

Travel Disclosure Form for External Investigators

NOTE: THIS FORM SHOULD BE USED FOR TRAVEL DISCLOSURE BY EXTERNAL INVESTIGATORS ON PURDUE PHS SPONSORED RESEARCH PROJECTS. Internal Purdue Investigators should use the Proposal Driven Disclosure online application at <https://webapps.ecn.purdue.edu/VPR/PDD> to disclose third party sponsored/reimbursed travel related to their @ _____ k

Please complete this Form to disclose travel sponsored (or reimbursed) by a third party whose business interests may be affected (*positively or negatively*) by the outcome of research projects conducted at Purdue University (*travel sponsored or reimbursed by your employer is excluded from this requirement*). A separate disclosure form is required for each Entity (*i.e. Company/Organization*) sponsoring your trip(s). You may use this form to disclose single or multiple trips sponsored/reimbursed by a specific Entity. Sponsored/reimbursed trips should be disclosed prior to traveling or within 30 days after your travel is completed.

A. PROPOSAL/AWARD AND TRAVEL SPONSOR INFORMATION

Investigator Name _____

Proposal/Award Title _____

Proposal/Award # (if known) _____

Proposal/Award Sponsor (Agency/Organization, e.g., NIH) _____

Travel Sponsor Company/Organization _____

B. TRIP INFORMATION

Describe the purpose of the trip/s:

Your trip destination(s):

Duration of the trip(s) with a start date and end date:

Signature _____ Date _____

Printed name _____

When completed and signed, please scan and send a pdf copy of this form to foi@purdue.edu or, you can send it by regular mail to Voichita Dadarlat, OVPR, Hovde Hall, Room 333, Purdue University, West Lafayette IN 47907.