Purdue University - Office of the Registrar
FALL 2019 DROP & ADD REFUND DATES
August 19 – December 14

TO ADD OR MODIFY A COURSE

<table>
<thead>
<tr>
<th>16 Weeks</th>
<th>1st 8 Weeks</th>
<th>2nd 8 Weeks</th>
<th>SIGNATURES REQUIRED</th>
</tr>
</thead>
</table>
| Aug 19 – Aug 25
Week 1     | Aug 19 – Aug 20 | Oct 16 – Oct 17 | (COURSE SPACE AVAILABILITY REQUIRED)
| Aug 26 – Sep 16
Week 2 - 4 | Aug 21 – Aug 30 | Oct 18 – Oct 29 | Advisor and Instructor
| Aug 30     | Aug 24       | Oct 22       | Last day to audit a course. a Registrar Audit Form is required & can be obtained in Hovde Hall, Room 45
| Sep 17 – Oct 22
Week 5 - 9 | Aug 31 – Sep 18 | Oct 30 – Nov 14 | Advisor, Instructor, and Head of Department for the requested course.

TO DROP A COURSE

<table>
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<tr>
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<th>1st 8 Weeks</th>
<th>2nd 8 Weeks</th>
<th>SIGNATURES REQUIRED</th>
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</thead>
</table>
| Aug 19 – Aug 25
Weeks 1 - 2 | Aug 19 – Aug 25 | Oct 16 – Oct 22 | No signatures (Course not recorded)
| Sep 3 – Sep 16
Weeks 3 - 4 | Aug 26 – Aug 30 | Oct 23 – Oct 29 | Advisor (Course recorded with a grade of “W”)
| Sep 17 – Oct 22
Weeks 5 - 9 | Sep 3 – Sep 18 | Oct 30 – Nov 14 | Advisor and Instructor (Instructor shall indicate whether passing or failing.) Grade of “W”, “WF”, or “WN” will be recorded. Students with a semester classification of 1 or 2 do not need the instructor’s signature; grades will be “W”. Take completed form to Office of the Registrar for processing (Hovde 45)

REFUND PERCENTAGE OF FEES & TUITION

**Aug 27 Prepayment & $200 Late Registration fee begins**

<table>
<thead>
<tr>
<th>16 Weeks</th>
<th>1st 8 Weeks</th>
<th>2nd 8 Weeks</th>
<th>PERCENTAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before Aug 27</td>
<td>Before Aug 27</td>
<td>Before Oct 16</td>
<td>100%</td>
</tr>
</tbody>
</table>
| Aug 27 – Sep 2
Weeks 1 - 2 | Aug 27 – Sep 1 | Oct 16 – Oct 22 | 80% |
| Sep 3 – Sep 15
Weeks 3 - 4 | Sep 2 – Sep 6 | Oct 23 – Oct 31 | 60% |
| Sep 16 – Sep 30
Weeks 5 - 9 | Sep 7 – Sep 12 | Nov 1 – Nov 6 | 40% |
| After Sept 30 | After Sep 12 | After Nov 6 | NONE |

LEGEND

- 16 weeks = courses meeting full 16 week semester
  August 19 – December 14
- 1st 8 weeks = courses meeting 1st 8 weeks only
  August 19 – October 15
- 2nd 8 weeks = courses meeting 2nd 8 weeks only
  October 16 – December 14

- Information on refunds from the University may be found at the following web site: [https://www.purdue.edu/bursar/tuition/refund-withdrawals/policies.php](https://www.purdue.edu/bursar/tuition/refund-withdrawals/policies.php)
- Students withdrawing from ALL course assignments after classes have begun should go to myPurdue, Academic tab, and look for Withdraw Information.
- The revision/refund dates on this calendar apply to courses that exactly fit the time frames listed. Courses offered outside of these time frames have their own deadlines (2-week courses, etc.). For assistance, please refer to the Short Course Drop/Add Refund Dates at this website: [https://www.purdue.edu/registrar/calendars/index.html](https://www.purdue.edu/registrar/calendars/index.html)

Revised 7/29/2019