Communication Regarding Students in Isolation/Quarantine

Standard Communication
- After a student is directed to quarantine or isolate:
  - They receive a follow-up email from pphc-notification@purdue.edu with the subject line “Student/Employee Campus Access Letter.” (See Appendix A)
    - Students may choose to forward this email to instructors.

- The Office of the Dean of Students sends out absence notifications directly to all instructors.

- When a student’s time in isolation or quarantine is completed:
  - They receive a second email from pphc-notification@purdue.edu with the subject line “Student/Employee Clearance Letter.” (See Appendix B)
    - Students are directed to forward this email to faculty before returning to in-person class meetings.

Additional Communication
- If a student living in a fraternity, sorority, or cooperative house tests positive, **any student living in the house who has not submitted valid documentation of vaccination to the University** is directed to refrain from attending in-person classes for 48-72 hours while the PPHC conducts testing and contact tracing. **PPHC will conduct symptom screens on all students (including those who submitted vaccination documentation).** This period is called a Community Preventative Hold (CPH). **Students without symptoms, and who have submitted vaccination documentation, will be exempted from the CPH and able to continue attending in-person classes.**
  - Students are notified about the CPH via an email from Brandon Cutler, Associate Dean of Students, with the subject line “Community Preventative Hold” (See Appendix C)
  - This message includes the names of each student in the house. **Any resident who has NOT submitted vaccination documentation to the University must quarantine under the CPH terms; failure to comply with this instruction is violation of the Protect Purdue pledge and may be subject to student conduct processes. Any resident on the list who has submitted vaccination document to the University will be exempted from the CPH terms unless otherwise instructed by the PPHC.**
    - Students are directed to forward this email to their instructors.
    - Instructors with questions about the CPH letters or the duration of the CPH period can contact Brandon Cutler directly.
  - After the conclusion of the CPH:
    - Students who are directed to isolate or quarantine will receive the standard communication outlined above.
    - Students who are not directed to isolate or quarantine after the CPH are cleared to return to in-person class meetings, but will not receive formal clearance letters.
• Student athletes in isolation or quarantine are under the care of medical professionals in Athletics.
  o As above, ODOS will send absence notifications directly to all instructors.
  o The student clearance notifications will be sent to students from Athletics rather than from the PPHC.
  o Athletes are also not assigned an Academic Case Manager (see below) as a similar function is offered through Athletics.

Office of the Dean of Students (ODOS)
• ODOS sends out absence notifications for students who are advised to quarantine or isolate, for grief absences, for military leave, for jury duty, and in urgent and serious health situations (e.g., hospitalization).
• ODOS will not send out absence notifications for students who are generally not feeling well or have other common illnesses (e.g., cold, flu). It is up to the faculty to determine how best to manage these absences, as has been the case in prior semesters.
• Whereas most students in isolation or quarantine are able to continue engaging in courses remotely, some are genuinely ill, and flexibility is appreciated. ODOS does not have access to students’ medical information; faculty members are encouraged to engage with students to assess if work can be completed or if extensions are needed.

Academic Case Managers (ACMs)
• ACMs are assigned to students in quarantine or isolation to help them manage how they will continue to engage in their courses remotely.
• Whenever possible, students are encouraged to participate in class, complete assignments, and take exams remotely rather than waiting to “make up” the work later. Instructor flexibility and creativity in support of this goal is appreciated.

Nurse Case Managers (NCMs through PPHC)
• NCMs are assigned to students in quarantine or isolation by the PPHC and help students manage all health-related questions and issues.
• NCMs determine a course of care based on the approved medical protocols for Purdue University, including scheduling COVID-19 testing, helping arrange for self-quarantine or isolation, monitoring the student regularly if they are ill, and coordinating with on-campus and community healthcare providers as needed.
• Please direct students with specific questions about COVID-19 symptoms and details regarding quarantine and isolation timelines to the PPHC at 765-496-INFO (4636) or toll-free at 833-571-1043. They may also email PPHC at pphc@121.health.
Appendix A

Campus Access Email

Student/Employee Campus Access Letter

10/5/2020

Student: [redacted]

To Whom It May Concern:

Effective on the date of this letter and until further notice, the above student/employee is not permitted to be on campus and meeting in person for any activities, work and classes.

Sincerely,

Dr. Esteban Ramirez
Chief Medical Officer
Protect Purdue Health Center

[redacted]@121.health
Case Manager
Protect Purdue Health Center
Appendix B

Clearance Email

Student/Employee Clearance Letter

10/8/2020

Student:

To Whom It May Concern:

The above student/employee meets all criteria to be on campus and attend in person for any activities, work and classes.

Sincerely,

Dr. Esteban Ramirez
Chief Medical Officer
Protect Purdue Health Center

@121.health
Case Manager
Protect Purdue Health Center
Appendix C
Community Preventative Hold Memo

TO: The instructors of the members of ___ Sorority/Fraternity

FROM: Brandon Cutler, Associate Dean of Students, Fraternity, Sorority & Cooperative Life

DATE: January 31, 2021 – 5:00 pm

RE: Community Preventative Hold—Remote Course Participation

The purpose of this memo is to confirm that student members (listed below) of Sigma Tau ___ Sorority need to refrain from attending in-person course sessions for the next 48 hours due to a community preventative hold at their congregate living residence. Any consideration that may be given to them as they work remotely is appreciated.

This is not a medical quarantine situation and therefore students will not have access to a safe to return notification from the PPHC.

If you have questions about the legitimacy of this situation or if individuals are in fact a part of this registered student organization, please contact the Fraternity, Sorority and Cooperative Life Office (fscl@purdue.edu or 765-494-5900) between the hours of 8:30 am – 5:00 pm., Monday through Friday.

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