PURDUE UNIVERSITY MANAGEMENT AND PROFESSIONAL STAFF ADVISORY COMMITTEE MINUTES May 13, 2020

Kerry Ticen

Brittany Vale

Cameron Ward

Dan Vukobratovich

Stephanie Winder

Suzanne Zurn-Birkhimer

Mapsac Members Present

Malissa Ayala Danielle Latta Stacey Baisden Joseph Levell Colleen Banter Dean Lingley Dean Brusnighan Greg McClure Deidre Bush Anthony (Tony) Mull Kelsey Chapman **Christal Musser Hope Charters** John O'Malley Amanda Emmons Jaclyn Palm Kirsten Gibson **Andy Pruitt**

Regina Gordon Wesley (Wes) Shoop

Alex Gulik Angie Sigo
Michelle Hadley Mike Springer
David Huckleberry Anna Subramaniam
Allison Lampley Larry Temenoff

Mapsac Members absent

Katie Brothers
Jason FitzSimmons
Bill Fornes
Ty Harvey
Eric Johnson
Annie MacDonald
David Schlueter

RESOURCE MEMBERS PRESENT

Bill Bell, Vice President for Human Resources Carrie Hanson, Office of VP for Human Resources Melissa Jasek, Office of VP for Human Resources Dan Howell, Office of Marketing and Media

1:30 p.m.

Item #1 – Adoption of Agenda

• Chair called the meeting to order at 1:35 p.m. Chair asked for additions and/or corrections to the agenda. Agenda approved as written.

Item #2 - Approval of April 2020 Minutes

 Chair asked for additions or corrections to the March 2020 meeting minutes; hearing none, the meeting minutes are approved.

Item #3 - Exellence Award

- Chair read from nominations and introduced 2020 recipient
- Tracy Hieatt made thank you remarks

Item #4 - Announcements

Written reports for all committees are due to <u>Melissa Jasek</u> by noon Thursday prior to the full meeting

- Chair recognized and thanked outgoing members
- Membership & Communications Vice Chair to be selected from new members
- Subcommittee Vice Chair Updates Mike Springer, VC of Professional Development; Kirsten Gibson, VC of Compensation & Benefits

Item #5 - University Officers' Reports

- Mr. Bill Bell, Vice President for Human Resources
 - Tuesday and Thursday Cabinet Meetings continue working toward reopening campus
 - o Monday and Wednesday evening executive updates continue
 - o Communications to faculty, staff and students continues but has slowed
 - Watch email for announcements and share with co-workers
 - Student support staff possibly return July 1 but all others to continue to work remotely
 - Research operations coming back online slowing meeting held to determine path with goal of by June 30 to have back up and working
 - Amazed at people being able to transition between working on campus to off and doing so effectively
 - Talent Sharing program doing well for campus needs
 - Performance Management process is still moving forward. Timeline adjustments include manager assessments due by May 29 with calibration and reviews occurring in June
 - o Provide Chair and Vice Chair with questions and comments for submission

Item #6 - Subcommittee Reports

- Compensation & Benefits Huckleberry
 - o None
- Membership & Communications O'Malley
 - o Welcomed new members
- Professional Development Ayala
 - Welcomed new members joining PD
 - Continues work on grants
 - o Introduced Mike Springer as committees new Vice Chair
- Executive Committee Baisden
 - Welcomed new members
 - Brief review of orientation and which it will looked like
 - Advised that meeting invites will be sent
 - Operating procedures are being updated
 - Subcommittee assignments will be sent and will ask for 1 2 volunteers to move to Membership & Communications committee

Item #7 - Regional Report and University Reports

- Purdue Fort Wayne
 - School of Education held drive thru t-shirt toss for seniors
 - Library offering curbside services
 - Sneeze guard criteria implemented around campus
 - WiFi hotspots provided around campus for service outside buildings
- Purdue Northwest
 - o None

Item #8 - Old Business

• None

Item #9 – New Business

- Parking and Traffic Committee Parking is self-funded; survey around campus regarding parking –
 Stephanie
- Art and Design university committee has been created Cameron

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Item #10 - Items of Interest by Area

- Dan Howell, representing Purdue Today and Communications, introduced himself to new members
- Malissa Ayala advised STAR is happening virtually; contact her for more information

3:30 p.m.

Item #11 - Call for Adjournment - 2:28 p.m.

Motion: S. WinderSecond: C. Ward

The next regular meeting of the MaPSAC will be held on June 10, 2020 via WebEx