**PACUC Policy on Visitation, Photography, Videography, and Observations within Vertebrate Animal Facilities**

**Performance Standard:** All animals* covered under a Purdue Animal Care and Use Committee (PACUC) approved protocol or standard operating procedure (SOP) will be protected from potential distress associated with non-routine visitation, photography, videography, or observations. Images will be maintained securely and shared only in a way that is respectful of the animals. Contents of photographs or videos should be taken with respect, reviewed with discretion, and not contain any identifying features (i.e., building, room number, farm location, etc.).

**Applicability:** This policy applies to all persons who work in or visit Purdue animal care and use operations.

**Policy:**

The use of any recording device (e.g., film camera, digital camera, phone camera, digital recorder, sound recorder, etc.) is only permitted in animal use areas under the following conditions:

A. When performed by government inspectors (e.g., USDA Veterinary Medical Officer-VMO).
B. When performed by PACUC during an inspection.
C. When performed by Laboratory Animal Program (LAP) veterinary staff and/or animal care staff when required to assist in clinical diagnosis of disease or illness.
D. When performed by a Principal Investigator (PI) or his/her designee when required for scientific reasons (e.g., publications, scientific documentation, submission of a grant proposal).
E. When performed by a PI or his/her designee for instructional purposes (e.g., for training members of the lab, collaborators, or for course work).
F. When performed by a member of the media under escort by a PI (or designee).

Violation of this policy or any of its parts may be considered insubordination, including disobedience or failure to carry out assignments or instructions; and/or noncompliance with PACUC policy.

Photos, videos, or images of animals or cadavers owned or used by Purdue for purposes of teaching or research, or client-owned animals who are patients in the Veterinary Teaching Hospital, may not be put on social networks or web sites except for those maintained by Purdue for official university business.

Unauthorized electronic devices (e.g., tape or audio recorders, video recorders, cell phones, cameras) must be turned off in any animal use area (e.g., research and teaching areas). Release of information, photographs or recordings related to the Animal Care and Use Program at Purdue University without appropriate authorization is strictly prohibited.

*Animals located at the Animal Science Research and Education Center (ASREC), SIPAC, and Feldun are covered under a separate SOP written by the Department of Animal Sciences.

References: University of California-Berkeley and Duke University’s policies.
Approved by PACUC 11/16/16; Re-approved by PACUC 04/17/2019
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4. Appropriate personal protective equipment (PPE) must be worn by all persons in the photograph/video, keeping species of animal and procedure demonstrated in mind.

5. All attempts should be made to have animals in clean surroundings, clean cages, or clean pens with clean accessories. Water bottles and feeders should be full if visible in the photograph or recording.

B. Filming for general public or commercial presentations have additional stipulations and requirements:

1. Animals that have visible lesions or research alterations (e.g., implants, tumors, cannulas), or are noticeably sick cannot be photographed or video recorded without specific authorization or permission from the PACUC Administrator, the PACUC Chair/Vice Chair, and the Attending Veterinarian or designee.

2. A request to publically distribute materials must be approved by the PACUC Administrator or the PACUC Chair/Vice Chair who may consult with the full PACUC and/or Institutional Official. This includes requests from media outlets who interview faculty regarding their research and may want to include photographs or video.

4. Animals are not to be used as props during an interview. There should be a specific reason an animal must be present during an interview.

C. Videos, photos, and audio recordings made by Purdue personnel (not applicable to outside media) must be stored securely in a locked cabinet or drawer; or behind a password protected—preferably encrypted—electronic storage device or computer. Additionally, if a personal electronic device was used to capture the image or sound(s) then the data should be transferred to a password protected computer and the image deleted from the personal device in case the personal device was lost or misplaced.

Definitions:

A. Animal use area – animal housing facilities, farms, and PI laboratories where animals are housed, tested, or used and conveyances in which animals are transported between animal use areas.

B. Filming – The capture of moving images of Purdue University property (i.e., animals, facilities, or equipment) by any means on any media now in use or that may be available in the future, including but not limited to, film, videotape, digital disk, or any electronic transmission to another medium or the internet.

C. Photography – The capture of still images onto any compatible medium, or posting to the internet, by any means or devices now in use or that may be available in the future, including but not limited to, film cameras, digital cameras, electronic devices such as personal computers, mobile phones or personal digital devices.

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D. Audio Recording – The capture of sounds onto any compatible medium, or posting to the internet, by any means or devices now in use or that may be invented in the future including but not limited to, electronic devices such as personal computers, mobile phones or personal digital devices.

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