# **Request Mechanical Captions for Kaltura Media via Brightspace**

Professional captions are created by a third-party vendor using a human who watches the video and transcribes the audio. Professional captions take 2-5 days to be completed, have a high level of accuracy, and an associated cost per minute.

Mechanical captions can be created automatically by a computer using machine learning algorithms. Mechanical captions are free and have a quick turnaround time but have a significantly lower level of accuracy. **PLEASE NOTE:** **The accuracy of mechanical transcription does not meet accessibility standards. You will need to edit your captions for accuracy.** The steps to request and edit mechanically generated captions can be found below.

## Request Captions

* **Open** your Brightspace course, **click** **Course Tools** from the course navigation bar, and **select** **Kaltura My Media** from the drop-down.



* **Click** the **name** of the video you would like to caption.



* **Click** **Actions** beneath the video and **select** **Caption & Enrich** from the drop-down.



* **Select** the **language** that was being spoken in the video and **click** **Submit**. This will submit a request for mechanical captions for your video.



## Edit Captions

* When the captions are finished processing, you can edit the captions for accuracy. To do so, **click** the **name** of the video, **click Actions** beneath the video player, and **select** **Edit** from the drop-down.



* **Click** the **Captions** tab beneath the video player.



* **Click** the **Edit Captions** button.



* A list of the caption bubbles will load along with the option to play the video. **Click** into any **bubbles** where there are inaccuracies, **correct** the **text**, and **click Save** when you have finished making corrections.



* The changes made to the captions will process in the background and the captioning file will update when complete.