### TO ADD OR MODIFY A COURSE

<table>
<thead>
<tr>
<th>16 Weeks</th>
<th>1st 8 Weeks</th>
<th>2nd 8 Weeks</th>
<th>SIGNATURES REQUIRED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug 20 - Aug 26 Week 1</td>
<td>Aug 20 - Aug 21</td>
<td>Oct 17 - Oct 21</td>
<td>(COURSE SPACE AVAILABILITY REQUIRED) Students may add courses via myPurdue.</td>
</tr>
<tr>
<td>Aug 27 - Sep 17 Week 2 - 4</td>
<td>Aug 22 - Aug 31</td>
<td>Oct 22 - Oct 30</td>
<td>Advisor and Instructor Take completed Form 23 to Office of the Registrar for processing (Hovde 45).</td>
</tr>
<tr>
<td>Aug 31</td>
<td>Aug 24</td>
<td>Oct 23</td>
<td>Last day to audit a course, a Registrar Audit Form is required &amp; can be obtained in Hovde Hall, Room 45.</td>
</tr>
<tr>
<td>Sep 18 - Oct 23 Week 5 - 9</td>
<td>Sep 4 - Sep 19</td>
<td>Oct 31 - Nov 16</td>
<td>Advisor, Instructor, and Head of Department in which the course is listed. Take completed form to Office of the Registrar for processing (Hovde 45).</td>
</tr>
</tbody>
</table>

### TO DROP A COURSE

<table>
<thead>
<tr>
<th>16 Weeks</th>
<th>1st 8 Weeks</th>
<th>2nd 8 Weeks</th>
<th>SIGNATURES REQUIRED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug 20 - Sep 3 Weeks 1 - 2</td>
<td>Aug 20 - Aug 26</td>
<td>Oct 17 - Oct 23</td>
<td>No signatures (Course not recorded) Students may drop courses via myPurdue.</td>
</tr>
<tr>
<td>Sep 4 - Sep 17 Weeks 3 - 4</td>
<td>Aug 27 - Sep 3</td>
<td>Oct 24 - Oct 30</td>
<td>Advisor (Course recorded with a grade of &quot;W&quot;) Take completed Form 23 to Office of the Registrar for processing (Hovde 45).</td>
</tr>
<tr>
<td>Sep 18 - Oct 23 Weeks 5 - 9</td>
<td>Sep 4 - Sep 19</td>
<td>Oct 31 - Nov 16</td>
<td>Advisor and Instructor (Instructor shall indicate whether passing or failing.) Grades of &quot;W&quot;, &quot;WF&quot;, or &quot;WN&quot; will be recorded. Students with a semester classification of 1 or 2 do not need the instructor's signature; grades will be &quot;W&quot;. Take completed form to Office of the Registrar for processing (Hovde 45).</td>
</tr>
</tbody>
</table>

### REFUND PERCENTAGE OF FEES & TUITION

**August 28 Prepayment and $200 Late registration fee begins**

<table>
<thead>
<tr>
<th>16 Weeks</th>
<th>1st 8 Weeks</th>
<th>2nd 8 Weeks</th>
<th>PERCENTAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before Aug 28</td>
<td>Before Aug 20</td>
<td>Before Oct 17</td>
<td>100%</td>
</tr>
<tr>
<td>Sep 4 - Sep 16</td>
<td>Aug 29 - Sep 3</td>
<td>Oct 24 - Nov 1</td>
<td>60%</td>
</tr>
<tr>
<td>Sep 17 - Oct 1</td>
<td>Sep 4 - Sep 10</td>
<td>Nov 2 - Nov 7</td>
<td>40%</td>
</tr>
<tr>
<td>After Oct 1</td>
<td>After Sep 10</td>
<td>After Nov 7</td>
<td>NONE</td>
</tr>
</tbody>
</table>

- Information on refunds from the University may be found at the following web site: [http://www.purdue.edu/bursar/tuition/refundWithdrawals/refundPolicy.html](http://www.purdue.edu/bursar/tuition/refundWithdrawals/refundPolicy.html).
- Students withdrawing from ALL course assignments after classes have begun should go to myPurdue, Academic tab, and look for Withdraw Information.
- The revision/refund dates on this calendar apply to courses that exactly fit the time frames listed. Courses offered outside of these time frames have their own deadlines (2-week courses, etc.). For assistance, please contact Customer Service at 494 - 6165.