**Guidelines for Beckman Young Investigator Applications**

**Beckman Young Investigator LOI Materials**

**To Apply**

1) **By Monday, July 8, 2019,** please e-mail evprplimited@purdue.edu all the information required per the guidelines on Beckman’s website:

STEP 1 – CREATE AN ACCOUNT ON BECKMAN WEBSITE

- Create an account by clicking on the “Online Application” button at <http://www.beckman-foundation.org/programs/beckman-young-investigators-program-information>.

- Select the Beckman Young Investigator Program then “Apply”

- Download the biosketch and research support form templates from the Application website

STEP 2 – PREPARE DOCUMENTS FOR EVPRP REVIEW

- **Technical Proposal** in an editable format such as Microsoft Word (you’ll upload to Beckman as a PDF but, for internal review, we’ll need an editable version):

- Understandable to a multidisciplinary group of scientific reviewers

- Clear rationale for the work, its potential importance, the approach to be taken, and the potential significant outcomes

- 1,200 words max

- Figures may be included (captions not included in word count)

- References may be used (not included in word count)

- Must cite all slides, images and materials (not included in word count)

- Arial font, 11 point

- At least 1” margin on all sides

- The completed **biosketch** template (in Word, download from Beckman website)

- The completed **research support form** template (in Excel from Beckman website)

STEP 3 – SECURE APPROVALS

- EVPRP staff will review the documents and consult with the PI on any necessary edits

- EVPRP will provide a copy of the finalized documents to the President’s Office

- Applicant will provide a copy of the finalized document to his/her Dean

- EVPRP will notify applicant when the President has approved

STEP 4 – UPLOAD DOCUMENTS

- Applicant will upload the finalized documents to his/her Beckman account

- Applicant should use president@purdue.edu for Endorsement 1 and his/her Dean’s email for Endorsement 2

*Pre-award does not need to process these applications since they are letters of intent and no budgets are required at this stage.*

*If you are invited to submit a full application, please notify Sue Grimes (**sgrimes@purdue.edu**) immediately. Full proposals have traditionally required another endorsement from the President.*