

**Purdue University - Office of the Registrar
SPRING 2021 DROP & ADD REFUND DATES**

January 19 – May 8

TO ADD/MODIFY CREDITS or CHANGE GRADE MODE for a COURSE

16 Weeks	1 st 8 Weeks	2 nd 8 Weeks	APPROVALS REQUIRED
Jan 19 – Jan 25 Week 1	Jan 19 – Jan 20	Mar 15 – Mar 17	(COURSE SPACE AVAILABILITY REQUIRED) Students may add courses via myPurdue Scheduling Assistant
Jan 26 – Feb 12 Week 2 - 4	Jan 21 – Feb 1	Mar 18 – Mar 29	Advisor and Instructor Submit using Scheduling Assistant
Feb 1	Jan 25	Mar 22	Last day to audit a course, submit request using Scheduling Assistant after official registered.
Feb 13 – Mar 22 Week 5 - 9	Feb 2 – Feb 16	Mar 30 – Apr 13	Advisor, Instructor, and Head of Department in which the course is listed. Submit using Scheduling Assistant.

TO DROP/WITHDRAW from a COURSE

16 Weeks	1 st 8 Weeks	2 nd 8 Weeks	ACTION REQUIRED
Jan 19 – Feb 1 Weeks 1 - 2	Jan 19 – Jan 25	Mar 15 – Mar 22	No signatures (Course not recorded) Students may drop courses via myPurdue Scheduling Assistant
Feb 2 – Feb 12 Weeks 3 - 4	Jan 26 – Feb 1	Mar 23 – Mar 29	Advisor (Course recorded with a grade of "W") Submit using Scheduling Assistant
Feb 13 – Mar 22 Weeks 5 - 9	Feb 2 – Feb 16	Mar 30 – Apr 13	Advisor and Instructor (Instructor shall indicate whether passing or failing.) Grades of "W", "WF", or "WN" will be recorded. Students with a semester classification of 1 or 2 do not need the instructor action; grades will be "W". Submit using Scheduling Assistant.

REFUND PERCENTAGE OF FEES & TUITION **Jan 27 Prepayment & \$200 Late Registration fee begins******

16 Weeks	1 st 8 Weeks	2 nd 8 Weeks	PERCENTAGE
Before Jan 27	Before Jan 27	Before Mar 15	100%
Jan 27 – Feb 2	n/a	Mar 15– Mar 22	80%
Feb 3 – Feb 15	Jan 27 – Feb 1	Mar 23 – Mar 29	60%
Feb 16 – Mar 1	Feb 2 – Feb 8	Mar 30 – Apr 5	40%
After Mar 1	After Feb 8	After Apr 5	NONE

LEGEND
16 weeks = courses meeting full 16 week semester January 19 – May 8 76 days
1 st 8 weeks = courses meeting 1 st 8 weeks only January 19– March 12 38 days
2 nd 8 weeks = courses meeting 2 nd 8 weeks only March 15 – May 8 38 days

- Information on refunds from the University may be found at the following web site: <https://www.purdue.edu/bursar/tuition/refund-withdrawals/policies.php>.
- Students withdrawing from ALL course assignments after classes have begun should go to myPurdue, Academic tab, and look for Withdraw Information.
- The revision/refund dates on this calendar apply to courses that exactly fit the time frames listed. Courses offered outside of these time frames have their own deadlines (2-week courses, etc.). For assistance, please contact Customer Service at 494 - 6165.