

Protect Purdue Guidance for Summer 2021 In-Person Exams

- The [Registrar's office](#) will facilitate a final exam schedule for Module 2/3 (M23) courses. This schedule will assume the method of meeting for the exam (in-person or online) will default to match the modality of the course in the official schedule of classes.
 - In-person or hybrid courses will default to an in-person final exam with an assigned room and 2-hour meeting time.
 - Instructors of in person or hybrid courses may opt to, instead, administer an online exam or no final exam, but are asked to notify the Registrar's office (classroomsched@purdue.edu) so that students may be accurately informed and that the limited classroom space may be efficiently used.
- Online courses should deliver all applicable exams online.
- All other summer courses that are not scheduled for Module 2/3 should offer a final exam, if applicable, on the last scheduled meeting day of the course.
- No evening exams are scheduled during the summer session.
- Academic guidelines should align with public health and safety guidelines to incentivize and support student adherence to Protect Purdue protocols.
- Practice caution when sharing paper or other materials in the classroom. Considerations may include:
 - Minimize shared contact with paper or other materials (e.g., do not have students pass materials to one another).
 - Wash hands or use hand sanitizer and instruct students to do the same after handling paper or other materials shared in the classroom.
 - The quarantining of paper after handling is not necessary.
- Because Protect Purdue guidelines need to be followed during in-person instruction and exams, and some students may need to be in quarantine or isolation during the summer semester, it is recommended that instructors also plan for either:
 - a. an equivalent online/remote alternative
 - OR
 - b. an in-person make-up assessment or exam

Scheduling and Support

- If instructors would like the **final exams** for their courses with online sections to be held the same day as their in-person sections, they can indicate this to their scheduling deputy.
- The Innovative Learning Team will provide instructors with resources and best practices for in-person and online examinations on the [Teaching and Learning Resources webpage](#).
- Consult the Disability Resource Center's [webpage on exams](#) to view some of the more frequent accommodations and ways to contact the DRC for assistance.