

RESTRICTED RESIDENCE HALL PARKING PERMIT REQUEST FOR FIRST-YEAR STUDENTS

Student ID Number: _____

Last Name: _____

First Name: _____

MI: _____

Hall: _____

Unit/Room: _____

Email: _____

Cell Phone: _____

Room Phone: _____

A limited number of Restricted Residence Hall parking permits are available to first-year students who live in a Purdue residence hall or Hawkins Hall **and** meet one or more of the criteria outlined below. This permit is valid **ONLY** in spaces posted for Restricted Residence Hall permits in the following locations: on the roof level of the McCutcheon Drive Parking Garage, roof level of the Wood Street Parking Garage or in the lot east of the Purdue Airport. **Complete all fields on this form, save it and upload the form and required documentation to the online parking portal for review.** Parking Facilities will notify you through email if your request is approved. Upon approval, you'll be able to purchase a Restricted Residence Hall parking permit online.

Reason(s) for your request and documentation that must be included:

- ☐ **Regular Medical Visits Off-Campus** (recurring off-campus medical appointments)
- Physician's letter stating frequency and duration of treatment/visits.
- ☐ **Class(es) Off Campus** (does not include classes held at the Purdue Airport)
- Current class schedule with student's name and classification.
 - Letter from instructor.
- ☐ **Reserve/Active Military Duty** (does not include ROTC unless serving in the Reserves)
- Letter from a direct supervisor or copy of duty schedule.
- ☐ **Off-Campus Employment** (minimum of three (3) days per week)
- Letter from student's employer on company letterhead stating specific work schedule.

<i>For Parking Facilities Use Only</i>			
	Approved	Denied	Recorded