

OFFICE OF THE REGISTRAR--ACADEMIC AND CLASSROOM SCHEDULING
 CALENDAR OF OPERATIONS – 2018-2019
 For Schedule Deputies

SUMMER 2019

| | | | |
|---|-----|-----|----|
| Module 1 classes begin | Mon | May | 13 |
| Memorial Day, No Classes | Mon | May | 27 |
| Module 1 classes end | Fri | Jun | 7 |
| Module 2, 2/3 classes begin | Mon | Jun | 10 |
| STAR Begins Mon | Jun | 17 | |
| University Holiday, No Classes | Thu | Jul | 4 |
| Module 2 classes end | Fri | Jul | 5 |
| Module 3 classes begin | Mon | Jul | 8 |
| STAR Ends Fri | Jul | 12 | |
| Module 2/3 classes end | Tue | Jul | 30 |
| Last Week (finals) schedule begins, 8:00 am | Wed | Jul | 31 |
| Module 3 classes end; Semester ends | Fri | Aug | 2 |
| Commencement, 9:30am | Sat | Aug | 3 |

FALL 2019

| | | | |
|---|-----|-----|----|
| Classes begin, 7:30 am | Mon | Aug | 19 |
| Labor Day, No classes | Mon | Sep | 2 |
| October Break Mon | Oct | 7 | |
| October Break Tue | Oct | 8 | |
| Thanksgiving Vacation begins, 10:00 pm | Tue | Nov | 26 |
| Thanksgiving Day Thu | Nov | 28 | |
| Classes resume, 7:30 am | Mon | Dec | 2 |
| Classes end, 12:20 pm | Sat | Dec | 7 |
| Last Week (finals) schedule begins, 8:00 am | Mon | Dec | 9 |
| Semester ends, 9:00 pm | Sat | Dec | 14 |
| Commencement, 9:30am and 2:30pm | Sun | Dec | 15 |

SPRING 2020

| | | | |
|---|-----|-----|----|
| Classes begin, 7:30 am | Mon | Jan | 13 |
| Martin Luther King Day, No classes | Mon | Jan | 20 |
| Spring Vacation begins, 12:20 pm | Sat | Mar | 14 |
| Classes begin, 7:30 am | Mon | Mar | 23 |
| Classes end, 12:20 pm | Sat | May | 3 |
| Last Week (finals) schedule begins, 8:00 am | Mon | Apr | 5 |
| Semester ends, 9:00 pm | Sat | May | 10 |
| Commencement, 3:00 pm and 8:00 pm | Fri | May | 16 |
| Commencement, 9:30 am and 2:30 pm | Sat | May | 17 |
| Commencement, 9:30 am and 2:30 pm | Sun | May | 18 |

SUMMER 2020

| | | | |
|---|-----|-----|----|
| Module 1 classes begin | Mon | May | 18 |
| Memorial Day, No Classes | Mon | May | 25 |
| Module 1 classes end | Fri | Jun | 12 |
| Module 2, 2/3 classes begin | Mon | Jun | 15 |
| STAR Begins Mon | Jun | 15 | |
| University Holiday, No Classes | Fri | Jul | 3 |
| Module 2 classes end | Fri | Jul | 10 |
| Module 3 classes begin | Mon | Jul | 13 |
| STAR Ends | Fri | Jul | 10 |
| Module 2/3 classes end | Tue | Aug | 4 |
| Last Week (finals) schedule begins, 8:00 am | Wed | Aug | 5 |
| Module 3 classes end; Semester ends | Fri | Aug | 7 |
| Commencement, 9:30am | Sat | Aug | 8 |

FALL 2020

| | | | |
|---|-----|-----|----|
| Classes begin, 7:30 am | Mon | Aug | 24 |
| Labor Day, No classes | Mon | Sep | 7 |
| October Break Mon | Oct | 12 | |
| October Break Tue | Oct | 13 | |
| Thanksgiving Vacation begins, 10:00 pm | Tue | Nov | 24 |
| Thanksgiving Day Thu | Nov | 26 | |
| Classes resume, 7:30 am | Mon | Nov | 30 |
| Classes end, 12:20 pm | Sat | Dec | 12 |
| Last Week (finals) schedule begins, 8:00 am | Mon | Dec | 14 |
| Semester ends, 9:00 pm | Sat | Dec | 19 |
| Commencement, 9:30am and 2:30pm | Sun | Dec | 20 |

SPRING 2021

| | | | |
|---|-----|-----|----|
| Classes begin, 7:30 am | Mon | Jan | 11 |
| Martin Luther King Day, No classes | Mon | Jan | 18 |
| Spring Vacation begins, 12:20 pm | Sat | Mar | 13 |
| Classes begin, 7:30 am | Mon | Mar | 22 |
| Classes end, 12:20 pm | Sat | May | 1 |
| Last Week (finals) schedule begins, 8:00 am | Mon | May | 3 |
| Semester ends, 9:00 pm | Sat | May | 8 |
| Commencement, 3:00 pm and 8:00 pm | Fri | May | 14 |
| Commencement, 9:30 am and 2:30 pm | Sat | May | 15 |
| Commencement, 9:30 am and 2:30 pm | Sun | May | 16 |

| Date | Semester | Activity |
|-------------|-----------------|--|
| Mon May 14 | R18 | Module 1 and 1 st 6-wk Classes Begin Receive CALENDAR OF OPERATIONS from Registrar |
| Mon May 28 | | Memorial Day – University Holiday –No Classes |
| Wed May 30 | R18 | Receive LAST WEEK (finals) AUDIT – due June 13 |
| Fri Jun 8 | R18 | Receive reminder regarding using Unitime to input instructor information – due June 23 |
| Fri Jun 8 | R18 | Module 1 Classes End |
| Fri Jun 8 | F18 | Registration closes for continuing students |
| Mon Jun 11 | R18 | Module 2/3 and module 2 classes begin |
| Wed Jun 13 | R18 | Due LAST WEEK (finals) AUDIT |
| Sun Jun 17 | | Father's Day |
| Mon Jun 18 | F18 | STAR (Day on Campus) Begins. |
| Wed Jun 20 | R18 | Receive LAST WEEK (finals) SCHEDULE |
| Fri Jun 22 | R18 | Instructor information due in Banner 1 st 6-week classes end |
| Mon Jun 25 | R18 | 2 nd 6-week classes begin |
| Wed Jul 4 | | University Holiday – Independence Day – No classes |
| Fri Jul 6 | R18 | End of Module 2 classes |
| Mon Jul 9 | R18 | Module 3 classes begin |
| Fri Jul 13 | F18 | Final Day of STAR (Day on Campus) |
| Wed Jul 18 | F18 | Receive EVENING EXAM SCHEDULE |
| Mon Jul 23 | F18 | Registration open for all new beginners and new transfers only through Wed, July 25 |
| Mon Jul 30 | F18 | Registration open for all through Sunday, Aug 27, midnight |
| Mon Jul 30 | S19 | Unitime/Timetabling site open for data entry |
| Tue Jul 31 | F18 | Waitlist functionality turned on – ends Fri, Aug 18, 5pm |
| Tue Jul 31 | R18 | Module 2/3 classes end |
| Wed Aug 1 | R18 | LAST WEEK (finals) SCHEDULE (module 2/3 classes only) begins thru Aug. 3 |
| Wed Aug 1 | S19 | Receive LARGE LECTURE and LARGE ACTIVE LEARN ROOM REQUEST MEMO – due Aug 22. |
| Fri Aug 3 | R18 R18 | Module 3 classes and 2 nd 6 week classes end Summer session ends |
| Sat Aug 4 | R18 | Commencement, 9:30 am |
| Tue Aug 7 | R18 | Grades due in Banner by 5pm. |

| Date | Semester | Activity |
|------------|------------|--|
| Mon Aug 13 | F18 F18 | Receive LAST WEEK (Finals) VERIFICATION AUDIT – due Aug 22. Receive reminder regarding using Unitime to input instructor information – due Sept 19 |
| Fri Aug 17 | F18 | Waitlist functionality turned off at 5pm. |
| Mon Aug 20 | F18 | Classes begin 7:30am |
| Wed Aug 22 | F18 | Due LAST WEEK (finals) VERIFICATION AUDIT |
| Wed Aug 22 | S19 | Due LARGE LECTURE and LARGE ACTIVE LEARN ROOM REQUESTS |
| Fri Aug 24 | F18 | Last day for late registration and schedule revision |
| Wed Aug 29 | F18 | Receive reminder regarding using Unitime to input instructor information – due Sept 19 |
| Mon Sep 3 | | Labor Day – University Holiday – No classes |
| Tues Sep 4 | S19 | ATTEND SCHEDULE DEPUTY MEETING Receive SCHEDULE PLANNING MATERIALS – due Sep 19 All information is available in Unitime/timetable application MASTER SCHEDULE WORKSHEETS (print own from COGNOS) CLASSROOM ASSIGNMENTS LARGE LECTURE and ACTIVE LEARN ROOM ASSIGNMENTS CLASSROOM SCHEDULES (blank) |
| Wed Sep 19 | S19 F18 | Due Spring 2019 Master Schedule Timetable in Unitime Due Computer Lab Requests Due Instructor information in Unitime/Banner |
| Thu Sep 20 | F18 | Receive LAST WEEK (finals) SCHEDULE |
| Mon Oct 1 | S19 | Receive EVENING EXAM LETTER – due Nov 2 |
| Mon Oct 8 | S19 | Spring 2019 Schedule of Classes available on-line – begin using COGNOS to retrieve daily Section Enrollment Reports |
| Mon Oct 8 | F18 | October Break |
| Tue Oct 9 | F18 | October Break |
| Mon Oct 22 | S19 S19 | Registration opens for Priority Groups through Sat, Oct 27, noon Registration opens for Grad students through Sun, Jan 13 |
| Mon Oct 29 | S19 | Registration opens for Seniors through Sat, Nov 3, noon. |
| Mon Oct 29 | R19 | Receive SCHEDULE PLANNING MATERIALS – due Nov 16 All information is available in Unitime/timetable application MASTER SCHEDULE WORKSHEETS CLASSROOM SCHEDULES (blank) CLASSROOM ASSIGNMENTS |
| Fri Nov 2 | S19 | Due EVENING EXAM REQUESTS |
| Mon Nov 5 | S19 | Registration opens for Juniors through Sat, Nov 10, noon. |
| Tue Nov 6 | | Election Day |
| Mon Nov 12 | S19 | Registration opens for Sophomores through Sat, Nov 17, noon |
| Wed Nov 14 | S19 | Receive LAST WEEK (finals) AUDIT – due Dec 5 |

| Date | | Semester | Activity |
|------|--------|----------|--|
| Fri | Nov 16 | | R19 Due Summer 2019 Master Schedule in Unitime |
| Mon | Nov 19 | S19 | Registration opens for Freshmen through Wed, Nov 21 |
| Tue | Nov 20 | | Thanksgiving vacation begins 10pm |
| Thu | Nov 22 | | Thanksgiving Day, University Holiday |
| Fri | Nov 23 | | University Holiday |
| Mon | Nov 26 | F18 | Classes resume, 7:30am |
| | | S19 | Registration open for Freshmen through Tue, Nov 27 |
| Wed | Nov 28 | S19 | Registration open to all |
| | | S19 | Waitlist functionality turned on – ends Fri, Jan 4, 5pm |
| Wed | Dec 5 | S19 | Due LAST WEEK (finals) AUDIT |
| Wed | Dec 5 | S19 | Receive EVENING EXAM SCHEDULE |
| Sat | Dec 8 | F18 | Classes end |
| Mon | Dec 10 | F18 | Last week (finals) schedule begins, 8am |
| | | R19 | Summer 2019 Schedule of Classes available on-line |
| Sat | Dec 15 | F18 | Semester ends, 9pm |
| Sun | Dec 15 | F18 | Commencement, 9:30am and 2:30pm |
| Tue | Dec 18 | F18 | Grades due in Banner by 5pm |
| Mon | Dec 24 | | Christmas Holiday |
| Tue | Dec 25 | | Christmas Holiday |
| Tue | Jan 1 | | New Year's University Holiday |
| Wed | Jan 2 | | F19 Receive LARGE LECTURE and LARGE ACTIVE LEARN ROOM REQUEST MEMO –due Jan 16 |
| | | S19 | F19 Unitime/Timetabling site open for data entry |
| | | | Receive LAST WEEK (finals) VERIFICATION AUDIT – due Jan 9 |
| Fri | Jan 4 | S19 | Receive reminder to input instructor info - due Jan 23 |
| | | S19 | Waitlist functionality turned off at 5pm. |
| Mon | Jan 7 | S19 | Christmas Vacation ends, classes begin, 7:30am |
| Wed | Jan 9 | S19 | Due LAST WEEK (finals) VERIFICATION AUDIT. |
| Fri | Jan 11 | S19 | Last day for registration and schedule revision |
| Mon | Jan 14 | | Martin Luther King Day – University Holiday – No classes |
| Wed | Jan 16 | | F19 Due LARGE LECTURE and LARGE ACTIVE LEARN ROOM REQUESTS |
| Fri | Jan 18 | S19 | Receive reminder to input instructor information – due Jan 23 |
| Wed | Jan 23 | S19 | Instructor information due |

| Date | Semester | Activity |
|-------------|-----------------|---|
| Mon Jan 28 | F19 | Attend SCHEDULE DEPUTY MEETING Receive emailed SCHEDULE PLANNING MATERIALS – due Feb 13 All information is available in Unitime/timetable application MASTER SCHEDULE WORKSHEETS (on website) CLASSROOM ASSIGNMENTS LARGE LECTURE and LARGE ACTIVE LEARN ROOM ASSIGNMENTS CLASSROOM SCHEDULES (blank) |
| Mon Jan 28 | R19 | Registration opens for priority groups for Summer 2019 through Sat, Feb 2, Noon |
| | R19 | Registration opens for grads for Summer 2019 with different shut-down days depending on course/section meeting dates |
| Mon Feb 4 | R19 | Registration opens for Seniors through Sat, Feb 9, noon |
| Thu Feb 7 | S19 | Receive LAST WEEK (finals) SCHEDULES |
| Mon Feb 11 | R19 | Registration opens for Juniors through Sat, Feb 16, noon |
| Wed Feb 13 | F19 | Due COMPUTER LAB ROOM REQUESTS |
| Wed Feb 13 | F19 | Due - Fall 2019 Master Schedule Departmental timetables in Unitime |
| Mon Feb 18 | R19 | Registration opens for Sophomores through Sat, Feb 23, noon |
| Mon Feb 25 | R19 | Registration opens for Freshmen through Sat, Mar 2, noon |
| Mon Mar 4 | F19 R19 | Fall 2019 Schedule of Classes available on-line Registration open to all for Summer 2019 |
| Sat Mar 9 | | Spring Vacation begins, 12:20pm thru March 18, 7:30am |
| Mon Mar 18 | S19 | Classes resume, 7:30am |
| Mon Mar 18 | F19 | Receive EVENING EXAM letter – due April 26 |
| Mon Mar 18 | F19 F19 | Registration opens for Priority Groups for Fall 2019 through Sat, Mar 23, noon Registration opens for Grad students through Sun, Aug 25. |
| Mon Mar 25 | F19 | Registration opens for Seniors through Sat, Mar 30, noon |
| Mon Apr 1 | F19 | Registration opens for Juniors through Sat, April 6, noon. |
| Mon Apr 8 | F19 | Registration opens for Sophomores through Sat, April 13, noon |
| Fri Apr 12 | F19 | Receive LAST WEEK (finals) AUDIT. Due April 24 |
| Mon Apr 15 | F19 | Registration opens for Freshmen through Sat, April 20, noon |
| Sun Apr 21 | | Easter Sunday |
| Mon Apr 22 | F19 | Registration open to all. Fall shuts down 11:59pm, Fri, Jun 7. |
| Wed Apr 24 | F19 | LAST WEEK (finals) AUDIT due |
| Fri Apr 26 | F19 | Due EVENING EXAM requests |
| Sat Apr 27 | S19 | Classes end |

| Date | | Semester | Activity |
|------|--------|------------|--|
| Mon | Apr 29 | S19 | Last week (finals) schedule begins, 8am, thru Sat, May 4, 9pm |
| Sat | May 4 | S19 | Semester ends, 9pm |
| Tue | May 7 | S19 | Grades due in Banner by 5pm |
| Fri | May 10 | S19 | Commencement 3pm and 8pm |
| Sat | May 10 | S19 | Commencement 9:30am and 2:30pm |
| Sun | May 12 | S19 | Commencement 9:30am and 2:30pm |
| Sun | May 12 | | Mother's Day |
| Mon | May 13 | R19 | Module 1 and 1 st 6-week classes begin Receive CALENDAR OF OPERATIONS |
| Mon | May 27 | | Memorial Day – University Holiday – No classes |
| Wed | May 29 | R19 | Receive LAST WEEK (finals) AUDIT – due June 12 |
| Fri | Jun 7 | R19 | Module 1 classes end. |
| Fri | Jun 7 | F19 | Registration closed, 11:59pm |
| Mon | Jun 10 | R19 | Module 2/3 classes begin |
| Wed | Jun 12 | R19 R19 | LAST WEEK (finals) AUDIT due Last day for Late Registration and Schedule Revision |
| Fri | Jun 14 | R19 | Receive reminder regarding inputting instructor information – due Jun 19 |
| Sun | Jun 16 | | Father's Day |
| Mon | Jun 17 | F19 | STAR begins. |
| Wed | Jun 19 | R19 | Receive LAST WEEK (finals) SCHEDULE |
| Wed | Jun 19 | R19 | Due Instructor Information |
| Thur | Jul 4 | | University Holiday – Independence Day - No classes |
| Fri | Jul 12 | F19 | STAR ends |
| Mon | Jul 22 | F19 | Registration open to all new beginners and new transfers only through Jul 24 |
| Mon | Jul 29 | | Registration open to all through Sun, Aug 25, midnight |
| Tue | Jul 30 | R19 F19 | Module 2/3 classes end Waitlist Functionality turned on – ends Fri, Aug 16, 5pm |
| Wed | Jul 31 | R19 | LAST WEEK (Finals) SCHEDULE begins, 8am |
| Fri | Aug 2 | R19 | 2 nd 6wk classes end Summer Session ends, 5:20pm |
| Sat | Aug 3 | R19 | Commencement, 9:30am |
| Tue | Aug 6 | R19 | Grades due in Banner by 5pm |

Future Dates

SUMMER 2019

| | | | |
|---|-----|-----|----|
| Module 1 classes begin | Mon | May | 13 |
| Memorial Day, No Classes | Mon | May | 27 |
| Module 1 classes end | Fri | Jun | 7 |
| Module 2, 2/3 classes begin | Mon | Jun | 10 |
| University Holiday, No Classes | Thu | Jul | 4 |
| Module 2 classes end | Fri | Jul | 5 |
| Module 3 classes begin | Mon | Jul | 8 |
| Module 2/3 classes end | Tue | Jul | 30 |
| Last Week (finals) schedule begins, 8:00 am | Wed | Jul | 31 |
| Module 3 classes end; Semester ends | Fri | Aug | 2 |
| Commencement, 9:30am | Sat | Aug | 3 |

FALL 2019

| | | | |
|---|-----|-----|----|
| Classes begin, 7:30 am | Mon | Aug | 19 |
| Labor Day, No classes | Mon | Sep | 2 |
| October Break | Mon | Oct | 7 |
| October Break | Tue | Oct | 8 |
| Thanksgiving Vacation begins, 10:00 pm | Tue | Nov | 26 |
| Thanksgiving Day | Thu | Nov | 28 |
| Classes resume, 7:30 am | Mon | Dec | 2 |
| Classes end, 12:20 pm | Sat | Dec | 7 |
| Last Week (finals) schedule begins, 8:00 am | Mon | Dec | 9 |
| Semester ends, 9:00 pm | Sat | Dec | 14 |
| Commencement, 9:30am and 2:30pm | Sun | Dec | 15 |

SPRING 2020

| | | | |
|---|-----|-----|----|
| Classes begin, 7:30 am | Mon | Jan | 13 |
| Martin Luther King Day, No classes | Mon | Jan | 20 |
| Spring Vacation begins, 12:20 pm | Sat | Mar | 14 |
| Classes begin, 7:30 am | Mon | Mar | 23 |
| Classes end, 12:20 pm | Sat | May | 3 |
| Last Week (finals) schedule begins, 8:00 am | Mon | Apr | 5 |
| Semester ends, 9:00 pm | Sat | May | 10 |
| Commencement, 3:00 pm and 8:00 pm | Fri | May | 16 |
| Commencement, 9:30 am and 2:30 pm | Sat | May | 17 |
| Commencement, 9:30 am and 2:30 pm | Sun | May | 18 |

SUMMER 2020

| | | | |
|---|-----|-----|----|
| Module 1 classes begin | Mon | May | 18 |
| Memorial Day, No Classes | Mon | May | 25 |
| Module 1 classes end | Fri | Jun | 12 |
| Module 2, 2/3 classes begin | Mon | Jun | 15 |
| University Holiday, No Classes | Fri | Jul | 3 |
| Module 2 classes end | Fri | Jul | 10 |
| Module 3 classes begin | Mon | Jul | 13 |
| Module 2/3 classes end | Tue | Aug | 4 |
| Last Week (finals) schedule begins, 8:00 am | Wed | Aug | 5 |
| Module 3 classes end; Semester ends | Fri | Aug | 7 |
| Commencement, 9:30am | Sat | Aug | 8 |

FALL 2020

| | | | |
|---|-----|-----|----|
| Classes begin, 7:30 am | Mon | Aug | 24 |
| Labor Day, No classes | Mon | Sep | 7 |
| October Break | Mon | Oct | 12 |
| October Break | Tue | Oct | 13 |
| Thanksgiving Vacation begins, 10:00 pm | Tue | Nov | 24 |
| Thanksgiving Day | Thu | Nov | 26 |
| Classes resume, 7:30 am | Mon | Nov | 30 |
| Classes end, 12:20 pm | Sat | Dec | 12 |
| Last Week (finals) schedule begins, 8:00 am | Mon | Dec | 14 |
| Semester ends, 9:00 pm | Sat | Dec | 19 |
| Commencement, 9:30am and 2:30pm | Sun | Dec | 20 |

SPRING 2021

| | | | |
|---|-----|-----|----|
| Classes begin, 7:30 am | Mon | Jan | 11 |
| Martin Luther King Day, No classes | Mon | Jan | 18 |
| Spring Vacation begins, 12:20 pm | Sat | Mar | 13 |
| Classes begin, 7:30 am | Mon | Mar | 22 |
| Classes end, 12:20 pm | Sat | May | 1 |
| Last Week (finals) schedule begins, 8:00 am | Mon | May | 3 |
| Semester ends, 9:00 pm | Sat | May | 8 |
| Commencement, 8:00pm | Fri | May | 14 |
| Commencement, 9:30 am and 2:30 pm | Sat | May | 15 |
| Commencement, 9:30 am and 2:30 pm | Sun | May | 16 |