

Office of the Registrar – Purdue University
SUMMER 2023 DROP/ADD REFUND DEADLINE DATES

TO ADD or MODIFY or CHANGE A GRADE MODE for a COURSE

12 Weeks	1 st Eight Weeks	2 nd Eight Weeks	1 st Four Weeks	2 nd Four Weeks	3 rd Four Weeks	1 st Half Semester	2 nd Half Semester	AUTHORIZATIONS REQUIRED
May 15 - May 18	May 15	June 12	May 15	June 12	July 10	May 1 – May 2	June 26	(COURSE SPACE AVAILABILITY REQUIRED) Students may add courses via Scheduling Assistant
May 19 - June 5	May 16 – May 26	June 13- June 23	May 16 – May 19	June 13 - June 16	July 11- July 14	May 3 – May 12	June 27 – July 10	Advisor and Instructor Submit request via the Scheduling Assistant
May 23	May 19	June 16	May 16	June 13	July 12	May 5	June 30	Last day to audit a course, submit change of grade mode to Audit after officially enrolled
June 6 – June 29	May 27 - June 13	June 24 - July 12	May 20 – May 30	June 17 - June 26	July 15 - July 24	May 13 – May 31	July 11 – July 26	Advisor, Instructor, and Head of Department in which the course is listed. Submit via the Scheduling Assistant
May 19	May 19	June 16	May 19	June 16	July 11	May 19	June 27	\$200 Late Registration fee begins

TO DROP A COURSE

12 Weeks	1 st Eight Weeks	2 nd 8 Weeks	1 st 4 Weeks	2 nd 4 Weeks	3 rd 4 Weeks	1 st Half Semester	2 nd Half Semester	AUTHORIZATIONS REQUIRED
May 15 - May 23	May 15 - May 19	June 12 – June 16	May 15 - May 16	June 12 - June 13	July 10 – July 12	May 1 – May 5	June 26 – June 30	No authorizations required (Course not recorded) Students may drop courses via Scheduling Assistant
May 24 - June 5	May 20 – May 26	June 17 - June 23	May 17 - May 19	June 14 - June 16	July 13 - July 14	May 6 – May 12	July 1 – July 10	Advisor (Course recorded with a grade of “W”) Submit request via Scheduling Assistant
June 6 – June 29	May 27 - June 13	June 24 - July 12	May 20 – May 30	June 17 - June 26	July 15 - July 24	May 13 – May 31	July 11 – July 26	Advisor. Instructor (Instructor shall indicate whether passing or failing.) Grades of “W”, “WF”, or “WN” will be recorded. Students with a semester classification of 1 or 2 do not require response from instructor; grades will be “W”. Submit via Scheduling Assistant.

REFUND PERCENTAGE OF FEES & TUITION

12 Weeks	1 st Eights Weeks	2nd Eight Weeks	1 st Four Weeks	2 nd Four Weeks	3 rd Four Weeks	1 st Half Semester	2 nd Half Semester	Refund amount	LEGEND
Before May 19	Before May 19	Before June 16	Before May 19	Before June 16	Before July 11	Before May 2	Before June 27	100%	12 Weeks/Full term = May 15 – August 4 (57 days)
May 19 – May 25	May 19– May 22	June 16 – June 20	N/A	N/A	July 11 – Jul 13	May 2– May 5	Jun 27 – June 30	80%	1 st Eight Weeks = May 15 – July 7 (38 days)
May 26 – June 1	May 23 – May 28	June 21 – June 26	May 19 – May 23	June 16 – June 19	Jul 14 – Jul 16	May 6 – May 11	Jul 1 – Jul 6	60%	2 nd Eight Weeks = June 12 – August 4 (39 days)
June 2 – June 8	May 29 – June 2	June 27 – June 30	May 24 – May 29	Jun 20 – Jun 24	Jul 17 – Jul 21	May 12 – May 16	Jul 7 – Jul 11	40%	1 st Four Weeks = May 15 – June 9 (19 days)
After June 8	After June 2	After June 30	After May 29	After Jun 24	After Jul 21	After May 1	After Jul 11	NONE	2 nd Four Weeks = June 12 – July 7 (19 days)
									3 rd Four Weeks = July 10 – August 4 (20 days)
									1 st Half Semester= May 1 – June 25 (34 days)
									2 nd Half Semester= June 26 – Aug 20 (34 days)

- Please note the submission date is not the effective date. Your request cannot be processed until all required actions from campus partners are complete. This may affect your refund and/or if your request is canceled for not meeting the university established deadlines.
- **All required actions must be completed by 11:59 PM EST on said deadline day**
- Information on refunds or withdrawing from the University may be found at the following Web site: <https://www.purdue.edu/bursar/tuition/refund-withdrawals/policies.php>.
- Students withdrawing from ALL course assignments after classes have begun should go to myPurdue, Academic tab, and click on Withdraw Information.
- The revision/refund dates on this calendar apply to courses that exactly fit the time frames listed. Courses offered outside of these time frames have their own deadlines (2-week courses, etc.). For assistance, please contact Customer Service at 494 - 6165.