

Setting up a Waste Request Profile in EHSA

Last Updated: 7/14/2023

Description: This quick reference guide provides the basic steps to register a profile with Environmental Health and Safety Assistant (EHSA) to submit a hazardous (chemical) or biological waste pickup quest. For assistance, contact Environment Health and Safety at purdueehsa@purdue.edu.

Accessing EHSA

1. Visit the EHSA website at <https://wpvibtbsonehsa01.boilerad.purdue.edu/ehsa/>. If the link does not open or allow access, copy and paste it into a browser.
2. Log in using your Purdue Career Account username and password.
 - o Note: An off-campus user or individual using a non-Purdue computer may need to connect to the Virtual Private Network (VPN) to access EHSA.

Purdue Login

Career Account Username

Password

[Need help?](#)

Log in

Creating Profile to become a Registered User

1. Click on [Create Waste Profile].
2. Insert your First Name, Last Name, Email Address and Phone Number.
 - o Fields with * are required.
3. Select your Department, associated PI/Researcher, Building and Lab.
 - o Note: If your PI is not in the dropdown list, email purdueehsa@purdue.edu.
4. Click [Save] at bottom of screen.
5. Once all items have been added, continue to the Waste Request pickup that automatically appears.

[Create Waste Profile](#)

Click to enter a waste request

* Indicates Required Field

* Username	brandj
* Unity ID	brandj
Other ID	Other ID
	Other ID Type
* First Name	First Name
* Last Name	Last Name
* Email Address	Email Address
* Phone #	(XXX)XXX-XXXX
* Department	
* PI / Researcher	
* Building	
* Lab	