

DISCLOSURE OF FINANCIAL INTERESTS AND ENTREPRENEURSHIP/CONSULTING ACTIVITIES

A step-by-step guide to securing required approvals and manage conflicts of commitment and financial conflicts of interest

Action

Complete a request for approval via the Outside Activity Disclosure Database at <http://bit.ly/1TrDrIM>.

REPORTABLE OUTSIDE ACTIVITY

Do you have a Reportable Outside Activity (ROA)? Any work, advice or service for an entity other than Purdue University may constitute an ROA. For help in making your determination, review definitions at <http://bit.ly/1QOa71J>, or contact your supervisor, department head or vpec@purdue.edu.



RESEARCH PROJECTS



If you are an investigator on sponsored research, do you have a Significant Financial Interest (SFI) related to the project (or institutional responsibilities, if funded by the Public Health Service or National Institutes of Health)? See <http://bit.ly/1TV8Xa7>, or contact fcoi@purdue.edu.

Action

Complete a project-based Financial Interest Statement and Research Related Significant Financial Interest Disclosure via the Proposal-Driven Disclosure Database: <http://bit.ly/1njuqgb>.

Action

Complete a Conflict of Interest Disclosure Statement at <http://bit.ly/1WWWQIW> and submit to vpec@purdue.edu or fcoi@purdue.edu.

PURCHASE/PROCUREMENT/SUB-CONTRACTS

Do you have a financial interest related to a Purdue purchase or procurement from, a contract or sub-contract to, a company in which you or a family member have an ownership interest? Approval from the Board of Trustees is required before a purchase/procurement/sub-contract occurs.



RESEARCH PROTOCOLS



If your research projects involve human subjects or living vertebrate animals, do you have a Significant Financial Interest (SFI) related to protocols you submit to the Institutional Review Board or the Purdue Animal Care and Use Committee?

Action

Disclose your Significant Financial Interests by completing the form at <http://bit.ly/10TKBH2>.

Action

Working with your supervisor, contact the Vice President for Ethics and Compliance to request an exception: <http://bit.ly/1LF8QhF>

NEPOTISM

Are you supervising or planning to supervise someone with whom you have a close personal relationship (including blood, marriage, adoption or domestic partnership)? Nepotism is prohibited under Purdue policy and Indiana law except when someone's employment under these circumstances would benefit the university.



ENTREPRENEURSHIP

Are you an investigator or entrepreneur associated with outside entities commercializing Purdue intellectual property?



Action

Contact the responsible official (fcoi@purdue.edu) to help determine whether your role could create a conflict of interest with Purdue research activities and/or institutional responsibilities.

Action

Disclose your SFI or personal/professional relationship to the respective board or committee chairperson and recuse yourself from the protocol review.

VOTING MEMBERSHIP

If you are a voting member of a university regulatory committee, do you have a Significant Financial Interest (or personal or professional relationship) that may reasonably appear to be related to a protocol that your board or committee will be reviewing?



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