***Butler-Purdue Fellowship Proposal Template***

*Instructions*

* *Use this template to write your proposal. Please adhere to stated page limits, and do not delete any section headings.*
* *Do not change any of the document settings, such as font size (use Helvetica 12 pt) or margins (use 1 inch on all sides).*
* *Guidance for each required proposal section is presented in italic text. Before submission, delete all text in italics (including these instructions).*
* *If you cite references, choose a format appropriate for your discipline (APA, MLA, IEEE, etc.).*
* *Required proposal elements:*
  + *This document, completed by the prospective Fellow, within the guidelines stated here and within the program parameters detailed in the call for proposals.*
  + *A brief (2-page maximum) CV for the prospective Fellow.*
  + *A statement of support from the prospective Fellow’s department head or dean (as appropriate); a brief email is sufficient.*
* *These required proposal elements should be combined into a single PDF file and submitted to the Innovation Hub via the online portal before the stated deadline.*

*(delete everything above this line before submission)*

**Title**:

**Proposer Name**: *(list the name, email address, role (e.g., associate professor, academic advisor), and home department, program, or college of the proposer)*

**Abstract (200 words to briefly describe your interest in the role)**:

**Statement of Interest in the Butler-Purdue Fellowship *(1 page maximum)***

*This section should clearly describe the Fellow’s interest in this program, including a brief description of how this Fellowship aligns with their career trajectory. Proposers should reflect on these questions:*

* *Why are you interested in this program?*
* *How does this Fellowship fit into your career continuum, including how you ‘got to now’, and where this Fellowship will enable you to go in the future?*

**Experience and Expertise Relevant to the Butler-Purdue Fellowship *(2 page maximum)***

*Clearly describe your qualifications, experiences, and credentials related to your Fellowship. Remember that Butler-Purdue Fellows are responsible for ‘convenings’ (workshops, poster sessions, seminars, etc.). Proposers should reflect on these questions:*

* *What expertise and experience about teaching and learning do you bring to the Fellow role? Provide several examples to illustrate the impact of your prior work in this area. Who were the stakeholders, and how did they benefit?*
* *What experiences of cross-institution collaboration (on teaching, research, or other dimensions of your work) do you bring to this Fellow role? Provide examples of successful collaboration, with an emphasis on relationship building and management. (Note: these examples can come from any cross-institution collaboration; Butler-specific examples—if any—can be shared below.)*
* *Provide 1 or more specific examples of times you have played the ‘convening’ role related to any dimension of your professional work (examples: organizing a conference for a professional society, convening a community of practice, leading a diverse team focused on an activity of mutual value, etc.). Briefly describe how you ensured the success of the convening—what specific elements of the project were you responsible and accountable for, and how did you ensure success?*
* *If you have any prior collaborative experiences with Butler personnel, please briefly describe them here. Note: prior collaboration with Butler is* ***NOT*** *a requirement for Fellows.*

**Commitment to Enabling the Success of Others *(1 page maximum)***

*Butler-Purdue Fellows will support the community of innovators across both institutions, so a commitment to the success of others is extremely important—make a compelling argument in this section about your passion for this element of the Fellow role. Proposers should reflect on these questions:*

* *How does mentorship (in any/all of its forms) fit into your overall conception of your role at Purdue?*
* *Provide 1-2 specific examples of successful mentoring and enabling the success of others from your recent professional experiences.*

**References *(no page limit)***

*This section should list any references cited in the proposal.*