***Innovation Hub Grant Proposal Template***

*Instructions*

* *Use this template to write your proposal. Please adhere to stated page limits, and do not delete any section headings.*
* *Do not change any of the document settings, such as font size (use Helvetica 12 pt) or margins (use 1 inch on all sides).*
* *Guidance for each required proposal section is presented in italic text. Before submission, delete all text in italics (including these instructions).*
* *If you cite references, choose a format appropriate for your discipline (APA, MLA, IEEE, etc.).*
* *Required proposal elements:*
  + *This document, completed by the PI team, within the guidelines stated here and within the program parameters detailed in the call for proposals.*
* *These required proposal elements should be combined into a single PDF file and submitted to the Innovation Hub via the online portal before the stated deadline.*

*(delete everything above this line before submission)*

**Title**:

**Team and Affiliations**: *(list the names, email addresses, role (e.g., associate professor, academic advisor, or undergraduate student), and home department, program, or college for each person on the PI team)*

**Team attestation and statement of commitment**

By submitting this proposal, all team members identified on this proposal agree to invest all appropriate effort to deliver a transdisciplinary experience to students no later than Fall 2024.

**Confirmation of consultation**

This project may benefit from a partnership with one or more of these entities, and by checking below the PI certifies that they have discussed this project with the appropriate entities. (check all that apply)

Center for Instructional Excellence

Purdue Libraries

Purdue Online/Instructional Technology Group

Envision Center

Experiential Education

Registrar/Enrollment Management

IDA+A

Student Life (ex.: living-learning community)

Departmental Advisors, Schedule Deputies, or Other Professional Staff

Another group not listed here (please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

**Benefits for Students *(1 page maximum)***

*This section should clearly describe the primary opportunity you are addressing and the student population it intends to serve. Proposers should reflect on these questions:*

* *Why is this opportunity important, and how will its implementation benefit your students? What is the expected impact on students after you deliver the transdisciplinary experience? In what ways will you measure or characterize this impact?*
* *In what ways have you evaluated your students’ wants or needs related to this transdisciplinary experience? This section should present any evidence you have (inclusive of data you have collected, information from public sources or the academic literature, employer feedback, etc.) about student interest in and participation in this transdisciplinary experience.*

**Project Description and Financial Plan *(1 page maximum)***

*In this section, provide the following items:*

* *a brief description of the specific actions this team will take to advance their plan for a transdisciplinary experience (when will you meet, what will you discuss, what challenges do you anticipate, etc.),*
* *a management plan to ensure these actions are taken (who is responsible for scheduling meetings and taking notes, who is responsible for communicating with potential partners like scheduling deputies, etc.), and*
* *a spending plan to explain how the planning grant funds will be used.*

**References *(no page limit)***

*This section should list any references cited in the proposal.*