

CHAIRMAN'S CORNER

UNIVERSITY BENEFITS EXTEND BEYOND MEDICAL, STAFF INVITED TO ATTEND SEPT. 9 RESOURCE FAIR



BEAU MOORE

I believe that as employees of Purdue University, we often overlook the resources and benefits we have at our fingertips. I have heard many times that a primary

reason for working at Purdue is the benefits, a statement often followed by the emphasized "but" and a comment related to whether it's worth it anymore.

I'm not sure when in the American working culture benefits became synonymous with medical benefits, but that is where we are. It is completely understandable that medical benefits are important because they affect our paychecks directly, as well as our budgets through the out-of-pocket expenses for medical coverage.

As the University has made some changes to the medical plans for 2014, I would highly recommend that all employees attend one of the general pre-enrollment sessions as highlighted later in this issue of the Sentinel. Individuals also may ask their supervisors whether there will be a departmental session detailing these changes. Having listened to a few of these presentations, I understand there is a lot of information to be passed along. But the more you know, the better off you will be when open enrollment begins on Oct. 28.

As important as our medical benefits (and retirement contributions) are, there are more benefits avail-

able that make working at Purdue University worthwhile. How many employers can say that they have an on-site clinic (Center for Health Living), on-site childcare (Ben & Maxine Miller Child Learning Center and Patty Jischke Early Care and Education Center) and not one but two on-site fitness facilities (Recreational Sports Center and Ismail Center)? And I don't want to leave out the Vet Teaching Hospital for those of us who have pets. The convenience factor alone for these services is a privilege, but a few (Center for Healthy Living and Recreational Sports Center) even offer payroll deduction.

DON'T MISS THE ANNUAL RESOURCE FAIR, HOSTED BY APSAC & CSSAC

11 A.M. TO 1 P.M.

SEPT. 9, 2013

PMU, SOUTH BALLROOM

See Page 2 for more details.

Before I worked for Purdue, if I didn't bring my lunch to work, my choices were limited to what the cafeteria sold or what was a short drive away. At Purdue there are plenty of meal options and most of them are within walking distance for many of us. While not affiliated with Purdue, there is an eye care facility located

in the Purdue Memorial Union and there are plenty of banking options near campus. Even under the benefits umbrella in HR, there are plenty of voluntary benefits (accident insurance, critical illness insurance, dental insurance, auto/home insurance, legal services, long-term care insurance, pet insurance and universal life insurance) that all add to our benefits package. If there is a voluntary benefit not listed that you think would be valuable to our employees, please let APSAC or HR benefits know.

I could go on and on with the number of additional benefits that employment at Purdue has to offer, but frankly I think you get the point. Maybe we don't realize what we have because these offerings fit seamlessly into our daily lives, or we don't know where to look to find them, or they just aren't communicated as broadly as they could be. Either way, the benefits for working at Purdue University extend far beyond our medical benefits.

The good news is that APSAC and CSSAC will be co-sponsoring a resource fair from 11 a.m. to 1 p.m. Sept. 9 in the PMU South Ballroom that will provide individuals with a one-stop shop to learn more about many of these other services and offerings. Please consider stopping by, as this is open to every Purdue employee.

If you have any suggestions to improve conditions affecting employment at Purdue or if you would like to join a group that can make a difference, please reach out to your APSAC representative so we can do our part to help you and all administrative and professional staff.

It cannot be said enough, but thank you for all you do and Hail Purdue.

APSAC/CSSAC TO HOST RESOURCE FAIR

The Administrative and Professional Advisory Committee (APSAC) and Clerical and Service Staff Advisory Committee (CSSAC) will highlight campus programs, courses and services available to employees at a Resource Fair on Sept. 9. The Resource Fair will be 11 a.m. to 1 p.m. in Purdue Memorial Union, South Ballroom. The event is open to all Purdue employees. Employees will have the chance to ask questions, gain awareness of available resources and sign up for programs and activities. Staff from more than 40 departments and vendors will be at the fair to promote their services.

PARTICIPANTS ARE:

- Anthem Blue Cross Blue Shield
- APSAC
- Black Cultural Center
- Castlight Health
- Center for Healthy Living
- CityBus
- College of Technology
- CSSAC
- Delta Dental
- Diversity Resource Office
- Division of Diversity and Inclusion
- Division of Financial Aid
- Division of Recreational Sports
- Emergency Preparedness
- Emergency Preparedness — Purdue University Police Department
- Emergency Preparedness — Purdue University Fire Department
- Emergency Preparedness — REM
- Evans, Piggott and Finney Eye Care
- Fidelity
- Human Resources
- Human Resources — Leadership and Organizational Development
- Hyatt Legal
- Intercollegiate Athletics
- ITaP Communications
- Information Technology Security and Policy
- Latino Cultural Center
- Lesbian, Gay, Bisexual, Transgender, and Queer Center
- Materials Management and Distribution
- MetLife
- Native American Educational and Cultural Center
- Office of Institutional Equity — Butler Center
- Purdue Alumni Association
- Purdue Convocations
- Purdue Extended Campus
- Purdue Federal Credit Union
- SPAN Plan
- Steele Benefit Services
- Telecommunications
- Trustmark Voluntary Benefit Solutions
- Truven Health Analytics (informed enrollment tool)
- Unum (critical illness insurance)
- Veterinarian Services
- VPI Pet Insurance
- VSP

APSAC NOW ACCEPTING APPLICATIONS FOR PROFESSIONAL DEVELOPMENT GRANTS UNTIL OCT. 1

The Administrative and Professional Staff Advisory Committee (APSAC) is now accepting applications for its individual professional development grants. The deadline is Oct. 1.

Grants generally fund professional education; attendance at lectures, conferences and seminars; or tuition assistance for academic classes. The maximum award amount is \$750. Applications for fall grants will be considered for activities occurring from July 1, 2013, to June 30, 2014.

The application process will be completed online, and the deadline is 11:59 p.m. Oct. 1 for this grant period. To fill out an application, visit:

https://purdue.qualtrics.com/SE/?SID=SV_0NV3mtZGlzF1mXr

Questions may be directed to Amy Childress at childres@purdue.edu or Carrie Hanson at 765-494-7397 or carrie@purdue.edu.

THIS MONTH'S FEATURED TRAINING OPPORTUNITIES

EXCEL FOR BEGINNERS

Interested in learning the basics? [Click here](#) to register for an Excel Essentials course. 1:30 to 4:30 p.m. Sept. 17, 2013 in PHYS 117.

OUTLOOK FOR BEGINNERS, INTERMEDIATE AND ADVANCED USERS (FACILITATOR CUSTOMIZED)

Get the most from Microsoft Outlook. Learn to manage appointments, color-code appointments, create and complete tasks in Outlook, create custom quick steps, troubleshoot recurring meetings and customize categories. Certificates are available upon completion of course. [Click here](#) to register. 1:30 to 4:30 p.m. Sept. 24, 2013 in PHYS 117.

UPCOMING PROGRAMS

There are many really good upcoming training programs. Be proactive and enhance your portfolio with more Profession Development!

Peruse through the list and pick a couple to complete in September. You'll be glad you did!

Opportunities include, but are not limited to: Concur Business Office and Support Staff Training, Discrimination and Harassment Briefing, Electronic Time Management, Introduction to Leave Policy, Webinars, Personnel Activity Report Training, Open Computer Lab, Completing Electronic I-9 Forms, Disabilities and Worker's Compensation, Fundamentals of Leadership, Family and Medical Leave Act and Paid Parental Leave. A full list of the training opportunities and links to sign up can be found [here](#).



SPOTLIGHT ON PURDUE MOMENTUM MAKERS

Read about Maria Campos, Hospitality and Tourism Management Graduate Program Secretary

www.purdue.edu/momentummakers

Contact Amanda Hamon at ahamon@purdue.edu or 765-496-1325 to nominate an individual.

PET INSURANCE BECOMES AVAILABLE THROUGH PURDUE

Purdue pet owners may be interested in a new voluntary benefit for coverage through Veterinary Pet Insurance (VPI).

“Employees have expressed interest in pet insurance for a number of years,” says Luis E. Lewin, vice president for human resources. “We’re pleased to add this insurance to our lineup of voluntary benefits.” Unlike other coverage offered through Purdue’s voluntary benefits program, pet insurance will also be available to Purdue students, retirees and alumni.

VPI plans cover dogs, cats, birds and exotic pets for health problems and conditions related to accidents, illnesses and injuries. The company offers a variety of plan options, plus discounts when enrolling more than one pet.

“I’m very pleased to see Purdue add this offering,” says Willie Reed, dean of Purdue’s College of Veterinary Medicine. “We know from resources like our own Center for the Human Animal Bond that societal norms have changed to the point that more and more people view pets as members of the family. That perspective makes pet health care a necessity that must be provided for in family budgets, and pet health insurance is one of the tools available to help families plan for potential future health care costs.”

VPI coverage lets pet owners use the veterinarian of their choice, including the Vet School’s community practice and emergency care.

“The Purdue University College of Veterinary Medicine is proud to be the home of the Purdue Small Animal Hospital, which is a highly regarded referral facility capable of providing everything from routine wellness care to the most sophisticated veterinary medical specialties, including cardiology, oncology (cancer treatment), orthopedic surgery and 24/7 emergency services,” says Reed. “The Small Animal Hospital welcomes patients with VPI coverage, and all Purdue employees are eligible for a discount of 10 percent on selected services, regardless of whether they have a VPI policy.”

For more information on pet insurance and a price quote, faculty and staff may go to www.purdue.edu/benefits, choose Voluntary Benefits from the “Information” box on the left side of the page and then follow the Pet Insurance link. Quotes are also available by calling 877-PETS-VPI (877-738-7874). Cost depends on the type of pet, the breed and the pet’s age.

VPI will bill participating faculty and staff directly for any insurance they choose.

PRESIDENT TO DISCUSS INITIATIVES DURING FORUM ON SEPT. 12

The Purdue community is invited to join President Mitch Daniels for a President's Forum on Sept. 12 in the North Ballroom, Purdue Memorial Union. The forum, scheduled for 8-9:30 a.m., will focus on Purdue's new agenda -- initiatives developed from across the University that are designed to place Purdue among the great academic institutions of the world.

The September forum will be one of three during the fall semester to focus on Purdue's next big moves. All will feature President Daniels along with panelists who are leading the new initiatives.

The forum will be live streamed at www.kaltura.com/tiny/z0mgo. Following the forum, a streaming archive of the President’s Forum will be available at [www.kaltura.com/index.php/extwidget/preview/partner_id/1020782/uiconf_id/16336122/entry_id/1_mwfficwx/embed/legacy?&flashvars\[streamerType\]=auto](http://www.kaltura.com/index.php/extwidget/preview/partner_id/1020782/uiconf_id/16336122/entry_id/1_mwfficwx/embed/legacy?&flashvars[streamerType]=auto).

TECHNOLOGY CORNER: SEVEN TIPS TO IDENTIFY A 'PHISHING' EMAIL

More and more sophisticated phishing attempts have led to an increase in the number of individuals at Purdue falling victim to email scams.

"Every day these emails become more targeted and polished, which is why more people are falling for them," says David Shaw, chief information security officer at Purdue. "The emails might feature a familiar company's logo and brand, or the link might redirect someone to a site that imitates the appearance of a real website. As soon as you log in to one of these spoofed sites, a hacker can view your login credentials and access a number of secured systems before you realize your security has been compromised."

So how can you distinguish good emails from bad? Below are seven questions to ask when browsing your inbox, which serve as general guidelines for identifying phishing attempts. The more red flags you see in an email, the more likely it's not legitimate.

1. Does the message contain general salutations and signatures? Most phishing attempts begin with generic phrases like "Greetings valued customer," or "Dear account user." Most legitimate companies, on the other hand, will include an intended

recipient's name in their correspondence. Another indication of a phishing attempt is a general signature at the end of the message, such as "Messaging Group."

2. Are the URLs legitimate? Emails containing Web links should always be questioned. One way to verify a link's legitimacy is to hover your mouse cursor over embedded links and make sure the link uses encryption (<https://>). Also, if the link in the text isn't identical to the URL displayed as the cursor hovers over the link, that's a sure sign it's taking you somewhere you don't want to go. Another best practice: open a new browser window and visit a site directly by pasting in its Web address, or URL, rather than simply clicking the link in an email and going wherever it takes you.

3. Is the sender requesting personal information? Providing personal information through email or by phone in response to an unsolicited request is always a bad idea. Messages soliciting passwords, Social Security numbers and other personal information are scams.

4. Is the email asking you to take immediate action? Hackers want you to respond without thinking. Phishing emails might even claim a response is required within

a short time-frame because your account has been compromised. Watch out for language directing you to update an account, download an attachment, visit a website, provide personal information, etc.

5. Does the message contain suspicious attachments? Legitimate organizations, including Purdue, rarely send attachments via email. Opening attachments can cause automatic malware downloads or lead to compromised personal information. High-risk attachment file types include: .exe, .scr., .zip, .com, .bat.

6. Is the email making promises that seem too good to be true? Then they probably are. Any message offering to put money in your bank account with a single click is a scam.

7. Are there misspellings or typos? An email from a legitimate organization should be well-written.

Individuals who recognize a phishing message should delete the email from their inbox, and then empty their deleted items folder to avoid accidentally accessing harmful links, Shaw says. Individuals also can report a phishing scam by sending an email to abuse@purdue.edu with the questionable email attached to preserve its header information.

MEET APSAC REPRESENTATIVE BROOKE KOOMLER



Area of APSAC representation: HFS (housing and food service)

Current Job Title:

Dining Court Supervisor

Number of years worked at Purdue: 5
Primary job responsibilities: My job responsibilities are to review, analyze, order and dispute inventory based on historical data reports to maintain appropriate inventory levels. Place orders through the distribution center or approved vendors. Maintain an ongoing highly visible presence in the dining court, survey comments and suggestions from customers and provide feedback. Provide ongoing training, both formal and informal to staff. Recruit student employees. Resolve team or individual conflict in a timely manner, monitor staff regarding policy.

What's the best piece of professional advice you've received, and who gave it to you? A good friend told me once to al-

ways have something to love, something to do, something to look forward to, and to always find meaning in what you do.

What's your favorite thing about working at Purdue? My favorite thing about working at Purdue is the daily interaction with students, full-time staff and temporary employees. Each group is here for a different reason and many have unique backgrounds and stories. I find it very rewarding to see students develop their skills and personal growth from the time they are a freshman into their senior year. Being a part of student success is a real joy.

What would people be surprised to learn about you? People may be surprised to know that I love to snow ski. I was a member of the Purdue snowboard and ski team all four years in college and competed with the team in Wisconsin and Michigan.

Name one goal you would like to accomplish in the next year: The goal I have for the next school year is to continue to increase student success in HFS.

APSAC QUESTION OF THE MONTH

WHAT QUESTIONS DO YOU HAVE ABOUT PURDUE'S NEW HEALTH INSURANCE OPTIONS? Email your response to your APSAC representative, and your answer may be featured in October's issue of The Sentinel.

BREAKDOWN OF NEW MEDICAL PLANS

PURDUE HEALTH PLAN:

- Provides care at the Center for Healthy Living for a simple, flat fee of \$10 per visit.
- Has a \$750 employee-only deductible and a \$1,500 deductible for an employee plus one or more covered family members.
- After employee meets the applicable deductible, the plan pays 80 percent of eligible expenses and the employee pays 20 percent.
- Has a \$2,400 employee-only out-of-pocket maximum and a \$4,800 maximum for employee plus one or more covered family members.
- Plan does not include a health savings account (HSA).

PURDUE HEALTH PLAN PLUS HSA 1:

- Provides care at the Center for Healthy Living for a simple, flat fee of \$45 per visit.
- Has a \$1,750 employee-only deductible and a \$3,500 deductible for an employee plus one or more covered family members.
- After employee meets the applicable deductible, the plan pays 80 percent of eligible expenses and the employee pays 20 percent.
- Has a \$3,500 employee-only out-of-pocket maximum and a \$7,000 maximum for employee plus one or more covered family members.
- Purdue contributes to the employee's HSA: \$650 for employee-only coverage and \$1,300 for an employee plus one or more covered family members. Employees may also contribute tax-free money to the HSA, up to the annual combined IRS limit.

PURDUE HEALTH PLAN PLUS HSA 2:

- Provides care at the Center for Healthy Living for a simple, flat fee of \$45 per visit.
- Has a \$2,500 employee-only deductible and a \$5,000 deductible for an employee plus one or more covered family members.
- After employee meets the applicable deductible, the plan pays 75 percent of eligible expenses and the employee pays 25 percent.
- Has a \$5,000 employee-only out-of-pocket maximum and a \$10,000 maximum for employee plus one or more covered family members.
- Purdue contributes to the employee's HSA: \$650 for employee-only coverage and \$1,300 for an employee plus one or more covered family members. Employees may also contribute tax-free money to the HSA, up to the annual combined IRS limit.

ALL PLANS:

- Use a deductible and coinsurance arrangement, rather than a copay arrangement, except for service at the Center for Healthy Living
- Use the same provider network
- Cover generic, preventive prescription drugs at no charge to the employee
- Combine medical and prescription expenses to meet the deductible and out-of-pocket maximums
- Provide Vision Service Plan coverage

LEARN MORE

HEALTHCARE OPTIONS IN 2014 (GENERAL SESSION)

DATE	TIME	LOCATION
Sept. 9	2:30-3:45 p.m.	LILY 2102
Sept. 10	11-12:15 p.m.	MRGN 121
Sept. 13	10-11:15 a.m.	FREH 1-1/1-2
Sept. 24	8-9:45 a.m.	ARMS 1109

HSA SESSIONS

IS A HIGH-DEDUCTIBLE MEDICAL PLAN YOUR BEST CHOICE?

Sept. 13	1-2:15 p.m.	FREH 1-1/1-2
Sept. 19	10:30-11:45 a.m.	UNIV 017
Sept. 24	10-11:15 a.m.	ARMS 1109
Sept. 25	2-3:15 p.m.	PHYS 331

2014 MEDICAL PLAN PREMIUMS:

- Individuals covering just themselves, regardless of earnings, will pay \$0 premium if they select coverage under the Purdue Health Plan Plus HSA 2.
- All employees will see a decrease in premiums by enrolling in the Purdue Health Plan Plus HSA 2. Many will see a decrease even by changing to the Purdue Health Plan Plus HSA 1.
- Employees who cover a spouse/same-sex domestic partner or family and enroll in the Purdue Health Plan will see an increase in their premiums.

ADDITIONAL INFORMATION IS AVAILABLE ON PURDUE'S HR BENEFITS WEBSITE.