Finding Funding, Limited Submissions and Proposal Submission

September 3, 2024

About Us

Sue Grimes, Research Development Services

- Federal and Other Research-related Funding Opportunities

- Limited Submissions

Andrew Weintraut, Foundation Relations (Purdue for Life Foundation)

- Private Foundation Funding

Cristina Farmus, Industry Partnerships

- Corporate Funding

Amanda Hamaker, Sponsored Program Services - Pre-Award

- Proposal Budgets

- Proposal Submission

https://www.purdue.edu/research/oevprp/funding-and-grant-writing/overview.php

Funding Resources

- Search Tools and Alerts
  - Pivot database
  - Federal, State, and foundation search tools and e-mail alerts
- OOR funding opportunities
- Weekly Funding E-Newsletters
  - listserv@lists.purdue.edu
  - Leave the subject blank and in the message body type: subscribe Weeklyfundingopps [your_first_name] [your_last_name].
- OOR-managed Internal Funding
- Specialized Funding Resources
  - New Investigator Funding Opportunities

Why Use Pivot?

- https://pivot.proquest.com
- Sign in using your Purdue credentials
- Create and save customized funding search criteria
  - Receive weekly emails of new funding opportunities
- Track funding opportunities
- Create on-line profile for collaboration
  - Can automatically update if linked to your homepage and/or add your ORCID

Funding Advanced Search

Find Opportunities matching

○ Match *all* of the fields   ○ Match *any* of the fields ⓘ

Search   Clear All

and [All Fields ▾]   or   or   ⓘ

All Fields
Abstract
Title
Funder Id
CFDA Number

and   or   or

and   or   or

+ Add another row   Clear

▸ Funder

▸ Amount

▸ Deadlines

▸ Limited Submission

▸ Applicant/Institution Location

▸ Activity Location

▸ Citizenship

▸ Funding Type

▸ Keyword

▸ Applicant Type   *Set to "Academic Institution"*

▸ Funder Type

▸ Country of Funder

Keyword Browser   ✕

- ▴ Agriculture and Food Sciences
  - 📁 Agriculture
  - 📁 Food Science
  - 📁 Foods
- Area Studies
- Arts and Humanities
- Business, Management and Commerce
- Education
- Energy Sciences
- Engineering
- Health and Medicine

Close

Search Funding Results

Your Search: ((physics) AND sponsor:(national OR science OR foundation)))

Advanced Search   Save Search   Refine Search   🔗 Share Search

Calendar View ▾

Recently added
Last 30 days	16
Last 14 days	11
Last 7 days	5

Submission type
| Limited Submission | 8 |

Deadline Certainty
| Confirmed | 116 |
| Anticipated | 107 |

Funding types
Research: Project Grants & Innovation	113
Fellowships or Post-doctoral Awards	36
Prizes and Awards	33
Scholarships, Training or Bursaries	32
Equipment & Materials or Facility Use and Con...	26

more...

Funder types
Private Foundation or Non-Profit	77
Non-US National Government	72
US Federal Government	53
Professional Society or Association	14
Academic Institution	6

Applicant types
| Individuals: Early Career and Emerging in Field | 154 |
| Individuals: Mid-Career to Established in Field | 129 |

227 Results   Sort by [Relevance ▾]   Deadline   Amount

🔍 **FLARE - funding large international research projects**   15 Nov 2022   see record
Swiss National Science Foundation (SNSF) (SNF) (FNS) | Swiss National Science Foundation (SNF) (SNSF)   Application / Anticipated

Continuous / Full Proposal / Confirmed   see record

Continuous / Full Proposal / Confirmed   see record

15 Nov 2022 / Full Proposal / Anticipated   see record
Division of Physics (PHY)
Directorate for Mathematical and Physical Sciences (MPS)
National Science Foundation (NSF)

🔍 **Division of Physics: Investigator-Initiated Research Projects (PHY)**   21 Nov 2022   see record
Division of Physics (PHY)
Directorate for Mathematical and Physical Sciences (MPS)
National Science Foundation (NSF)   Full Proposal / Confirmed

🔍 **Interfacial Engineering**   Continuous   see record
National Science Foundation (NSF)   Full Proposal / Confirmed

Save your search   ✕

Choose a name for your search:

[Enter name for search]

☑ Would you like to receive a weekly email containing new or updated opps from this query?

Cancel   Save

Your Search: ((physics) AND sponsor:(national OR science OR foundation)))

Advanced Search   Save Search   Refine Search   🔗 Share Search

Calendar View ▾

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Track   Share   Export

	Deadline	Amount
FLARE - funding large international research projects Swiss National Science Foundation (SNSF) (SNF) (FNS) | Swiss National Science Foundation (SNF) (SNSF)	15 Nov 2022 Application Anticipated	see record
Fluid Dynamics National Science Foundation (NSF)	Continuous Full Proposal Confirmed	see record
Magnetospheric Physics Division of Atmospheric and Geospace Sciences (AGS) Directorate for Geosciences (GEO) National Science Foundation (NSF)	Continuous Full Proposal Confirmed	see record
Plasma Physics Division of Physics (PHY) Directorate for Mathematical and Physical Sciences (MPS) National Science Foundation (NSF)	15 Nov 2022 Full Proposal Anticipated	see record
Division of Physics: Investigator-Initiated Research Projects (PHY) Division of Physics (PHY) Directorate for Mathematical and Physical Sciences (MPS) National Science Foundation (NSF)	21 Nov 2022 Full Proposal Confirmed	see record
Interfacial Engineering National Science Foundation (NSF)	Continuous Full Proposal Confirmed	see record

Pivot Profiles

🏠 Funding   Profiles   Conferences   Awarded Grants   News   ⚙ Admin   🔔 Announcements   HELP

Search for people (enter research subject, affiliation, or researcher name)   🔍

Advanced Search

🔵 Profile Discovery

👤 Your Profile

Researcher Profiles for Purdue University

▾ College of Agriculture   view profiles

Agricultural Communication	view profiles
Department of Agricultural Economics	view profiles
Department of Agricultural Sciences Education and Communication	view profiles
Department of Agricultural and Biological Engineering	view profiles
Department of Agronomy	view profiles
Department of Animal Sciences	view profiles
Department of Biochemistry	view profiles
Department of Botany and Plant Pathology	view profiles
Department of Entomology	view profiles
Department of Food Science	view profiles
Department of Forestry and Natural Resources	view profiles
Department of Horticulture and Landscape Architecture	view profiles
Purdue Extension	view profiles

▸ College of Education   view profiles

▸ College of Engineering   view profiles

Institution

- ☑ Purdue University: 637
- ☐ Outside Institutions: 121,554

Filter by   clear

- ▶ ☐ Agriculture: 9
- ▶ ☐ Allied Health: 9
- ▶ ☐ Applied Science: 211
- ▶ ☐ Architecture: 1
- ▶ ☐ Arts: 6
- ▶ ☐ Business: 18
- ▶ ☐ Education: 24
- ▶ ☐ Engineering: 149
- ▶ ☐ Environmental Sci...:   4
- ▶ ☐ Humanities: 16
-    ☐ Law: 0
- ▶ ☐ Mass Communication: 20
- ▶ ☐ Medicine: 11
- ▶ ☐ Natural Science: 31
- ▶ ☐ Social Sciences: 25

Role

- Professor: 171
- Graduate Student: 154
- Assistant Professor: 137
- Associate Professor: 97

☐ **637 Results**   Sort ▾

☐ Hambrusch, Susanne E.
Professor
Department of Computer Science
College of Science
Purdue University

☐ Pothen, Alex
Professor
Department of Computer Science
College of Science
Purdue University

☐ Dunsmore, Hubert E.
Associate Professor
Department of Computer Science
College of Science
Purdue University

☐ Basu, Saugata
Professor
Department of Mathematics
College of Science
Purdue University

☐ Popescu, Voicu S.
Associate Professor
Department of Computer Science
College of Science
Purdue University

☐ Grigorescu, Elena

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https://www.purdue.edu/research/oevprp/funding-and-grant-writing/overview.php

PURDUE UNIVERSITY   **Office of Research**

ABOUT   CENTERS & INSTITUTES   RESOURCES   REGULATORY AFFAIRS   FUNDING   SPONSORED PROGRAMS   COMMUNICATIONS

Home / Funding And Grant Writing / Overview

- Overview
- Funding ▸
- Significant SPS Awards Approaching $1 Million or Greater
- Faculty Enhanced Research Appointment Program

Funding and Grant Writing

The goal of the EVPRP Research Development staff is to assist faculty in the development of research and education proposals. **EVPRP staff** provide a broad range of services and resources related to funding and grantsmanship. Below are some of the ways we can assist.

Funding Resources

The funding page provides information on internal, external, seed, and early investigator funding opportunities. Links to helpful funding search tools and e-mail alerts can also be found here.

Limited Submissions

Check here for details on internal competitions including deadlines, templates and submission guidelines.

Grant Writing Support

Research Development staff can provide assistance with both large and small proposals. This page explains our services and provides links to other useful proposal preparation resources.

Site Visits

Our staff can assist with the logistics and coordination of site visits allowing the research team to focus on their science and team. Follow this link to find out more about these services.

Events

The events page provides information on upcoming grantsmanship workshops and events including dates, times, and registration information. Presentations from previous events can also be accessed from this site.

Limited Submissions

- Sponsor limits number of proposals from an *institution*

- Internal competition process
  - Preproposal deadline – mini-version of the proposal
  - Rankings/Meeting – review committee discusses and recommends proposal(s) to move forward
  - Competitions managed through InfoReady Review

- List of open limited submissions at: http://www.purdue.edu/research/funding-and-grant-writing/limited-submissions.php

- Interested in a limited submission that's not on our list? Contact oorlimited@purdue.edu ASAP

Limited Submissions

Purdue Internal Deadlines for Proposals

Download: **Limited Submission Proposal and Review Process**

NEW PROCESS FOR LIMITED SUBMISSIONS Purdue subscribes to InfoReady for on-line management of limited submission and internal funding competitions (**https://purdue.infoready4.com/**). Internal preproposals should be submitted using this system. In InfoReady, click on the blue Purdue University Login button and use your Purdue credentials. *On first use, click on your name in the upper, right corner and set your Primary Organization as "Purdue WL" then select your college.*

* Preproposals are required unless otherwise stated and must be received before midnight (Eastern Time) of the due date to be eligible.

Program Name	Internal Deadline	Agency Deadline(s)	Preproposal Template
NSF Quantum Leap Challenge Institutes (QLCI)	9/30/24	2/7/25 - LOI; 3/7/25 - Preliminary proposal; 9/17/25 - Full proposal by invite	Template / Apply
NSF Research Traineeship Program (NRT)	9/9/24	11/14/24	Template / Apply
NSF National Resource Coordination Center on Improving Undergraduate STEM Education (IUSE)	9/9/24	11/14/24	Template / Apply
NSF Science and Technology Centers: Integrative Partnerships	9/9/24	11/20/24-Preliminary proposal; 6/2/25-Full proposal	Template / Apply
NIH Modern Equipment for Shared-use Biomedical Research Facilities: Advancing Research-Related Operations (S15)	8/26/24	9/25/24	Template / Apply
University Consortium for Applied	8/26/24	10/11/24 - NOI; 11/15/24 - Proposal	Template

For Questions or Assistance

- Sue Grimes
- sgrimes@purdue.edu
- 49-45858

Office of Foundation Relations
Purdue for Life Foundation

Drew Weintraut
Assistant Vice President of Foundation Relations

PFLF Engineering Team Presentation 2024

PURDUE FOR LIFE FOUNDATION | Office of Foundation Relations

Foundation Relations

- **Laura Henzl – Sr. Director**
  - Engineering
  - Agriculture
  - Vet Med
  - PICR
- **Jim Priest – Director**
  - HHS
  - Science
  - Pharmacy
  - Nursing
- **Jenny Hansen – Director**
  - DIB Initiatives
  - PPI
  - Krach Institute for Tech Diplomacy
- **Stephanie Merrill - Director**
  - Discovery Park

- **Alexandra Pflug– Director**
  - Liberal Arts
  - Education
  - Libraries
  - Honors
  - Daniels School of Business
- **Kristen Noel – Director of Operations**
  - Proposal Development Specialist
  - Project Management
  - Communications/Proposal Training
  - Strategic Analysis
- **Kellyn Harrison – Assistant Director of Operations**
  - RFP Management
  - Stewardship
  - Graphic Design/Editing
  - Proposal Creation
- **Ashlee Wright – Operations Coordinator**
  - Proposal / Pipeline Management
  - Administration/Communication/Editing
  - Special Interest Tracking and Reporting

PURDUE FOR LIFE FOUNDATION | Office of Foundation Relations

PURDUE UNIVERSITY | Polytechnic Institute

Foundation Relations

The Office of Foundation Relations has extensive experience working with foundations with a wide range of interests.

The OFR team specializes in:

- Connecting foundations with the relevant faculty, staff, and programs.

- Assisting with development of proposals, gift agreements, and any other relevant documents.

- Overseeing reporting on gifts and grants

- Organizing conference calls and campus visits for foundations with members of our campus community.

- Providing and reviewing valuable research information, networking opportunities, and data about our foundation partners, Purdue and our community.

Office of Foundation Relations

Foundation Relations

501(c)(3)	Religious, Educational, Charitable, Scientific, Literary, Testing for Public Safety, Foster National or International Amateur Sports Competition, Prevention of Cruelty to Children or Animals	Private Foundations	All 501(c)(3) organizations that don't qualify as public charities; some private foundations are additionally sub-classified as private operating foundations or private non-operating foundations, which receive some of the advantages of public charities	
		Public Charities	509(a)(1)	Publicly-supported charities
			509(a)(2)	Exempt purpose activity-supported charities
			509(a)(3)	Supporting organizations for 509(a)(1) or 509(a)(2) charities
			509(a)(4)	Public safety charities

Office of Foundation Relations

PURDUE UNIVERSITY | Polytechnic Institute
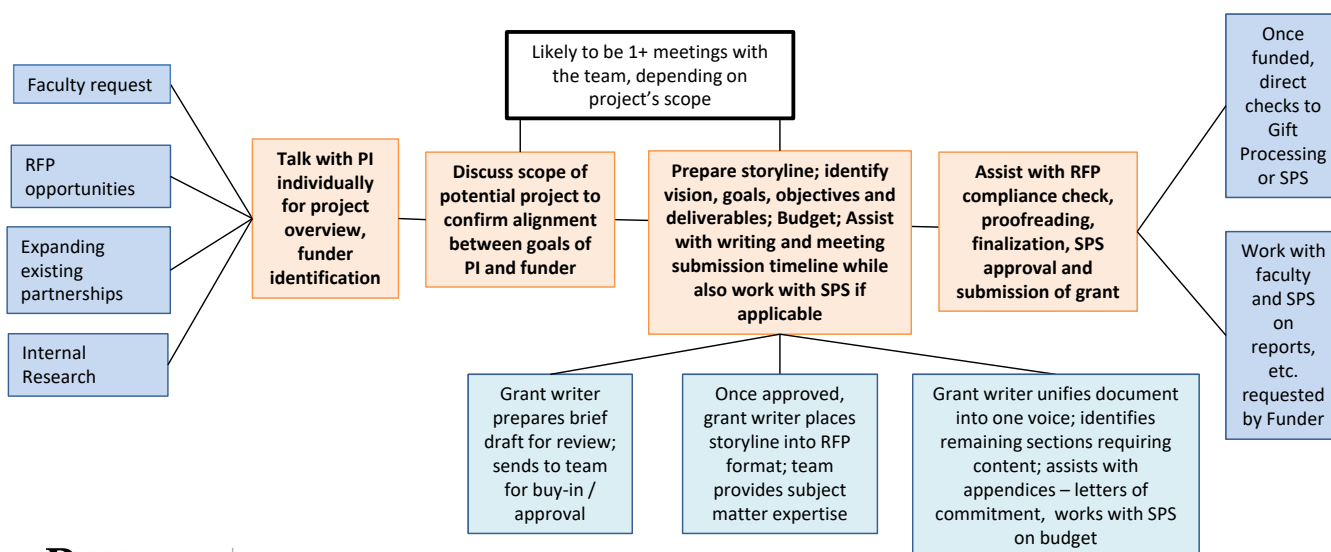
Foundation Relations

- Foundations exist to give away money to help society.
  If you have a project that fits with a foundation's guidelines, you are helping them achieve their mission.

- But ... *Everyone else knows this, as well!*

Office of Foundation Relations

Foundation Relations

OFR Process Overview

Faculty request

RFP opportunities

Expanding existing partnerships

Internal Research

Talk with PI individually for project overview, funder identification

Discuss scope of potential project to confirm alignment between goals of PI and funder

Likely to be 1+ meetings with the team, depending on project's scope

Prepare storyline; identify vision, goals, objectives and deliverables; Budget; Assist with writing and meeting submission timeline while also work with SPS if applicable

Assist with RFP compliance check, proofreading, finalization, SPS approval and submission of grant

Once funded, direct checks to Gift Processing or SPS

Work with faculty and SPS on reports, etc. requested by Funder

Grant writer prepares brief draft for review; sends to team for buy-in / approval

Once approved, grant writer places storyline into RFP format; team provides subject matter expertise

Grant writer unifies document into one voice; identifies remaining sections requiring content; assists with appendices – letters of commitment, works with SPS on budget

Office of Foundation Relations

Purdue University Polytechnic Institute

Drew Weintraut

Assistant Vice President of Foundation Relations

Office of Foundation Relations

AAWeintraut@purdueforlife.org

Office of Foundation Relations

PURDUE UNIVERSITY | Polytechnic Institute

Office of Industry Partnerships
Welcomes New Purdue Faculty

Cristina Farmus
Vice President, Special Projects
Interim Vice President, Industry Partnerships
765-430-6067 cdfarmus@prf.org

https://www.purdue.edu/president/industry-partners/

September 3, 2024

PURDUE UNIVERSITY®

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Agenda

PURDUE UNIVERSITY®

1. Office of Industry Partnerships (OIP) Mission
2. Our Team
3. OIP Framework
4. How to engage with Office of Industry Partnerships
5. Accomplishments
6. Upcoming events
7. Discussion

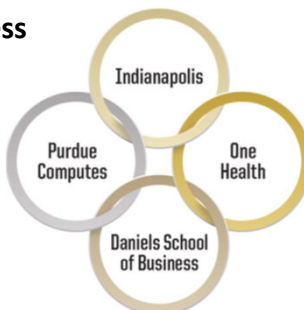**OIP Values: Trust, Teamwork, Professionalism, Innovation, Growth**

2

Since January 1, 2023,
over $20B in corporate investments
in central Indiana!

Recent Central Indiana Investments

$3.8B $725M $6.3B $220M

$75M

$37M, ++

$10M $145M

$158M

$9B

$300M
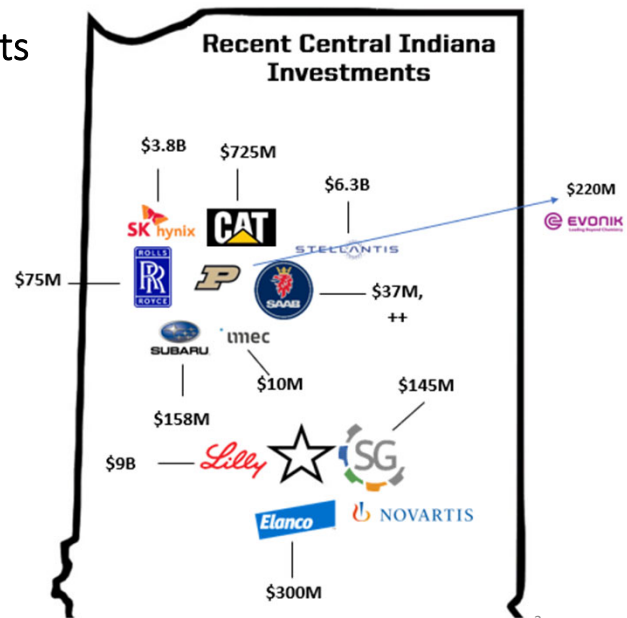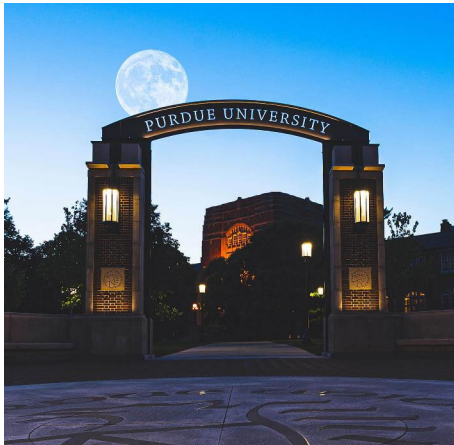
Office of Industry Partnerships
Mission: Support Purdue University
Through Holistic Corporate Engagement

1. **Indianapolis**
2. **Daniels School of Business**
3. **Purdue Computes**
   - **Computing**
   - **Physical AI**
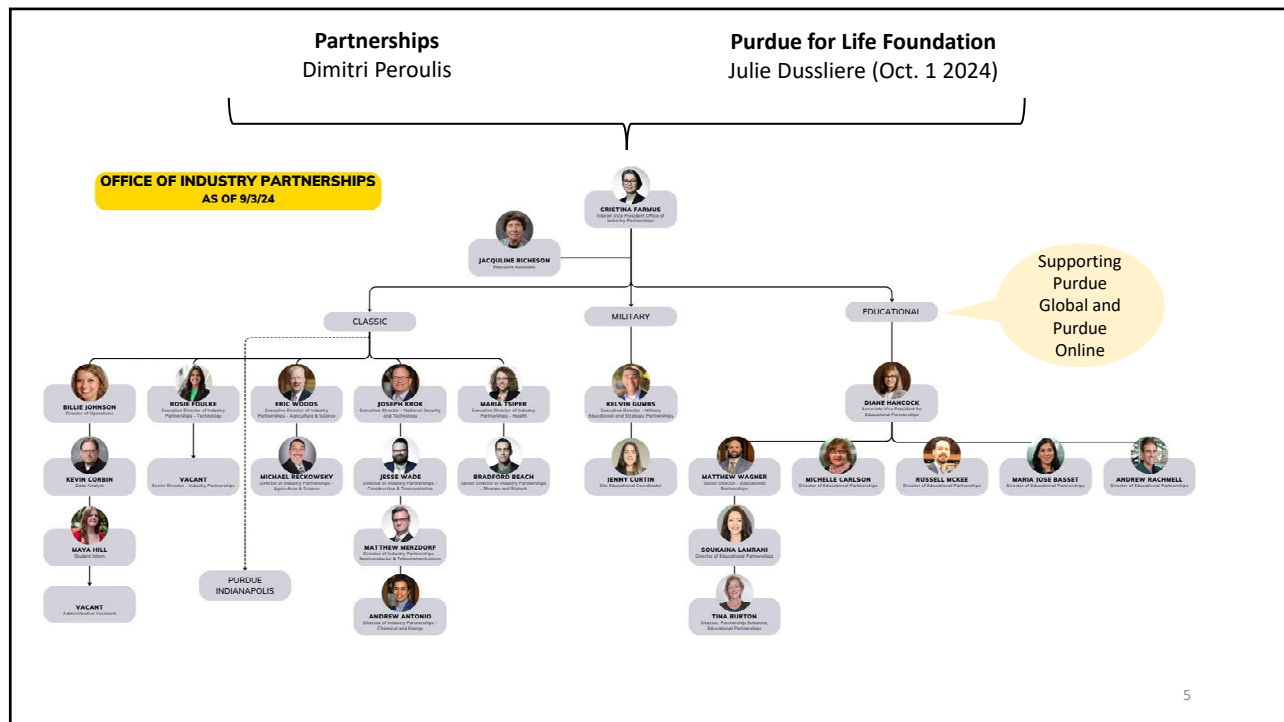   - **Semiconductors**
   - **Quantum**
4. **One Health**
5. **Purdue Online 2.0**

FY 2024 OIP Total Production

$154M (including gifts in kind)

300+ Companies engaged

53 Master Research Agreements

Partnerships
Dimitri Peroulis

Purdue for Life Foundation
Julie Dussliere (Oct. 1 2024)

OFFICE OF INDUSTRY PARTNERSHIPS
AS OF 9/3/24

CRISTINA FARMUS
Interim Vice President Office of Industry Partnerships

JACQULINE RICHESON
Executive Assistant

Supporting Purdue Global and Purdue Online

CLASSIC

MILITARY

EDUCATIONAL

BILLIE JOHNSON
Director of Operations

ROSIE FOULKE
Executive Director of Industry Partnerships - Technology

ERIC WOODS
Executive Director of Industry Partnerships - Agriculture & Science

JOSEPH KROK
Executive Director - National Security and Technology

MARIA TSIPER
Executive Director of Industry Partnerships - Health

KELVIN GUNRS
Executive Director – Military Educational and Strategic Partnerships

DIANE HANCOCK
Associate Vice President for Educational Partnerships

KEVIN CORBIN
Data Analyst

VACANT
Senior Director - Industry Partnerships

MICHAEL RECKOWSKY
Director of Industry Partnerships - Agriculture & Science

JESSE WADE
Director of Industry Partnerships - Construction & Transportation

BRADFORD BEACH
Senior Director of Industry Partnerships - Pharma and Biotech

JENNY CURTIN
Ofc Educational Coordinator

MATTHEW WAGNER
Senior Director - Educational Partnerships

MICHELLE LARLSON
Director of Educational Partnerships

RUSSELL MCKEE
Director of Educational Partnerships

MARIA JOSE BASSET
Director of Educational Partnerships

ANDREW RACHNELL
Director of Educational Partnerships

MAYA HILL
Student Intern

MATTHEW MERZDORF
Director of Industry Partnerships - Semiconductor & Telecommunications

SOUKAINA LAMRANI
Director of Educational Partnerships

VACANT
Administrative Assistant

PURDUE INDIANAPOLIS

ANDREW ANTONIO
Director of Industry Partnerships - Chemical and Energy

TINA BURTON
Director, Partnership Solutions, Educational Partnerships

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OIP Team

Software Technology
- **Rosie Foulke,** Executive Director, Technology Portfolio, rkfoulke@purdueforlife.org

National Security/Energy/Hard-Tech/Transportation
- **Joseph Krok,** Executive Director Aerospace and Defense Portfolio, jdkrok@purdueforlife.org
- **Andrew Antonio**, Director Chemical and Energy Industry Portfolio, alantonio@purdueforlife.org
- **Matthew Merzdorf**, Director Semiconductor and Telecommunications Portfolio, mrmerzdorf@purdueforlife.org
- **Jesse Wade**, Director of Industry Partnerships, Construction & Transportation Portfolio, jhwade@purdueforlife.org

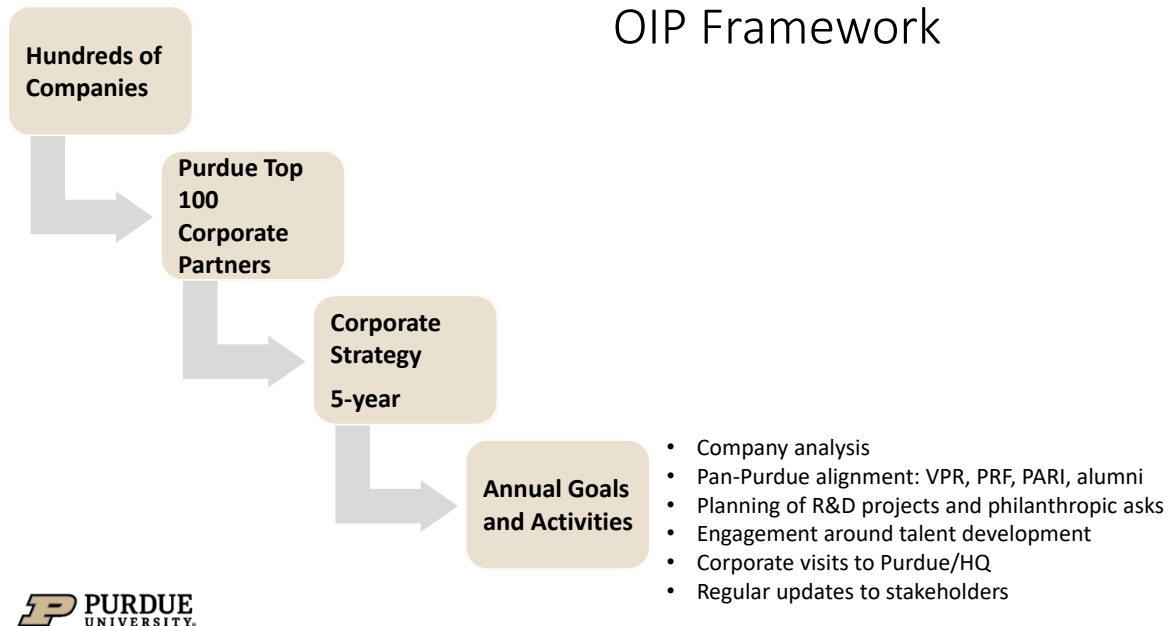*HealthCare/Pharma*
- **Maria Tsiper**, PhD, Executive Director, Pharmaceutical, Biotech and HealthCare Portfolio, mvtsiper@purdueforlife.org
- **Bradford Beach**, Senior Director Pharma and Biotech Portfolio, bwbeach@purdueforlife.org

Agriculture/Food Science/Veterinary Medicine
- **Eric Woods**, Executive Director Agriculture/Plant; Food Science & Veterinary Medicine Portfolio, pewoods@purdueforlife.org
- **Michael Reckowsky**, Director, Agriculture, Food Science & Veterinary Medicine Portfolio, mjreckowsky@purdueforlife.org

6

OIP Framework

Hundreds of Companies

→ **Purdue Top 100 Corporate Partners**

→ **Corporate Strategy 5-year**

→ **Annual Goals and Activities**

- Company analysis
- Pan-Purdue alignment: VPR, PRF, PARI, alumni
- Planning of R&D projects and philanthropic asks
- Engagement around talent development
- Corporate visits to Purdue/HQ
- Regular updates to stakeholders

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Pan-Purdue Corporate Partnerships Metrics

Top 100 Portfolio Selected Based On

1. R&D $, MRAs and other agreements
2. Philanthropic giving
3. Recruitment, enrollment Purdue Online and Purdue Global
4. Place making, economic development
5. IP licensing

Opportunity To Optimize Based On

- Purdue strengths and desired trajectory
- College priorities
- Top Indiana private and public companies, Indiana vision
- Shared growth vision
- Procurement impact

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8

How to Engage with OIP
#1 – Get to know your OIP Director
#2 – Share your goals, needs, successes

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Strategy

- Help us understand your **strengths**, research areas, **alignment** with strategic initiatives
- Affiliate early with Purdue centers, college initiatives
- Share corporate research programs are you tracking?
- Think of **impact** and **relationships**

Tactics

- Corporate interactions are driven by **goals**: R&D, philanthropy …
- Discuss R&D, WFD projects with your OIP Director
- Ask for **insight** into the company strategy, engagement to date
- OIP continuum from sharing info, to introduction, to consortium, to large scale project

Operations

- $50K and over
- Master Research Agreements
- Corporate visits
- PR, social media
- Reporting of gifts and R&D$
- Gift in kind, educational discounts
- Corporate events calendar (upcoming)
- List of corporate funding opportunities (upcoming)

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Examples of Corporate Accomplishments and Contributions FY 2024

Health Care:

- **Lilly Purdue Research Alliance LPRA** - $50M extension, Aug 2024: Purdue - Lilly Alliance
- **Scholarships -** $42.5M Lilly Scholars Program; 2nd cohort is enrolled fall 2024
- **Heartland BioWorks Hub** - $51M CHIPS funding, July 2024; Purdue, Lilly, Ivy Tech, and ARI initiative

Semiconductors: SK hynix $3.8B investment, April 2024; ME Commons Silicon Heartland, $33M year 1

Energy and Chemicals: Participating in Midwest Hydrogen Hub, $1B, October 2023

Ag: Caterpillar leasing space at Convergence, growing research investment, FY 2024, FY 25

Technology: Working with Amazon, Apple, Cisco, Dell, Google, to attract R&D and other collaborations

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Upcoming Events

- 8/20 - 8/22 Sustainability Workshop at Purdue, Inez Hua faculty lead, with corporate participation
- 8/28 - Lilly Day at Purdue
- 9/3 – Case New Holland Day at Purdue and MRA Signing Ceremony, at Purdue
- 9/3 - Caterpillar Day at Purdue; CTO Keynote at MAHA conference, at Purdue
- 9/9 - Lockheed Martin visit to Purdue
- 9/24-25 - TSMC Day at Purdue
- 10/28 - SEMI Midwest meeting at Purdue
- 11/14 - Purdue AI Summit, Indianapolis, led by Purdue Online
- 4/1-2025 - SEMIEXPO in the Heartland, Indianapolis
- 10/30-31 - Space Policy Symposium, at Purdue, led by PRF
- ~4/15 2025 - Purdue CHIPS Summit, in Washington DC

Quarterly corporate results
- **January**
- **April**
- **July**
- **October**

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Discussion

OIP Values: Trust, Teamwork, Professionalism, Innovation, Growth

12

Cristina Farmus
Vice President, Special Projects

Interim Vice President, Industry
Partnerships

Purdue University

765-430-6067
cdfarmus@prf.org

Dimitrios Peroulis
Senior Vice President for
Partnerships and Online

Reilly Professor of Electrical and Computer
Engineering

Purdue University

dperouli@purdue.edu

https://www.purdue.edu/president/industry-partners/
https://www.linkedin.com/company/102109877/admin/dashboard/

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SPS PRE-AWARD

**Overview from Notification of
Proposal to Award Receipt**

Amanda Hamaker – Director, Pre-Award

Pre-Award Services

What services does Pre-Award provide?

- Pre-Award Services at Purdue is dedicated to supporting the proposal development activities for all faculty or investigators.
- We will partner with Principal Investigators in proposal preparation, serving as a key resource in all matters related to University policies for proposal development and submission.
- Our goal is to meet or exceed faculty expectations for all Pre-Award activities.

We are here to help!!

PURDUE UNIVERSITY | Office of Research

9/4/2024 **3**

PURDUE UNIVERSITY | Sponsored Program Services

Home | General ▾ | Directory | Pre-Award ▾ | Post Award ▾ | Contracting ▾ | Data ▾ | Quality Assurance ▾ | Coeus ▾ | Office of Research

PRF

Pre-Award

- Pre-Award Services Home
- Pre-Award Resources ▸
- Proposal Deadline Policy ▸
- Approving in CoeusLite
- Contact Us ▸
- Proposal Worksheet
- Budget Tool
- Subcontracts
- Principal Investigator Eligibility
- Coeus
- Regional Campuses

Tweets by @Purdue_SPS

Research at Pur…
f Follow Page

Welcome to Pre-Award Services

New and Notable:

Proposals Due 9/30/2024 – 10/11/2024 will Encounter Notable Impacts to Submission Timelines

Pre-Award Proposal Deadline Policy Now in Effect

NSF 2024 Summary of Significant Changes to the PAPPG (Effective May 20, 2024)

Overview

Our mission and structure
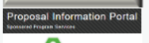
Pre-Award supports the University community in proposal development through value-added, high-quality service and professional partnerships with Principal Investigators in order to facilitate world-changing research.

Our Pre-Award Specialists work collaboratively with PIs and the Office of Research Strategic Interdisciplinary Research team to prepare grant applications, serving as a dedicated central resource in all matters related to University and sponsor policies for proposal development and submission.

Pre-Award specialists provide the following services in the support of PIs:

- Review sponsor guidelines, identify key requirements
- Assist with budget preparation, related documentation and proposal submission forms
- Prepare required sponsor administrative forms

Electronic Quick Access

- Research.GOV
- GRANTS.GOV
- LAUNCH COEUS LITE
- Proposal Disclosure Database (PDD)
- Proposal Information Portal
- SciENcv

Quick Look

West Lafayette Campus only, for regional campus, please click here

EIN: 35-6002041

UEI: YRXVL4JYCEF5

DUNS: 072051394

Cage/NCAGE Code: 6D418

Cognizant Federal Agency:

4

Pre-Award Contacts

Contact via Email

- Pre-Award General Inbox: proposal@purdue.edu
- College of Agriculture: agpreaward@purdue.edu
- College of Engineering: coepreaward@purdue.edu
- College of Health and Human Sciences: chhspreaward@purdue.edu
- College of Pharmacy: coppreaward@purdue.edu
- College of Science: cospreaward@purdue.edu
- College of Veterinary Medicine: vetpreaward@purdue.edu
- College of Education, College of Liberal Arts, Krannert School of Management, and Polytechnic Institute: centralpreaward@purdue.edu
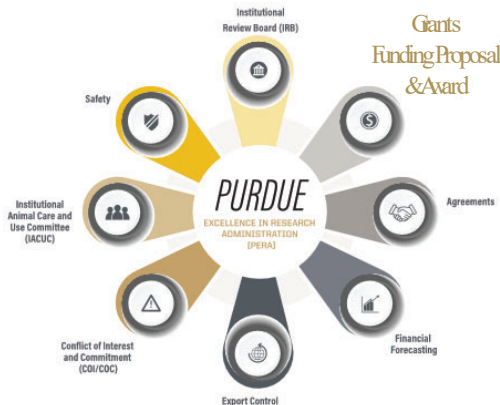
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PERA: Purdue Excellence in Research Administra Funding Proposal

Pre-Award PERA Module: Grants > Funding Proposal

The PERA Grants Module includes Funding Proposal and Awards.

Funding Proposal (FP) will replace the Proposal Information Portal (PIP), Coeus and the Grants.gov based sponsor systems as a single system for all proposal activity.
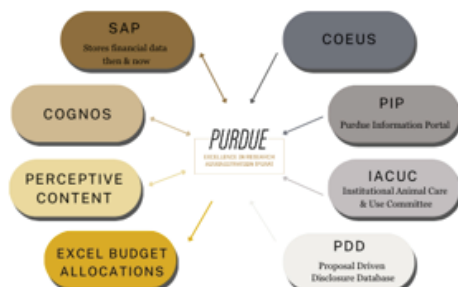
PERA Go-Live is October 7, 2024

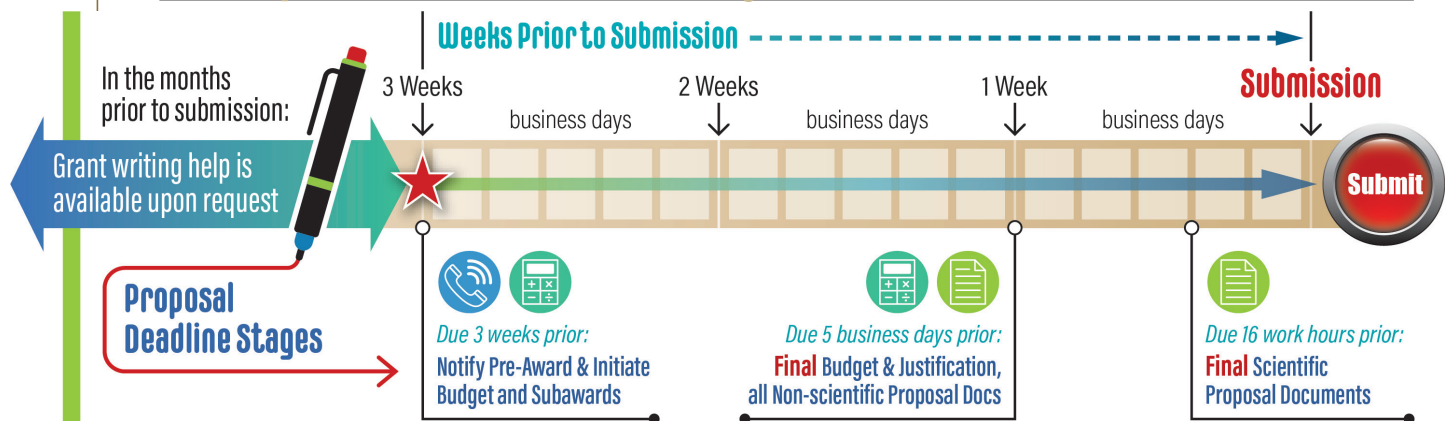## PERA Grants > Funding Proposal: Benefits

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Pre-Award Services

Support for proposal development activities for all faculty

Services include, but are not limited to:
- Review sponsor guidelines, identify key requirements
- Assist with budget preparation, related documentation and proposal budget forms
- Prepare required sponsor administrative forms
- Ensure all Purdue information within the proposal is accurate and complete
- Contact and collaborate with partner institutions to secure all necessary subcontract documentation
- Verify all regulatory requirements and export control issues are identified
- Review the final proposal package for all administrative requirements
- Gather PI and Co-Investigator certifications
- Provide institutional approval for the proposal
- Complete the final submission package, upload final documents and forms, and submit to the sponsor

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Proposal Deadline Policy

Weeks Prior to Submission

In the months prior to submission:	3 Weeks	business days	2 Weeks	business days	1 Week	business days	Submission

Grant writing help is available upon request

Proposal Deadline Stages

Due 3 weeks prior:
Notify Pre-Award & Initiate Budget and Subawards

Due 5 business days prior:
Final Budget & Justification, all Non-scientific Proposal Docs

Due 16 work hours prior:
Final Scientific Proposal Documents

Submit

- Anything received after the stated number of days prior to the sponsor deadline or desired submission date will require completion and approval of an exception form in order to be able to submit. Any sponsor deadline after 5:00pm should be considered due at 5:00pm.
- Exceptions should only be requested in extreme circumstances, unanticipated medical or bereavement leaves, or short turn-around time from the initial sponsor notice of funding opportunity.

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Initiation Stage

15 Business Days Prior to Deadline

- A completed proposal worksheet or PERA Funding Proposal (FP) SmartForm **must** be submitted fifteen (15) business days prior to the proposal deadline along with the initial budget request and any subaward contacts.

- The proposal worksheet/FP SmartForm serves as notification of the intent to submit the proposal and communicates key information related to the submission https://www.purdue.edu/sps/proposalworksheet/

- Earlier notification is highly encouraged.

- If the proposal requires cost sharing please also contact the appropriate Department Head/ADR to initiate discussions.

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Initiation Stage: Proposal Worksheet/ FP SmartForm

Proposal Information Portal (PIP)/Funding Proposal SmartForm

- PI completes the proposal worksheet in the Proposal Information Portal or FP SmartForm in PERA
  - Addresses key information needed to develop the proposal
  - Answers questions related to compliance (human subjects, animals, export control, etc)
  - Kicks off the Financial Conflict of Interest (FCOI) process – identifies investigators

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Proposal Information Portal: Proposal Worksheet

✎ Edit   👁 View   🔧 Admin

💾 Save | ✈ Submit to Primary PI | ✈ Submit to Pre-Award | ⧉ Duplicate | 🗑 Delete | ☐ Save when switching sections | Need Help?

1. General Information | 2. Research Compliance | 3. Project Details | 4. Proposal Credit and FCOI | 5. Additional Information

Proposal Information

Primary Principal Investigator
Note: Primary Principal Investigator information cannot be changed after a worksheet has been created.

Hamaker, Amanda (ahamaker@purdue.edu)
Director, Pre-Award, Sponsored Program Services

Proposal Title

What entity is this proposal being submitted to?
Search by keyword or acronym

🔍

If the primary source of funding is different from the entity you are submitting to, please indicate the funding source:
Search by keyword or acronym

🔍

Responsible Department / Lead Unit

> Make sure you receive a confirmation email!!

https://www.purdue.edu/sps/proposalworksheet/

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Admin Stage

5 Business Days Prior to Deadline

- FINAL Non-scientific documents:

  - Budget (including any required task breakout information), Cost Share, Budget Justification, Biosketches, Current and Pendings, Collaborators and Other Affiliations, Equipment, Facilities, Subaward Documents, Letters of Support, Institutional Commitment Letter, Multi-PI Plan, Post-doc Mentoring Plan, any other required non-scientific documents

- No changes to these documents will be accepted after this date.

Science Stage

2 Business Days Prior to Deadline

- FINAL Scientific documents

  - Narrative, Summary, Project Description, References, Human Subjects, Animals, Data Management and Sharing Plan, Resource Sharing Plan, any other required scientific documents

- No changes to these documents will be accepted after this date.

Proposal Process

PI & Pre-Award will Review RFP

- Check for eligibility, limits for submission

- Review for special terms and conditions

- Identify possible management concerns

- Review for deadline, submission method

- Identify required documents, page limits

- Identify budget considerations

  - Minimums/maximums
  - Unallowable costs
  - Required budget items
  - Cost Share Requirement
  - F&A Restrictions

Proposal Process

Budget Considerations (PI & Pre-Award)

- Proposal must be properly costed:
  - Proposed budget should be sufficient to carry out all program deliverables
  - Ensure consistent proposal budgeting

- Include college/department required budget items (AY salary, grad rates, etc)

- Ensure appropriate calculation of summer salary, grad fee remissions, NIH salary cap, subcontracts

- Cost Sharing

- Identify the proper F&A rate

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Proposal Process

Facilities & Administration (F&A)

- West Lafayette F&A Rates
  - Research = 57%
  - Other Sponsored Programs (OSP) = 38%
  - Off Campus = 26%
  - Applied Research (Special Intellectual Property Terms) = 64.07%

- Other terms used to describe F&A
  - Indirect Costs, IDC, or overhead

- Criteria for off campus rate:
  - Activity necessitates an off campus location, is for a full semester or summer session, and in a project leased space

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Proposal Process

Facilities & Administration (F&A)

- When will Purdue accept limitations on F&A?
  - Accepted when limited in published guidelines by Not-for-Profits and Foundations
  - Mission/goals of these types of organizations are to benefit the public well being as a whole

- Industrial proposals less than or equal to $10K*
  - *When considered seed funding

- Why can't Purdue accept limitation on F&A for For-profit entities?
  - F&A costs are REAL costs to the University
  - If granted, PU would be subsidizing a For-Profit entity

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Proposal Process

Budget Development & Revision

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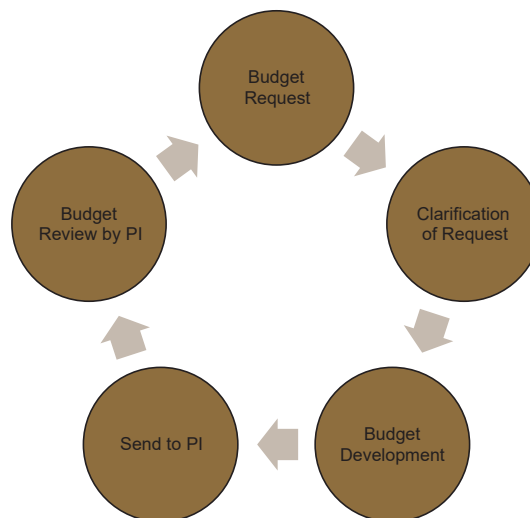
Budget Complete

Budgeting Cost Share Overview

- Cost Share or match means the amount the university or a third party commits as part of the overall project costs

- Can be required by sponsor or voluntary

- PI is responsible for identifying sources to meet the cost share commitment (Office of Research assistance may be available)

- Pre-Award will help prepare the commitment documentation

Proposal Process

Budget Justification

- PI is responsible for writing the budget justification
  - Explain why each budget item is necessary to complete the work proposed

- Pre-Award Support/Review:
  - Provide a template if requested
  - Verify all information is correct
  - Ensure adequate justification included for all budget items such as equipment, foreign travel, participant support costs, conferences, etc.
  - Ensure cost share has not been included unless approved and documented

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Proposal Process

Complete Sponsor Forms – Pre-Award Support

- Pre-Award will finalize the sponsor submission forms
  - Input all administrative information
  - Create the sponsor budget pages
  - Collect all required documents (bio-sketches, support letters, tax documents, etc.)
  - <u>DRAFT</u> Current & Pending for investigator edits and approval **Important to review instructions/sponsor requirements**
  - Review all provided documents for administrative compliance with the proposal requirements (page limits, specific titling, section headings, etc.)

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Proposal Process

Final Step- Obtain All Approvals (Pre-Award)

- Work with contracting office for terms and conditions if applicable

- Assure all regulatory requirements are identified

- Review for export control applicability

- Secure PI and Co-Investigator Certifications for the proposal

- Provide institutional approval

- **SUBMIT PROPOSAL****

**certain individuals in Pre-Award have been delegated the authority to submit proposals on behalf of the University

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PERA Funding Proposal Certifications

Certifications Required PRIOR to Submission

- PI/Co-PI Certification captured through an Ancillary Review and Approval in PERA

  - Initiated once a draft statement of work and budget justification have been received.

  - Must be approved prior to proposal submission

- All Ancillary Reviews are approved from the
  Funding Proposal Workspace > Submit Ancillary Reviews

Post Submission

Proposal Follow-Up – Just-In-Time (JIT) Requests (Pre-Award & Post Award Assistance)

- Revise budgets and clarify cost items

- Gather additional documents as requested

- Ensure regulatory approvals obtained

- Coordinate between the sponsor and the research team

- Involve contracting office as needed

- Submit official responses to the sponsor

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Industrial Proposals

SPS Contracting - Negotiate and process all contracts associated with sponsored programs

Service include, but are not limited to:

- Answer questions on University contracts and contract negotiation issues

- Understand Intellectual Property and its impact on budgets and agreements

- Developing Contract Agreements Including:
  - Grants from federal and state governments
  - Research contracts with industrial sponsors
  - Confidentiality agreements (nondisclosure, proprietary, and confidentiality agreements), Material transfer agreements, International collaboration agreements
  - Subcontracts

- Review and process all contract Amendments and Terminations

- Answer questions regarding Contract Compliance

- Work with partnering institutions to secure all necessary contract documentation

- Collaborate with other university staff as appropriate

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Pre-Award Services

Contacting Pre-Award for Help

- E-mail or Phone
  - To Center Address (see handout)
  - To Specific Specialist (see handout – consider availability risk)

- Include as much information as possible

- TIMING - Contact as early as possible (as soon as you even think about doing a proposal). It is never too early! Do not wait until you are ready to submit!

**All of SPS is located remotely. On campus meetings can be arranged in most cases.

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Pre-Award Investigator Orientations

One-on-One Sessions

- Available upon request

- Designed to introduce new Purdue researchers to the services offered by Pre-Award

- Familiarizes researchers with proposal development and submission process

- Can be focused on specific sponsors and topics relevant to the researcher
  - Structure of RFP
  - Noteworthy Sponsor Requirements
  - System Access

Provides information related to the following topics:

- Overview of the roles of Pre-Award, Post Award, and Contracting
- Brief discussion of business office and Office of Research roles related to proposal submissions and future awards
- Letters of intent and preliminary proposals
- Timelines for proposal preparation
- Proposal Worksheet, introduction
- Budget development process and Cost Share
- Subcontracts
- Current and pending support
- Regulatory
- FCOI
- Coeus approvals
- Who can sign a proposal
- What to expect post-submission

Contact Pre-Award to Schedule a Session:

- Contact your unit Pre-Award email or
- Pre-Award Email: proposal@purdue.edu

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PERA Website

PURDUE UNIVERSITY® | Purdue Excellence in Research Administration

Home   About ∨   FAQ   Project Timeline   PERA Toolkit   News

PURDUE EXCELLENCE IN RESEARCH ADMINISTRATION (PERA)

Purdue Excellence in Research Administration (PERA) is a next-generation system that automates many processes required to apply for research grants, manage research funding, and apply to regulatory committees such as those responsible for the oversight of research with human subjects, vertebrate animals, biohazards, and compliance practices.

Welcome to PERA

Faculty and staff can access the most recent PERA information via a PERA website that features timely updates and tools such as a PERA fact sheet, slides, training session information, and frequently asked questions.

https://research.purdue.edu/pera

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PERA Funding Proposal: Next Steps

I'm ready to submit a proposal, how can I get help?

- The PERA Website will house helpful reference material such as user guides and videos.

  https://pera.research.purdue.edu/

- Pre-Award Bookings are available for someone to walk you through initiating a SmartForm or answer questions. Meetings available same day.

  Pre-Award PERA Assistance

THANK YOU

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