for the IEEE Transactions on Automatic Control. He was secretary-administrator of the IEEE Control Systems Society, a member of the Board of Governors from 1986 through 1992 and from 1999 through 2003. He was Program Chairman for the 1990 IEEE CDC (Honolulu), and was General Chairman of the 1993 IEEE CDC (San Antonio). He was the VP for Financial Activities for the IEEE Control Systems Society during 2001 and 2002. He received CSS's distinguished member award in 1990, the IEEE Third Millennium Medal in 2000, the EATON award in ECE in 2002, and the Motorola Excellence in Teaching Award in 2006. He has coauthored three books, has numerous journal, conference and book chapter articles. His research interests are varied and often interdisciplinary. In 1998 he obtained an MA in Pastoral Theology from St. Mary of the Woods College. He is married and has three children. His hobbies are home repair, remodeling, listening to books on tape, and walking, playing frisbee, and doing agility with his three border collies.

J. Paul Robinson

J. Paul Robinson is the SVM Professor of Cytomics in the School of Veterinary Medicine and a professor in the Weldon School of Biomedical Engineering at Purdue University. He received his Ph.D. in Immunopathology from the University of New South Wales, Sydney, Australia. He completed a postdoctoral fellowship at the University of Michigan Medical School. He is currently the director of the Purdue University Cytometry Laboratories and Deputy Director for Cytomics and Imaging in the Bindley Biosciences Center in Discovery Park.

He is the current President of the International Society for Analytical Cytology and is the Editor-in-Chief of Current Protocols in Cytometry, Associate Editor of Histochemica et Cyto biologica, and on the editorial board of Cytometry Part B. He is an active researcher with over 110 peer reviewed publications, 20 book chapters, has edited 7 books and has given over 80 international lectures and taught advanced courses in over a dozen countries. Dr. Robinson was one of the first scientists to engage the internet when he established the PUCI public website in December 1993 and it became the foundation site for his field with over 10 million hits per year to the current day. Based on the same technology, he was one of the first to utilize web based educational materials by publishing the first known published web-based-CDROM in April 1996. With over a dozen published CD-ROMs with a total distribution of 65,000 CDs he was a leader in demonstrating the power of this technology in his field of science. He was elected to the College of Fellows, American Institute for Medical and Biological Engineering in 2004, was the winner of the Pfizer Award for Innovative Research, 2004 and the Gamma Sigma Delta Award of Merit Research in 2002. He sits on the NIH Microscopy Study section & has participated in numerous NIH, NSF and private foundation review boards.

His research area has focused on reactive oxygen species primarily in neutrophils, cell lines such as HL-60 cells. His lab is currently studying the biochemical pathways of apoptosis as
related to reactive oxygen species in mitochondria. Over the past several years, his group has expanded their interest in bioengineering with hardware and software groups developing innovative technologies such as the first high-speed hyperspectral cytometry, optical tools for quantitative fluorescence measurement and advanced classification approaches for clinical diagnostics and bacterial classification. His lab specializes in multidisciplinary research projects and this is reflected in backgrounds of the 66 graduate students committees he has sat on of which he was chair for 23 PHD and 12 MS students. A total of 19 students were in an engineering discipline.

A recent activity of Dr. Robinson was the creation of a new private foundation, “Cytometry for Life” with the goal of providing low cost CD4 technology to those nations most in need of these tools, initially focusing on countries in Africa where 36 million people have AIDS. The Foundation activities include design and manufacture of appropriate low cost CD4 technology, and development of an on-the-ground effort in education and training in AIDS related activities in Africa. [http://www.cytometryforlife.org](http://www.cytometryforlife.org).

In his 19 years at Purdue, Dr. Robinson has served on numerous university committees such as Patents and Copyright, Senate Steering, Nomination and Educational Policy committees, Executive Committee of the Envision Center, Bindley Bioscience Center Executive Committee, Purdue Libraries Research Committee, BMS Graduate Committee Chair, and Purdue Research Park Advisory Committee to name but a few. He has actively participated or chaired many faculty search committees and considers the participation of faculty in all of these university activities fundamental to the needs of an excellent institution.
A student attendance policy was drafted by an *ad hoc* committee last year and then reviewed, amended and approved by the University Senate Educational Policy Committee. The goal of this policy is to provide a structure for resolving issues that arise when students occasionally miss class. The policy differentiates between *anticipated absences* that may result from participation in University-sponsored activities or religious observances and *unanticipated absences* due to illness or bereavement. The policy notes that students are ultimately responsible for all required coursework and bear full responsibility for any academic consequences that may result due to absence, but that missed work might be made up at the discretion of the instructor. The policy notes that the student bears the responsibility for informing the instructor in a timely fashion, when possible. It notes that the instructor bears the responsibility of trying to accommodate the student by either excusing the student or allowing the student to make up work, when possible.

If approved by the University Senate, the changes outlined below would be incorporated into the University Regulations, Part 2, Section VI A.
### Present

**A. Attendance**

Students are expected to be present for every meeting of the classes in which they are enrolled. At the beginning of each semester, instructors are responsible for clarifying their policy for handling class absences and the impact absences will have in the determination of course grades. All matters relative to attendance, including the makeup of missed work, are to be arranged between the student and the instructor involved.

Only the instructor can excuse a student from classes or course responsibilities. In the event of an illness, accident, or emergency, when circumstances permit, the student should make direct contact with his/her instructor(s), preferably before a class or an exam takes place. If the instructor cannot be reached in person or by telephone, the student should leave a message in the instructor’s department mailbox or with the instructor’s secretary.

When a student is unable to make direct contact with the instructor and is unable to leave word with the instructor’s department because of circumstances beyond the student’s control, the student or the student’s representative should contact the Office of the Dean of Students if the reported absence is expected to be for an extended period of time (normally more than five days). A member of the Dean of Students staff will notify the student’s instructor(s) of the circumstances. The student should be aware that this intervention does not change in any way the outcome of the instructor’s decision regarding the student’s academic work and

### Proposed

**A. Attendance**

The resources of Purdue University are provided for the intellectual development of its students. Courses with defined schedules are provided to facilitate an orderly and predictable environment for learning, as well as to provide assurance of a registered student’s right to access the course. Scheduled courses allow students to avoid conflicts and reflect the University’s expectation that students should be present for every meeting of a class/laboratory for which they are registered. Faculty are responsible for organizing and delivering a course of instruction and for certifying student accomplishment on the basis of performance.

The University recognizes that the learning mission can be enhanced significantly by extra-curricular experiences. Students participating in University-sponsored activities should be permitted to make up class work missed as a result of this participation. Ultimately students are responsible for all required coursework and bear full responsibility for any academic consequences that may result due to absence.

**General Attendance Issues**

Instructors are expected to establish and clearly communicate in the course syllabus attendance policies relevant to individual courses. Course attendance policies must be consistent with University policy.

It is recognized that occasionally it may be necessary for a student to be absent from a scheduled course activity for
The student must make personal contact with the instructor(s) as soon as it is possible to do so. The student may discuss the circumstances of the absence with a member of the Office of the Dean of Students for advice on how to proceed. The student may discuss the circumstances of the absence with a member of the Office of the Dean of Students for advice on how to proceed.

The University expects each student to be responsible for class-related work missed as a result of an unavoidable absence; this work may be made up at the discretion of the instructor.

Only the instructor can excuse a student from a course requirement or responsibility. When conflicts or absences can be anticipated, such as for many university sponsored activities and religious observances, the student should inform the instructor of the situation as far in advance as possible and the instructor should strive to accommodate the student. Individual course policies may state expected notification periods. For unanticipated or emergency absences where advance notification to an instructor is not possible, the student should contact the instructor as soon as possible by Email, phone, or by contacting the main office of the department that offers the course. When the student is unable to make direct contact with the instructor and is unable to leave word with the instructor’s department because of circumstances beyond the student’s control, the student or the student’s representative should contact the Office of the Dean of Students if the reported absence is expected to be for an extended period of time (normally a week or more). A member of the Dean of Students staff will notify the student’s instructor(s) of the circumstances. The student should be aware that this intervention does not change in any way the outcome of the instructor’s decision regarding the students’ academic work and performance in any given course.
Regardless of whether these absences are anticipated or unanticipated, instructors are expected to try to accommodate the student. In certain laboratory-based or intensive short-term courses, a student can jeopardize his/her academic status with an unreasonable number of absences, particularly in lab courses that cannot be made up later. The student should always consult with the instructor to determine the potential impact of any absence.

Students holding the opinion that they have been wrongly denied an excused absence or the opportunity to make up missed work should contact the head of the department offering the course to attempt to resolve the conflict.

**Conflicts with Religious Observances**

The University values a community with diverse backgrounds and traditions and recognizes that conflicts between regularly scheduled curricular activities and religious observances of some members of our community can arise. Instructors are expected to cooperate with students in dealing with work missed due to absences resulting from participation in religious observances.

Students requesting special consideration in scheduling are expected to make this known to instructors well in advance, minimize the length of the absence, and be flexible in arranging alternative times to complete any assignments they might miss. Students holding the opinion that they have wrongly been denied an excused absence or the opportunity to make up missed work due to an absence for a religious observance should contact the head of the department offering the
course to attempt to resolve the conflict.

**Conclusion**

The University expects that students will attend classes for which they are registered. At times, however, either anticipated or unanticipated absences can occur. The student bears the responsibility of informing the instructor in a timely fashion, when possible. The instructor bears the responsibility of trying to accommodate the student either by excusing the student or allowing the student to make up work, when possible. The University expects both students and their instructors to approach problems with class attendance in a manner that others might view as reasonable.

Approved:

Scott Feld
Robert Kubat
Olayiwola Adeola
Christine Ladisch
George Bodner
James Greenan
Tony Hawkins
Andrew Luescher
Mark Moriarty
James McGlothlin
Paul Robinson
David Dellen
Scott Mandernack

With a majority EPC vote yes, and no no votes, and no abstainsions, the motion and document passes the EPC.
Progress Report:  
State of Indiana mandate 
for transfer credit 
and program articulation  

February 19, 2007  
Chris Ladisch  
Vice Provost for Academic Affairs  

Slide 2  

- What is the mandate?  
- Why?  
- The review process  
- Current status  

Slide 3  

- House Bill 1209  
  Effective July 1, 2003  
  Increase transfer credit acceptance and program articulations. Focus on regional campuses and 2-yr. colleges. Annual progress report required.  
- House Bill 1001  
  (State budget appropriation bill)  
  Effective July 1, 2005  
  Transfer credit and program articulation mandate.
Mandate has two major aspects:

- **Course** transfer credit
- **Program** articulations

**Deadline:** June 30, 2007

Affects all Indiana public institutions, 2 year and 4 year, including regional campuses.

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Why?

- Formation of the Ivy Tech Community College of Indiana in 2005
- Rising tuition rates increases focus on degree completion rates (student success) and time-to-graduation
- In turn, time-to-graduation aided by transfer credit and dual credit

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- Students are seeking lower cost and more flexible alternatives for some of their coursework
- Some public opinion that Indiana’s 4-year colleges are “transfer credit unfriendly”
- Many states, including Ohio, Illinois, Florida, and California have extensive mandate policies
Slide 7

**Transfer Credit Mandate**

“To establish, … a statewide core transfer library of at least seventy (70) courses that are transferable on all campuses of the state educational institutions…”

Slide 8

**Details of the Core Transfer Library**

- frequently taken courses by undergraduates
- clearly identified in course catalogs, semester schedules, and websites
- creation of Transfer IN state-level website
- transferred course must be treated equivalent to campus course
- seamless transfer (e.g. distance, dual credit)
- C grade minimum for transfer to Purdue University; grade does not transfer

Slide 9

**Statewide Process**

- led by ICHE
- Statewide Transfer and Articulation Committee (STAC)
- private institution representative
- Purdue: J. Camp, C. Ladisch, K. Davis, J. Brown
- meets monthly
- set of transfer principles developed in 2002
- course approval form
Slide 10

Principles Guiding Statewide Transfer and Articulation in Indiana, 2002

1. faculty primacy
2. equal partners and collective responsibility
3. comparable treatment of students
4. program articulations based on course-to-course transfers
5. tracking student success
6. wide communication of transfer opportunities

Slide 11

Core Transfer Library (CTL) Approval Form

Slide 12

Our Progress

- 48 course forms signed
- 26 courses undergoing or pending review
Slide 13

Campus Process
- led by Provost Office and STAC team
- departments notified of need for course review
- department review process initiated
- frequent requests for additional information
- department decision – e.g. sign CTL form or document “mismatch”
- mismatches reviewed by Provost Office
- state makes final decision

Slide 14

Program Articulations
“to establish … articulation agreements for at least twelve (12) degree programs”
- which apply to any campus in the Ivy Tech system and to Vincennes University
- that draw from the liberal arts and the technical professional, and occupational fields

Slide 15

Program Articulation
An agreement, typically worked out on a course-to-course basis, by which a student, who completes a two-year degree can apply all or almost all of the associate degree coursework toward meeting the requirements of a related baccalaureate degree, thus enabling the student to complete the four-year degree with two additional years of full-time study.
Programs targeted for articulation

- Nursing
- Business
- Computer Science/Technology
- Education
- Industrial and Manufacturing Technology
- Criminal Justice
- Liberal Arts and Sciences:
  - English and Communication
  - Humanities
  - Foreign Languages
  - Life & Physical Sciences
  - Mathematics
  - Social & Behavioral Sciences

West Lafayette Transfer Data, 06/07

- 294 students transferred from regional campuses
- 176 students transferred from Ivy Tech
- 111 students from Ivy Tech Lafayette
- 1156 total student transfers
- 855 in-state

Program Articulations

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Course Transfer Agreements

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In Conclusion

- continue to focus on student success
- reach goal of 70 course transfer agreements
- finish program articulations
- many, many thanks to
  - faculty and advising staff
  - credit evaluation office
  - Purdue members of STAC