INSTRUCTIONAL DATA PROCESSING

REQUEST FOR TEST SCORING ANALYSIS

Instructor Name in Brightspace_____School_____

Course_____ Section (s)_____ Exam/Survey Title _____

Person's name to receive reports _____ Career Account Username _____

Person's email for processing questions _____**@purdue.edu**

_____ 1. How many sections are there? Names of sections (if cross-listed, please list as they appear in Brightspace):
_____

_____ 2. How many scoring keys are there? (If more than one key, Test form ID must be filled in for all Students or sheets bundled separately)
Names of keys: _____

_____ 3. What is the last item number to be scored?

Yes No 4. Are there items omitted on the key (s)?_____

Yes No 5. Are any items "either/or" scored (i.e., is there more than one correct answer marked on the key (s) for any items?)

Specify:_____

Yes No 6. Should items be weighted (i.e., count for other than 1 point each?) **Total Points** w/wo decimal: _____

Specify: _____

_____

Yes No 7. Is there partial scoring? If yes, please attach a detailed list.

Yes No 8. Is there a penalty for wrong answers? Specify:_____

Yes No 9. Should these scores be uploaded to Brightspace?

FOR IDP INTERNAL USE ONLY

CHECK IN: Date_____ Time_____ Log #_____ Initials_____

SCANNER: Date_____ DD #_____ Initials_____

Filelocker _____ BS _____ Finish initials: _____ Combined N=_____