

OFFICE OF THE REGISTRAR – Academic and Classroom Scheduling
 CALENDAR OF OPERATIONS FOR SCHEDULE DEPUTIES – 2022-2023*

SUMMER 2022

Module 1 classes begin	Mon	May	16
Memorial Day, No Classes	Mon	May	30
Module 1 classes end	Fri	Jun	10
Module 2, 2/3 classes begin	Mon	Jun	13
University Holiday, No Classes	Mon	Jul	4
Module 2 classes end	Fri	Jul	8
Module 3 classes begin	Mon	Jul	11
Module 2/3 classes end	Tue	Aug	2
Last Week (finals) schedule begins, 8:00 am	Wed	Aug	3
Module 3 classes end; Semester ends	Fri	Aug	5
Commencement, 9:30am	Sat	Aug	6

FALL 2022

Classes begin, 7:30 am	Mon	Aug	22
Labor Day, No classes	Mon	Sep	5
October Break	Mon	Oct	10
October Break	Tue	Oct	11
Thanksgiving Vacation begins, 10:00 pm	Tue	Nov	22
Thanksgiving Day	Thu	Nov	24
Classes resume, 7:30 am	Mon	Nov	28
Classes end, 12:20 pm	Sat	Dec	10
Last Week (finals) schedule begins, 8:00 am	Mon	Dec	12
Semester ends, 9:00 pm	Sat	Dec	17
Commencement, 9:30am and 2:00pm	Sat	Dec	17

SPRING 2023

Classes begin, 7:30 am	Mon	Jan	9
Martin Luther King Day, No classes	Mon	Jan	16
Spring Vacation begins, 12:20 pm	Sat	Mar	11
Classes resume, 7:30 am	Mon	Mar	20
Classes end, 12:20 pm	Sat	Apr	29
Last Week (finals) schedule begins, 8:00 am	Mon	May	1
Semester ends, 9:00 pm	Sat	May	6
Commencement, 2:30pm and 7:00 pm	Fri	May	12
Commencement, 9:30 am and 2:30 pm	Sat	May	13
Commencement, 9:30 am	Sun	May	14
Commencement, 9:30 am	Mon	May	15

F22=Fall 2022, F23=Fall 2023

S23=Spring 2023

R22=Summer 2022, R23=Summer 2023

DATE	WEEK OF		SEMESTER	
	SEM	YR		
MON MAY 9	R22			Student Course Request Form opens for Summer Start/Early Start
MON MAY 9		F22		Student Course Request Form opens for VSTAR
MON MAY 9				Receive Calendar of Operations
MON MAY 16	R22			Module 1 begins
WED MAY 25	R22			Receive last week (finals) audit - due Jun 8
MON MAY 30				Memorial Day, University Holiday - No Classes
FRI JUN 3		F22		Registration system closes in preparation for VSTAR
FRI JUN 3		F22		Waitlist functionality closes
MON JUN 6		F22		Original course limits raised for VSTAR
WED JUN 8	R22			Finals week audit due
FRI JUN 10	R22			Module 1 classes end
MON JUN 13	R22			Module 2/3 classes and Module 2 classes begin
WED JUN 15	R22			Receive Finals Schedule
FRI JUN 17	R22			Instructor names from departments due
MON JUN 20	R22			Student Course Request Form closes for ES/SS
THU JUN 23	R22			ES/SS batch registration
MON JUL 4				University Holiday - No Classes
FRI JUL 8	R22			End of Module 2 classes
FRI JUL 8				Receive invitation for Schedule Deputy kick-off meeting – Aug 18
MON JUL 11	R22			Module 3 classes begin
WED JUL 13		F22		Student Course Request Form closes for VSTAR
THU JUL 14		F22		Override requests processed by 5:00pm
THU JUL 21		F22		VSTAR (new beginners) receive Fall 2022 schedule
MON JUL 25			S23	Unitime/Timetabling site opens for input data entry

				WEEK OF		
DATE		SEM	YR	SEMESTER		
TUE	JUL	26		F22		Registration open to all
TUE	JUL	26		F22		Waitlist functionality opens
WED	JUL	27			S23	Receive large lecture and large active room request memo – due, Aug 24
FRI	JUL	29		F22		Evening Exam Schedule to departments
TUE	AUG	2	R22			Module 2/3 and Module 3 classes end
WED	AUG	3	R22			Finals schedule begins
FRI	AUG	5	R22			Summer Session Ends
SAT	AUG	6	R22			Commencement, 9:30 am & 1:30 pm
MON	AUG	8		F22		Receive Last Week (finals) Verification - due Aug 24
TUE	AUG	9	R22			Grades must be entered in Banner by 5pm
THU	AUG	18				SCHEDULE DEPUTY MEETING – WALC 1132, 10:00 am
FRI	AUG	19		F22		Waitlist functionality closes
MON	AUG	22		F22		Fall semester classes begin, 7:30 am.
WED	AUG	24		F22		Last Week (finals) verification due
WED	AUG	24			S23	LARGE LECTURE ROOM and LARGE ACTIVE LEARN REQUESTS DUE
THU	SEP	1			S23	Student Course Request Form available
MON	SEP	5		F22		Labor Day - University Holiday - No classes
TUE	SEP	6			S23	Receive SCHEDULE PLANNING MATERIALS–due Sept. 21
WED	SEP	21			S23	Timetable Schedules Due
WED	SEP	21			S23	Computer Lab Requirements Due
WED	SEP	21		F22		Instructor names due from departments
THU	SEP	22		F22		Receive Last Week (finals) Schedule
MON	SEP	26			S23	Receive evening exam letter-due Oct. 28
MON	OCT	10			S23	Schedule of Classes available on-line
MON	OCT	10				October Break
TUE	OCT	11				October Break

DATE	WEEK OF		SEMESTER	
	SEM	YR		
MON OCT 17			S23	Grad student/Professional student registration opens
MON OCT 24			R23	Receive SCHEDULE PLANNING MATERIALS-due Nov. 11
FRI OCT 28			S23	EVENING EXAM REQUESTS DUE
MON NOV 7			S23	Receive Last Week (finals) Audit – Due Nov 30
FRI NOV 11			R23	Timetable schedules due
FRI NOV 18			S23	Student Course Request Form closes
TUE NOV 22				Thanksgiving Vacation begins
THU NOV 24				Thanksgiving Holiday
FRI NOV 25				University Holiday
MON NOV 28				Classes resume, 7:30 am
WED NOV 30			S23	Last Week (finals) Audit Due
FRI DEC 2			S23	Pre-Registration schedules finalized by 5:00pm
FRI DEC 2			S23	Waitlist functionality opens
MON DEC 5			S23	Open registration for all students
FRI DEC 9			S23	Receive Evening Exam Schedule
SAT DEC 10			F22	Classes End, 12:20 pm
MON DEC 12			F22	LAST WEEK (finals) SCHEDULE BEGINS, 8:00 am.
MON DEC 12			R23	Summer schedule of classes available on-line
MON DEC 12			F23	Unitime/Timetabling site opens for input data entry
MON DEC 12				Receive invitation for Schedule Deputy meeting – wk of Jan 9 th , TBD
SAT DEC 17			F22	Semester Ends, 9:00 pm
SAT DEC 17			F22	Commencement 9:30 am and 2:00 pm
SUN DEC 18			F22	Commencement 9:30 am
TUE DEC 20			F22	Grades due in Banner by 5:00 pm
TUE JAN 3			F23	Receive LARGE LECTURE ROOM REQ MEMO - DUE Jan. 18

DATE	WEEK OF		SEMESTER	
	SEM	YR		
TUE JAN 3			S23	Receive Last Week (finals) verification – due Jan. 18
FRI JAN 6			S23	Waitlist functionality closes, 5:00 pm
MON JAN 9			S23	Spring semester classes begin, 7:30 am Attend Schedule Deputy Kick Off meeting, week of Jan 9 th , TBD
MON JAN 16				Martin Luther King Day - No Classes
TUE JAN 17			F23	LARGE LECTURE ROOM and LARGE ACTIVE LEARN REQUESTS DUE
WED JAN 18			S23	Instructor names due from departments
MON JAN 23			R23	Priority registration opens Grad registration opens
MON JAN 23			F23	Course Request Form opens
MON JAN 30			R23	Senior registration opens
MON JAN 30			F23	Receive SCHEDULE PLANNING MATERIALS-due Feb. 15
MON FEB 6			R23	Junior registration opens
WED FEB 8			S23	Receive Last Week (finals) schedule
MON FEB 13			R23	Sophomore registration opens
WED FEB 15			F23	Computer Lab Requests Due
WED FEB 15			F23	Timetable schedules due
MON FEB 20			R23	Freshmen registration opens
MON FEB 27			R23	Registration open to all
SAT MAR 11			S23	Spring Vacation begins
MON MAR 13			F23	Schedule of Classes available on-line
MON MAR 13			F23	Receive Evening Exam letter-due Apr 21
TUE MAR 14			F23	Course Request Forms will validate and overrides will appear
MON MAR 20			S23	Classes Resume, 7:30 am
MON MAR 20			F23	Grad registration opens

DATE		WEEK OF		SEMESTER	
		SEM	YR		
FRI	APR	7		F23	Receive Final Exam Audit - due April 19
MON	APR	10		F23	Course Request Form closes at 5:00pm
WED	APR	19		F23	Final exam audit due
WED	APR	19		F23	Pre-Registration schedules finalized by 5:00pm
THU	APR	20		F23	Registration open to all
THU	APR	20		F23	Waitlist functionality opens
FRI	APR	21		F23	Evening Exam Requests due
SAT	APR	29		S23	Classes End, 12:20 pm
MON	MAY	1		S23	Last Week (finals) schedule begins, 8:00 am
SAT	MAY	6		S23	Semester Ends, 9:00 pm
TUE	MAY	9		S23	Grades due in Banner by 5:00 pm
FRI	MAY	12		S23	Commencement
SAT	MAY	13			Commencement
SUN	MAY	14			Commencement
MON	MAY	15			Commencement

*Dates subject to change