Registrar/Advisor Gathering
Nov 9 STEW 218 A-D
9:00 a.m. - 10:30 a.m.
Lesa’s Notes

- Purdue’s Curriculog Demo- Kim
  Presentation included in email

- Summer 2018 Schedule of Classes will be published Monday, Dec 11, 2017
  - Summer PINs were assigned on Sept. 1, 2017
  - Time tickets for summer will be assigned on Wed, Dec 20th, 2017
  - registration begins Monday Jan 29, 2018

- Fall 2018 Schedule of Classes will be published on March 5, 2018
  - PINS will be assigned approx. Jan 22, 2018
  - Time tickets will be assigned Feb 28, 2018
  - Registration begins March 19, 2018

- Foreign Language credit award
  - Grades post Tuesday December 19. We will query all student that earned C- or higher and award directed credit Wednesday, December 20. As a result the candidate audits you receive Wednesday morning will not reflect this directed credit. You will need to verify those Wednesday after receiving the email notification that the credit has been loaded.
  - PLEASE DO NOT ENTER EXCEPTIONS IN MYPURDUEPLAN UNTIL WE’VE COMPLETED THE DIRECTED CREDIT LOAD.

- Conditional CODO
  - List to contacts on Wednesday, Dec 20
    - Now may be a good time to review within your group who that person is. Thank you!
  - Due back by 5 pm Thursday Dec 21
  - Denying college notifies student former college so outreach may occur with student.
  - If time allows, new college confirms conditional CODO requirements met for those that get to stay.
  - Students timed out of former will have all courses dropped and new PIN assigned on Friday, Dec 22

- Failed Prereq processing
  - List shared with contacts on Wednesday, Dec 20
  - Overrides due in by 5pm Thursday, Dec 21
  - Students are dropped from failed prereqs on Friday, Dec 22

- Academic Standing
  - Emails will be sent to probation and dropped students on Wednesday, Dec 20
  - Holds will be placed on Dropped students on Thursday, Dec 21
  - Cancel dropped students for spring 2018 unless they have a Not Submitted grade on Friday, Dec 22

- Reminder for everyone to use the Form 101A and Form 101D found at our Registrar website:
  - http://www.purdue.edu/registrar/forms/index.html
  - These include all 4 web certifications that are required
  - These also include the return address for Data Steward , Office of the Registrar

- Apply to Graduate
Things look to be going well with a number of May applications already submitted. We plan to email targeting May candidates very soon. We will send a copy to advisors so you are aware of our messaging and can reiterate if possible.

There was question about creating a connection with Boiler Connect to make it easy to identify candidates there. Sheila indicated it’s on a wish list.

- **December Graduation**
  - Participating count as of 11/8 as follows:
    - 1142 undergraduate
    - 449 Graduate
    - E-mail reminders have been sent to those that have no action on the graduation link
    - Preliminary Candidate audits using DW are looking good with 1,397 showing 95% or higher.
  - **Fall Deadline Dates**
    - Graduation Link closes on November 27 at 10:00 p.m.
    - Final Candidate lists will be sent Monday, December 18 and due back by Wednesday, January 3 at 12:00 p.m.
    - December degrees will be posted to transcripts on Wednesday, January 3
    - Last day for candidates to resolve a condition for a December degree is Monday, January 22
  - Need help with event scheduling in Unitime, not sure where to go or what to do? Well come join us in a Unitime/Timetabling training. We will show you how to navigate the system from adding, modifying and even canceling an event. We’ll also show you some tips & tricks to make it a little easier.

  "Untime training"

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