# Create a LON-CAPA Course

The creation of a LON-CAPA course is currently a manual process that is initiated by filling out this [Qualtrics form](https://purdue.ca1.qualtrics.com/jfe/form/SV_7VsRKwiXi4YrEsl). In the future, a tool for creating a LON-CAPA course will be available in Brightspace. Please check back in future semesters for information on using the tool within Brightspace.

## Information You Will Need For Creating The LON-CAPA Class

* Who is the Course Owner/Coordinator?
* What is the Course Title for the LON-CAPA course?
* For which semester/year are you requesting the LON-CAPA course? (Example: Summer-2020)
* If you want to copy a LON-CAPA course from a previous semester, what is the name of that course?
* What is your Course CRN (Course Reference Number)?
* Is your LON-CAPA course going to require either one or multiple Brightspace sections?
* If your LON-CAPA course will merge multiple Brightspace sections, please list the sections to be merged.
* If you would like the due date(s) from a previous LON-CAPA course to be shifted forward from those assigned to that course, please include the existing due date and the target due date after the shift (i.e. the number of days by which to shift date parameters. There are web-based date calculators that can help with this).

## LON-CAPA Course Creation Form

Please [click here](https://purdue.ca1.qualtrics.com/jfe/form/SV_7VsRKwiXi4YrEsl) to access the form.