

# Academic Program Planning and Approval Follow-up

# Agenda

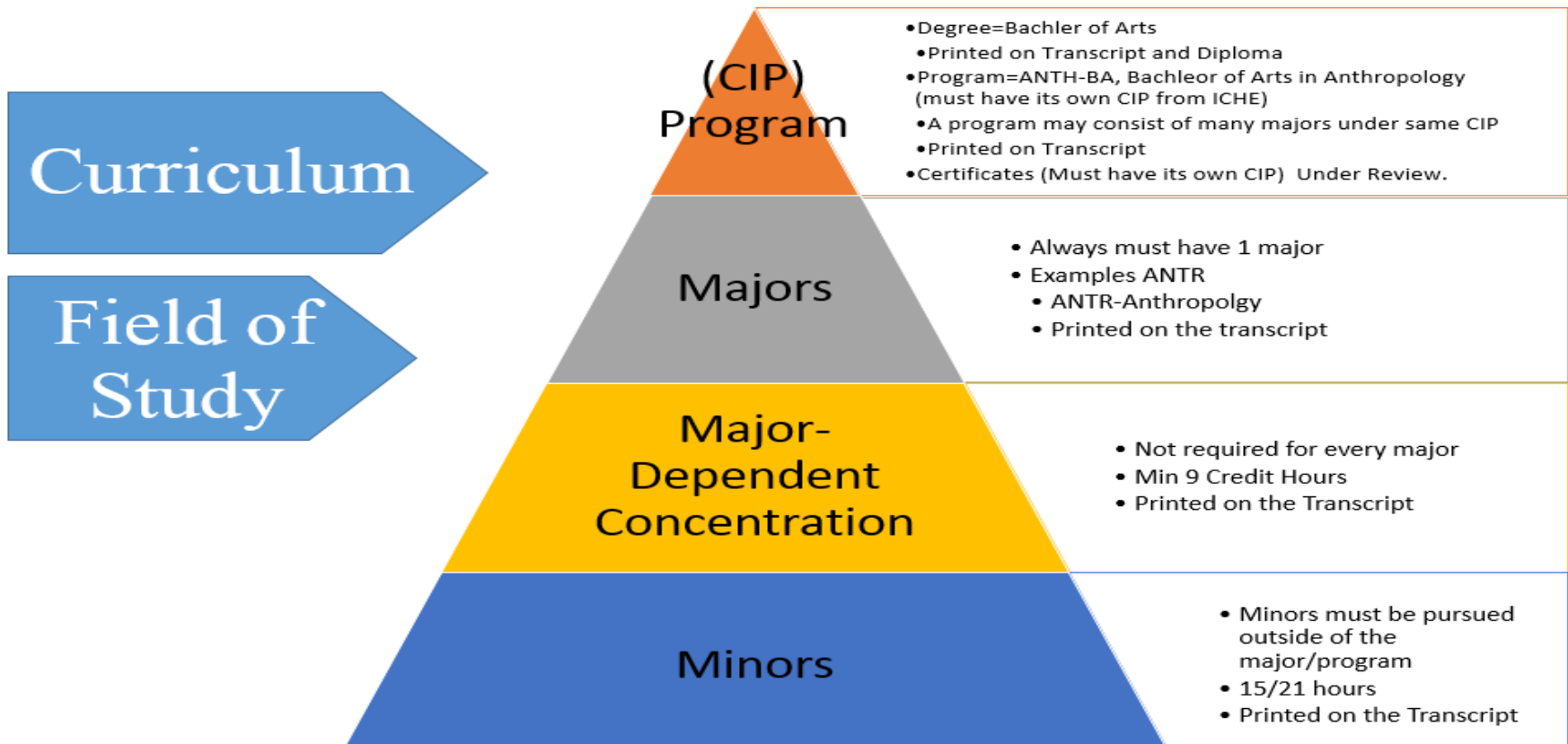
- What?** *Curriculog and Curriculum Hierarchy and Procedures*
- Why?** *Streamline complex processes for student and academic success*
- When?** *Deadlines*
- How?** *Training*

# What?

## Understanding the Curriculum Hierarchy

### **Classification of Instructional Programs (CIP)**

Provides taxonomic scheme that supports the accurate tracking and reporting of fields of study and program completions activity. CIP was originally developed by the U.S. Department of Education's National Center for Education Statistics (NCES) in 1980, with revisions occurring in 1985, 1990, and 2000.



# What?



## What shows on a transcript vs. diploma

### Transcript:

Degree Awarded: BS                      "DATE"  
Primary Degree  
Program: Accounting-BS  
College: School of Management  
Campus: West Lafayette  
Major: Accounting  
Conc: Data Analytics  
Minor: Psychology

### Diploma:

BE IT KNOWN THAT THE TRUSTEES OF  
**PURDUE UNIVERSITY**  
UPON NOMINATION OF THE FACULTY OF THE  
SCHOOL OF MANAGEMENT  
HAVE GRANTED TO  
***STUDENT NAME***  
THE DEGREE OF  
**BACHELOR OF SCIENCE**  
IN RECOGNITION OF THE FULFILLMENT OF THE  
REQUIREMENTS OF THAT DEGREE  
AWARDED AT WEST LAFAYETTE IN THE STATE OF INDIANA  
"DATE"

# What?



## What shows on a transcript vs. diploma

### Transcript:

Degree Awarded: BS                      "DATE"  
Primary Degree  
Program: Mathematics-BS  
College: Engineering, Math & Science  
Campus: Purdue Northwest  
Major: Mathematics  
Minor: Computer Science

### Diploma:

BE IT KNOWN THAT THE TRUSTEES OF  
**PURDUE UNIVERSITY**  
UPON NOMINATION OF THE FACULTY OF THE  
SCHOOL OF MANAGEMENT  
HAVE GRANTED TO  
***STUDENT NAME***  
THE DEGREE OF  
**BACHELOR OF SCIENCE**  
IN RECOGNITION OF THE FULFILLMENT OF THE  
REQUIREMENTS OF THAT DEGREE  
AWARDED AT PURDUE NORTHWEST IN THE STATE OF INDIANA  
"DATE"

# What?



## What shows on a transcript vs. diploma

### Transcript:

Degree Awarded: BA "DATE"  
Primary Degree  
Program: Theatre-BA  
College: School of Visual and Performing Arts  
Campus: PU Fort Wayne  
Major: Theatre  
Minor: Art History

### Diploma:

BE IT KNOWN THAT THE TRUSTEES OF  
**PURDUE UNIVERSITY**  
UPON NOMINATION OF THE FACULTY OF THE  
SCHOOL OF VISUAL AND PERFORMING ARTS  
HAVE GRANTED TO  
***STUDENT NAME***  
THE DEGREE OF  
**BACHELOR OF ARTS**  
IN RECOGNITION OF THE FULFILLMENT OF THE  
REQUIREMENTS OF THAT DEGREE  
AWARDED AT FORT WAYNE IN THE STATE OF INDIANA  
"DATE"

# What?



## What shows on a transcript vs. diploma

### Transcript:

Degree Awarded: BSME      "DATE"  
Primary Degree  
Program: BS in Mechanical Engineering  
College: Engineering Technology-IUPUI  
Campus: IUPUI  
Major: Mechanical Engineering  
Minor: Sociology

### Diploma:

BE IT KNOWN THAT THE TRUSTEES OF  
**PURDUE UNIVERSITY**  
UPON NOMINATION OF THE FACULTY OF THE  
SCHOOL OF ENGINEERING  
HAVE GRANTED TO  
***STUDENT NAME***  
THE DEGREE OF  
**BACHELOR OF SCIENCE IN MECHANICAL ENGINEERING**  
IN RECOGNITION OF THE FULFILLMENT OF THE  
REQUIREMENTS OF THAT DEGREE  
AWARDED AT INDIANAPOLIS IN THE STATE OF INDIANA  
"DATE"

# Why?

## Course and Curriculum Proposed Deadlines

### ***Why are course and curriculum process deadlines necessary?***

At Purdue we are striving to develop processes and systems for managing our curriculum – the efficiency and utility of which have been lessened as the institution has grown and become more complex.

The establishment of deadlines for the course and curriculum process helps to eliminate several reoccurring problems.

1. With no existing deadlines, departments and colleges do not know when to plan, make changes, or when to expect a response
2. The lack of timelines causes confusion; once registration has started for a given term, you cannot make changes to courses.



# When?

New Majors, Minors and Concentrations to Existing Programs Course and Curriculum Deadlines Fall 2018, Fall 2019	
Mid-May	Final list for Common Applications (Admissions)(Fall 2018)
August 1	Common Application Go-Live for Active and Admitting Curricula (Fall 2018)
December 1	Deadline for course and curriculum proposals to be launched/approved by originator via Curriculog.
January	UEAC reviews and discusses the Request to Propose
February	Deadline for course and curriculum proposals (not requiring ICHE approval) to be approved by UEAC, Provost Office and Registrar’s Office.
Mid-Feb	Schedule is finalized for fall supporting new programs and courses
Mid-March	Registration for fall begins Catalog Content Review begins First Pass for Common Application begins
April 1	Deadline for all course and curriculum proposals to be reviewed/approved in Curriculog, including new programs for Plans of Study (POS).
Mid-April	Deadline for Department to review final Catalog marketing content
Mid-May	Final list for Common Application (Admissions) (Fall 2019)
June 1	Undergraduate and Graduate Catalog published online with Active and Admitting Curricula.
August 1	Common Application Go-Live for Active and Admitting Curricula (Fall 2019)

# When?

New Certificates Course and Curriculum Deadlines Fall 2018	
December 1	Deadline for course and curriculum proposals to be launched/approved by originator via Curriculog.
January	UEAC reviews and discusses the Request to Propose
February	Deadline for course and curriculum proposals (ICHE review) to be approved by UEAC, Provost Office and Registrar's Office.
Mid-Feb	Schedule is finalized for fall supporting new certificates and courses
Mid-March	Registration for fall begins Catalog Content Review begins
April 1	Deadline for all course and curriculum proposals to be reviewed/approved in Curriculog, including new programs for Plans of Study (POS).
Mid-April	Deadline for Department to review final Catalog marketing content
June 1	Undergraduate and Graduate Catalog published online with Active and Admitting Curricula.

**\*\*\*Certificates will be activated after final approval and then submitted to ICHE for recording.\*\*\***

# When?

New Programs	
Course and Curriculum Deadlines Fall 2018, 2019	
Early October	Deadline to launch new program proposals (with supporting course approvals) requiring Trustee and Commission Approval
October	UEAC discusses proposal
November	UEAC advisory vote
November-Dec 1	Provost and Presidential Approval and present to BOT
December 1	Deadline for course and curriculum proposals to be approved via Curriculog by UEAC.
December 7/8	Trustee Meeting
Early February	ICHE Meeting
Mid Feb	Schedule is finalized for fall supporting new programs and courses
Mid-March	Registration for fall begins Catalog Content Review begins First Pass for Common Application begins
April 1	Deadline for all course and curriculum proposals to be reviewed/approved in Curriculog, including new Programs for Plans of Study (POS).
Mid-April	Deadline for Department to review final Catalog marketing content
Mid-May	Final list for Common Application (Admissions) (Fall 2019)
June 1	Undergraduate and Graduate Catalog published online with Active and Admitting Curricula.
August 1	Common Application Go-Live for Active and Admitting Curricula (Fall 2019)

# When?

Existing Majors, Minors and Certificates Course and Curriculum Deadlines Fall 2018	
<b>Mid-October</b>	Colleges/Schools can begin entering curriculum information into Curriculog
<b>Mid-Feb</b>	Schedule is finalized for fall supporting new certificates and courses
<b>Mid-March</b>	Registration for fall begins Catalog Content Review begins
<b>April 1</b>	Deadline for all course and curriculum to be reviewed/approved in Curriculog.
<b>Mid-April</b>	Deadline for Department to review final Catalog marketing content
<b>June 1</b>	Undergraduate and Graduate Catalog published online with Active and Admitting Curricula.

# How?

## *How can I get trained?*

- User guides (available) and training videos (forthcoming)  
<http://www.purdue.edu/registrar/curriculum/training.html>
- Brown Bag Trainings  
TBD October – December 2017 – weekly sessions
- Hands on training for Curriculog

## *Who do I contact for help?*

[curriculum@purdue.edu](mailto:curriculum@purdue.edu)

# Remaining Questions

1. Prerequisites availability with Catalog
2. Website Updated by 8/25/2017
3. Formal Curricula Definitions and Credit Hours

## Q & A

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