**Swipe and Tap!**

1. Hold your Purdue ID card with the magnetic strip facing you and on the left side.

2. Swipe your Purdue ID card downward through the card reader.

3. Clock In / Clock Out button
   
   *If Clocking Out, also tap OK on the Confirmation pop-up.*

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**Need help using the Webclock?**
Visit [www.purdue.edu/timehelp](http://www.purdue.edu/timehelp) for cheat sheets, quick reference guides, and video demonstrations.

**Kiosk Unavailable?**
Visit [webclock.purdue.edu](http://webclock.purdue.edu) on your mobile device to record time.
(Requires BoilerKey to log in)