***IUSE Mentored Proposal Writing Program -- Proposal Template***

*Instructions*

* *Use this template to write your proposal. Please adhere to stated page limits, and do not delete any section headings.*
* *Do not change any of the document settings, such as font size (use Helvetica 12 pt) or margins (use 1 inch on all sides).*
* *Guidance for each required proposal section is presented in italic text. Before submission, delete all text in italics (including these instructions).*
* *If you cite references, choose a format appropriate for your discipline (APA, MLA, IEEE, etc.).*
* *Required proposal elements:*
  + *This document, completed by the PI team, within the guidelines stated here and within the program parameters detailed in the call for proposals.*
  + *An NSF-style (3-page maximum) CV for each project team member.*
* *These required proposal elements should be combined into a single PDF file and submitted to the Innovation Hub via the online portal before the stated deadline.*

*(delete everything above this line before submission)*

**Title**:

**PI Team and Affiliations**: *(list the names, email addresses, role (e.g., associate professor), and home department, program, or college for each person on the PI team)*

**Approximate Anticipated Budget**:

**Target IUSE Track and Level** (ex: ESL, Level 3):

**Readiness to Propose at IUSE Level 2 or Level 3 *(2 page maximum)***

*This section should clearly describe the project team’s readiness to propose a project at Level 2 or Level 3 of the IUSE program:*

* *Describe the strength of the preliminary data in support of your idea.*
* *To what extent do you have the proposal team in place? What are the strengths and gaps in the design of your team?*
* *In what ways have you and your team deliberated about: (i) a single vs. multi-institution project, (ii) external evaluation, and (iii) overall project scope?*
* *In what ways will the new knowledge generated through the project be valuable to the broader STEM education community?*

**Draft Project Summary *(1 page maximum)***

*In this section, write a DRAFT project summary in the style of an NSF proposal project summary. The summary should have the following parts:*

* *About 1 paragraph (up to ½ page) high-level description on the project, including research questions if you have already formed them.*
* *One paragraph describing Intellectual Merit (IM).*
* *One paragraph describing Broader Impacts (BI).*

*Note: the IM and BI sections should have an explicit heading at the start of the paragraph.*

**PI Experience in Research Award Leadership and Management *(1 paragraph maximum)***

*In no more than 1 paragraph, substantiate the PI’s readiness to lead a large project. Proposers should reflect on these questions:*

* *What is the PI’s prior experience in project intellectual leadership (i.e., scoping the research and designing a research plan)?*
* *What is the PI’s prior experience in managing ‘large’ projects (i.e., projects that involve large teams, large budgets, or both)?*

*Note: NSF review criteria consider strength of the proposing team, which includes PI experience and qualification in research leadership and management.*

**References *(no page limit)***

*This section should list any references cited in the proposal.*