Transfer credit update-Peg Wier
- Admissions Announcements made in meeting:
  - New Transfer Applicant requirement: Applicants will need 12 graded hours to apply. They need to be on track to complete 24 hours by enrollment.
  - Fewer pending decisions for transfers: During the fall and summer semesters when there is little time between semesters, we will rarely pend for more information. The decision will be to admit or deny. Then, if the student chooses, they can ask for reconsideration with final current semester grades. So, they will be putting themselves in the time crunch before spring and fall semesters, but admissions won’t be.
  - Transfer Deposits: Transfers who are admitted before April 10 for fall have a deadline of May 1 for depositing. Those admitted later have three weeks to deposit. Traditionally, though, we have not cancelled these students until the cancellation after census.
  - Fall Semester July 1 deadline: This year we will be more firm about transfer applicants completing their application for fall by July 1. We will give a couple of weeks to complete their application. If you talk to a prospective transfer student after July 1, encourage them to apply for spring. Hopefully we’ll have fewer last minute admits this way.
  - GAP Year: We now have a Gap-Year policy which allows an admit to postpone their attendance for purposes other than education for a year. For more information see our web page.
- Admissions Announcements Peg forgot to announce in meeting:
  - New Decision Release Change for Fall 2018: Beginners will choose between Early Action or Regular Decision. Only those applicants who complete their application by November 1 will be considered for scholarships. Early Action applicants will have the decision on January 15. We hope to be through processing to get Regular Decision applicants done by then, but the EAs are the first priority. After November 1, applicants can only choose Regular Decision. After January 15 we will release decisions as they are made and complete by March 15. EA applicants for whom we would like to see additional test scores or grades will be moved to Regular Decision.
  - June 1 Deadline for Major Switches: Switches within a college can still occur. Only switches between colleges will stop on June 1. This means no switches for STAR or after. Those who wish to change majors will go through the CODO process after matriculation.
- COM 11400 credit by exam update- Jen Hall
  - Notes from Jen attached as separate document
- MyPurduePlan update- Sandy S.
  - Review of optional display in myPurduePlan to display future offerings of courses when students click on hyper link. Many classes look fine but many science courses that are subparted have a very long display. See attached screenshots. Vote was taken to not utilize this functionality at this time as it advisors felt it would lead to more questions.
- MPP worksheet/exception open lab by appointment.
  - Rusty Nelson will offer a lab on Wednesday, May 10 to provide assistance to advisors working on their May 2017 candidates to get their MPP to 100%.
  - Please email nelso365@purdue.edu to reserve your spot with Rusty.
  - Use the notes icon to include enough information to prevent an email to verify the rationale/decision maker.
- Curricula Change Requests-
  - Please remember to work with your candidate coordinator for any changes to a candidate’s curricula.
  - We need a notation added when we receive those to take the additional steps necessary when updating a candidates curricula.
- Foreign Language credit award
  - Grades post Tuesday May 16. We will query all student that earned C- or higher and award directed credit Wednesday, May 17. As a result the candidate audits you receive Wednesday
morning will not reflect this directed credit. You will need to verify those Wednesday after receiving the email notification that the credit has been loaded.

- PLEASE DO NOT ENTER EXCEPTIONS IN MYPURDUEPLAN UNTIL WE’VE COMPLETED THE DIRECTED CREDIT LOAD.

- **End of term**
  - All grades due 5pm Tuesday, May 9
  - Failed prereq report out Wednesday, May 10. Overrides to save are due close of business Thursday, May 11. Students will be dropped Friday, May 12 for summer classes in which they do not have the prerequisite. Fall courses will not be touched until end of summer term.
  - Candidate audits sent Wednesday, May 10 7 am. Due back no later than noon Thursday, May 11.
  - Cancels for drop status will occur on Thursday unless they have a pending NS grade.

- **Need help with event scheduling in Unitime**, not sure where to go or what to do? Well come join us in a Unitime/Timetabling training. We will show you how to navigate the system from adding, modifying and even canceling an event. We’ll also show you some tips & tricks to make it a little easier.

  [Unitime training]

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