# **Use Circuit Outside of Brightspace**

## Create A Course

* **Open** a **web browser** and **navigate** to[**https://purdue.peercircuit.org/**](https://purdue.peercircuit.org/).
* **Click** **Log in with your Purdue Career Account** and **enter** your Purdue Career Account **credentials**.

 

* **Click** the **Add A Course** button.



* **Enter** the **name** and **timeframe** for your Circuit course.
	+ If you would like the course to be available for the duration of a semester, **click** **Select a semester term** and **choose** the appropriate **term** from the drop-down.
	+ If you would like to customize the start and end dates for the course, **click** **Set custom start and end dates** and **enter** the appropriate **dates**.

**PLEASE NOTE:** If you would like to set up your course with roster sync, you **must** use the *Select a semester term* option. This will enable you to choose which course(s) you would like to connect and it will sync your roster nightly to update with any students who have added or dropped your course.



You will also have the option to Save And Add Instructors if you would like to sync course sections taught by other instructors or add co-instructors.



* When you are ready to create an assignment, **click** **Assignments**.



* Then **click New Assignment**.



## Add, Modify, or Review Circuit Course Enrollment

* To add, modify, or review enrollments for courses, **click People** near the top-right.



* To add a student or another instructor to the Circuit course, **enter** their Purdue Career Account **username** *or* **PUID** into the text box. After doing so, you may add additional people on subsequent lines of the textbox.

In the *Access Level* drop-down, **choose** the appropriate **role** for the individual(s). If you are adding a teaching assistant who should have the ability to modify Circuit assignments and grade student work, select Instructor. If you are adding an assistant who will only be reviewing student grades and performance, select Grader. Then **click Add**.



* If you added an individual manually, you will have the option to remove them from the course.



* If you have connected your Circuit course to a course section, you will see the list of students in the *Automatically Added Students* area. Your roster will sync nightly, however, if you wish to sync your roster on-demand, **click** **Sync Roster** near the top-right.

