
Location

Thank you for your interest in applying to be part of the Purdue University Online CoPILOT peer community for designing and developing an online course. We estimate this application will take 15-20 minutes to complete.

In this application, you are applying for participation in our instructor peer cohort program. The program includes weekly online 60-minute synchronous sessions. At completion of the program, you will have a completed, ready-to-teach course in a Brightspace development shell. Before you start the application, be sure to begin at the [CoPILOT web page](#) and read the communications about pre-application steps, including a discussion with your college administrative lead and department head and the letter of agreement. Additionally, it will be helpful to collect the information you will be asked to provide in the application before you begin, including:

- The name and number of your proposed course.
- Your role in the course and your reasons for applying to CoPILOT.
- Your department head's contact information (required).
- The course syllabus or any other details that may be helpful in telling us about why your course should be selected (optional).

NOTE: After meeting with your department head and your college's Purdue University Online administrative lead, if you still have questions, we can help. Course Production staff members are available to meet with you to discuss your cohort involvement, as well as assist you in the preparation of your proposal. Please contact Connie Hahn at cbruce@purdue.edu or Eric de Araujo at edearauj@purdue.edu to arrange a consultation.

Applicant's Purdue Campus (If you teach at several, select your primary campus.)

- Purdue West Lafayette
- Purdue at Indianapolis
- Purdue Fort Wayne

Purdue Northwest

Purdue Global

Not at PWL

Thank you for your interest! Unfortunately, at this time, CoPILOT is only offered to Purdue West Lafayette instructors.

By entering your email below, clicking next, and submitting this survey, you will be added to a list to be notified when we have opportunities for our other campuses.

Purdue Fort Wayne faculty and staff who are interested in similar topics can reach out to CELT, celt@pfw.edu, to discuss upcoming workshops, specialized workshops, one-on-one course and learning activity development sessions, and certificate opportunities.

Purdue Northwest faculty and staff may direct teaching-related questions to the Center for Faculty Excellence at cfe@pnw.edu, 219-989-8328, or CFE's website. Technical support questions should be directed to The Office of Instructional Technology by email oit@pnw.edu or OIT's website or through their Virtual Help Desk.

Purdue Global faculty may direct teaching-related questions to askctl@purdueglobal.edu. Technical support questions should be directed to TechSupport@purdueglobal.edu or 866-522-7747 (toll-free).

Legal First and Last Name:

Preferred First Name:

What are your preferred pronouns?

- She/her/hers
- He/him/his
- They/them/theirs

Which CoPILOT term would you like to participate in this year? (Day and time each week will be determined based on accepted instructors' availability.)

- Summer '24 Cohort
- Fall '24 Cohort
- Spring '25 Cohort

Applicant's Department:

Applicant's Purdue email address:

Applicant's career account (example: name151):

Department head's name (needed for approval of application):

Department head's email:

College

- Agriculture
- Education
- Engineering
- Exploratory Studies
- Health and Human Sciences
- Liberal Arts
- Daniels School of Business
- Pharmacy
- Polytechnic Institute
- Science
- Veterinary Medicine
- Honors College
- The Graduate School
- Libraries and Information Studies
- Other

Who is your Purdue University Online college administrative lead?

Have you talked to your Purdue Online college administrative lead and department head about this program?

- Yes
- No
- Not yet, but I will after I submit my application and before the application deadline.

Name of course you are applying to develop (add course number, if available).

How many credit hours is the course?

Noncredit

1

2

3

Other:

Which semester and year is your course scheduled to be taught online?
(Example: Fall 2024)

What would successful completion of an online course through the cohort design and development process look like to you?

Which type of course creation *best describes* the course that you are applying to be developed and delivered as part of the CoPILOT program at this time?
(Select one.)

It is part of a certificate or program that my college is already developing with Purdue University Online and this is the first time the course has been developed.

It is a new or innovative course that I am proposing to be offered at Purdue.

It is a course previously taught only in face-to-face classes that I am proposing my department develop for online delivery.

It is a noncredit course to be offered to Purdue University learners.

It is a course that has been offered online but not developed with an instructional designer and video production specialist.

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- It is a course that has been offered online after creation with an instructional designer and video production specialist but needs to be refreshed/redeveloped.

Explain your history of involvement with the proposed online course. (E.g., How long have you been involved with this course? What are innovations that you have made to the course? How has the course evolved over time?)

Do you have control over the curriculum, structure, and content for ALL portions of the proposed course? (This includes the ability to make changes to the course-level learning outcomes, syllabus, etc.)

- Yes
- No
- Uncertain
- Yes, within our curriculum group (All members of the group are applying for this program and will participate if accepted.)

Please provide any additional details about your course that will help the selection committee understand why the course should be selected for CoPILOT.

How did you learn about CoPILOT?

- Purdue Today Article
- Department Head
- College Admin Lead
- Other:

Optional: You may attach your syllabus, a draft of a proposed course description, or any other supporting documents. This may help the application review team.

CoPILOT instructors will need to meet all the details as listed in the letter of agreement to receive funding for completing the program (linked on the CoPILOT web page).

This includes:

- Regularly attending synchronous sessions
- Participating in the peer community
- Completing the course development and facilitation plan
- Reviewing the course and sharing it in the Purdue University Online Showcase.

Please type your name to act as your signature stating your application details are complete and that you agree to the above statements of participation and completion.