



FAMILY FRIENDLY @ PURDUE

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CARING FOR DEPENDENTS

Child Care Services

First-rate child care is vital to the quality of life for faculty, staff and students. To help ensure a family-friendly working environment, Purdue University currently has four on-site child care centers. Each of the programs is designed to care and educate children of varying ages, each offering different learning experiences and environments for your child.



Ben and Maxine Miller Child Development Laboratory School

- Open to children ages six weeks to 5 years.
- Open to the general public, but priority is given to children of Purdue faculty, staff and students.
- · Tours by appointment preferred.
- Open Monday-Friday, 7:30 a.m.-5:30 p.m.
- Accredited by National Association for the Education of Young Children.
- (765) 494-0240

Patty Jischke Early Care and Education Center

- Open to children ages six weeks to 5 years.
- Priority given to full-time, benefits-eligible faculty and staff. Also open to graduate students, undergraduate students and Purdue affiliates. Not open to the general public.
- Tours by appointment only.
- Open Monday-Friday, 7 a.m.-6 p.m.
- (765) 743-6503

Purdue Village Preschool

- Open to children ages 3 to 5 years.
- Priority given to Purdue Village families, then to children of Purdue faculty, staff and students. Also open to the general public.
- Tours by appointment only.
- Open Monday-Friday, 8:30 a.m.-5:15 p.m.
- (765) 494-2088

Purdue University Early Care and Education Center

- Open to children ages six weeks to 12 years.
- Priority given to full-time, benefits-eligible faculty and staff. Also open to graduate students, undergraduate students and Purdue affiliates. Not open to general public.
- Tours by appointment only.
- Open Monday-Friday, 7 a.m.-6 p.m.
- (765) 743-3250

To register your child(ren) at any Purdue child care center, visit www.purdue.edu/hr/childcare

Patty Jischke "Kids Are Our Future" Endowment Scholarship

www.purdue.edu/hr/familyfriendly/jischkeEndowment/

The Patty Jischke "Kids are the Future"
Endowment was created to make quality early care and education more affordable on the Purdue campus. Faculty, staff and graduate students must have a child enrolled in a Purdue child care center (which includes the Patty Jischke Early Care and Education Center, the Purdue University Early Care and Education Center, the Ben and Maxine Child Development Laboratory School and the Purdue Village Preschool). Scholarships are awarded annually and on an emergency, case-by-case basis.

Purdue Graduate Student Government Child Care Grant

www.purduegradstudents.com/child-care-grants

The aim of the Purdue Graduate Student Government Child Care Grant is to provide monetary assistance to reduce child care costs for graduate student parents. Both domestic and international students are eligible to apply for the grant.

Summer Camps and Activities

www.purdue.edu/hr/familyfriendly/summerCamps/ Every year, Human Resources provides a list of



resources to assist in researching and selecting summer camp options in the Greater Lafayette area. The list may not be comprehensive. If you know of a facility that should be listed, please email familyfriendly@purdue.edu.

Child Care Referrals

www.purdue.edu/hr/familyfriendly/off_Campus/Index.html

Purdue University employees can call a designated employee-only child care referral phone line. A referral specialist will provide at least three options for the family to choose from based on the family's criteria. Employees will then receive referral profiles and consumer education information.

Enhanced referrals are also available (at an additional cost of \$150 for the employee). These are recommended for a family needing special needs care or infant/toddler care. Enhanced referrals include a personal in-depth interview to assist in identifying needs and preferences of the family. Once the specialist has narrowed the options, the family will receive the options as well as consumer education information. Continued consultations are also included. Enhanced referrals are an additional cost for the employee.

More information can be found at www.purdue. edu/familyfriendly. Employees can also use the "Free Child Care Search" button on the Finding Off-Campus Care webpage to conduct their own search.

P-12 Portal

www.purdue.edu/p12portal

Purdue University has a rich history of serving the P-12 community. The P-12 Outreach Portal connects you to the outreach options offered by Purdue colleges, departments and organizations for school-age children, parents, educators and schools. Within the portal, you will find information about summer camps, classes for children, 4-H events, school engagement opportunities, workshops for educators and much more!

Aging Population

www.purdue.edu/hr/familyfriendly/family_resources/eldercare.html

Caring for an aging family member is an important and intensive task. Finding appropriate elder care can be a time consuming process; information and resources have been compiled to help ease the stress of this search.

HEALTH & WELLNESS

Center for Healthy Living

www.purdue.edu/healthyliving

The Center for Healthy Living, an on-site health center designed for faculty, staff, and dependents covered under a Purdue medical plan, provides a high-quality, low-cost, convenient option for treatment of common illnesses and health promotion. Located on Purdue's West Lafayette campus, the center brings together a wide array of services including pediatric services, nutritional counseling, health coaching, wellness screenings, sports physicals and immunology for you and your entire family.





Employee Assistance Counseling www.purdue.edu/hr/CHL/no-cost_Wellness/EAP.php

The Employee Assistance Program at the Center for Healthy Living offers confidential and professional on-site counseling and referral services to benefits-eligible employees. It also provides service to dependents covered on a Purdue medical plan. Employees are entitled to go to the first appointment in paid status. All other appointments are to be taken as either sick leave or vacation. Employee Assistance is available to help employees address a wide range of issues, whether they relate to an employee's personal life, family or job.

24-hour Nurse Line - 888-279-5449

When you call Anthem's 24-hour Nurse Line, you'll speak directly to a registered nurse who can help answers your health-related questions. The call is toll-free and the service is available anytime — days, nights, weekends and holidays. Plus, your call is confidential. The 24-hour Nurse Line can help you get the information you need, when you need it. Then, you can make a more informed decision about your health and find some peace of mind.

School of Nursing – Center for Family Health

www.purdue.edu/hhs/nur/centers-clinics/ncfh/

The Nursing Center for Family Health is a nurse-managed clinic providing health and wellness screenings, health education and health coaching. Care is provided by undergraduate and graduate nursing students and supervised by Purdue School of Nursing faculty and clinical staff. Fitness assessments are available for those over 65 years of age by the Health and Kinesiology Department, also free of charge at the time of the scheduled wellness screening. Purdue retirees and their spouses are entitled to receive one wellness screening annually; all others pay \$40.

School of Nursing - Child Wellness Day

The Purdue Graduate Student Government and the Purdue School of Nursing come together each fall to offer a Child Wellness Day for the children of Purdue Graduate Students. Children receive medical exams and shots, and their parents can learn health and nutrition facts.

Ismail Center

www.purdue.edu/hhs/hk/ismail/



The A.H. Ismail Center for Health, Exercise and Nutrition provides faculty a centralized facility for conducting multidisciplinary research in health, exercise and nutrition; students a clinical laboratory for acquiring and polishing technical and leadership skills; individuals a wellness center for achieving and maintaining a maximal degree of health; and the local community a resource for increasing physical activity and exercise participation.

Speech, Language & Hearing Science Clinics

www.purdue.edu/hhs/nur/centers-clinics/ncfh

The Speech, Language & Hearing Department supports full-service Audiology and Speech-Language Pathology Clinics and the Preschool Language Program that are open to the public. Student clinicians rotate through placements in the clinics and preschool, working under the supervision of faculty with clinical certification. In addition to individual therapeutic services, the clinics also offer a variety of on-and off-site group therapy opportunities, including the Brain Builders group for older adults with cognitive disabilities.

Purdue Psychology Treatment and Research Clinics

www.purdue.edu/hhs/psy/pptrc/

The Purdue Psychology Treatment and Research Clinics provide assessment and therapeutic services to children, adults and families. The Purdue Psychology Treatment and Research Clinics serve as a training and research facility for the Clinical Psychology program at Purdue University.

Recreational Sports Center Membership

www.purdue.edu/recwell/membershipServices/

Membership at the Purdue University Recreational Sports Center is available to all faculty and staff, retirees and members of their households. With three membership options available along with payroll deduction, every employee can meet their needs.



MEDICAL COVERAGE & FAMILY FRIENDLY PRACTICES / POLICIES

University Holidays

www.purdue.edu/hr/Benefits/currentEmployees/leaves/holidays.html

The University provides 10 paid holidays each fiscal year for all eligible employees.

Parental Leave

www.purdue.edu/hr/Benefits/currentEmployees/leaves/leaves.html

Paid parental leave (PPL) is provided to give parents flexibility and time off work to bond with their new child, adjust to a new family situation and balance professional obligations. Eligible employees may receive up to 240 hours (6 weeks) of PPL for use during the first 12 months following a birth or adoption. Benefit-eligible employees must have been employed by the University for at least one continuous year, half-time or more, in a benefits-eligible position to qualify.

FMLA

www.purdue.edu/hr/Benefits/currentEmployees/leaves/leaves.html

Employees meeting the requirements are eligible for a maximum of 12 weeks of unpaid leave for the following reasons: the employee's own serious health condition; birth of a child; adoption of a child or placement of a child for foster care; bonding with the child during the first 12 months following birth or placement; and serious health condition of a parent, spouse, or child.

Bereavement Leave

www.purdue.edu/hr/Benefits/currentEmployees/leaves/leaves.html

Purdue recognizes that a time of bereavement is very difficult. Accordingly, benefit-eligible staff members are provided paid bereavement leave for immediate family members, relatives living in an employee's home and for fellow employees.

Flexible Work Arrangements

www.purdue.edu/hr/Benefits/currentEmployees/employeeBenefits/flexwork.html

Although flexible work arrangements will not apply in all situations, these guidelines are offered to help supervisors and employees create an arrangement that can support the University's institutional goals and improve employee satisfaction.

Military Leave

www.purdue.edu/hr/Benefits/currentEmployees/leaves/leaves.html

The University grants up to 15 workdays of paid leave per year to allow employees to fulfill their responsibility when ordered to report for military duty. The University grants unpaid leave for military duty that extends beyond 15 workdays in a calendar year.

Sick Leave

www.purdue.edu/hr/Benefits/currentEmployees/leaves.html

Benefit-eligible employees may use paid sick leave for the following reasons - when an employee is not feeling well due to an injury or illness; pregnancy, childbirth or pregnancy-related medical conditions; to care for an immediate family member with an injury or illness (up to 10 days per fiscal year); and for an appointment with a health care provider that could not take place during non-working hours.

Short Term Disability

www.purdue.edu/hr/Benefits/currentEmployees/disability/STD.html

Short term disability is available to clerical and service staff who have worked at Purdue University for at least one year in a benefits-eligible position. The program pays a benefit equal to 65 percent of your budgeted salary for the days or weeks you remain disabled. These benefits cover any illness or injury for which you would otherwise be paid sick leave, including pregnancy.

Long Term Disability

www.purdue.edu/hr/Benefits/currentEmployees/disability/ltd.html

Long term disability is provided to all benefitseligible employees and provides income replacement during extended periods of disability resulting from illness or injury. The plan covers both occupational and non-occupational disabilities.

Sabbatical Leave of Absence

www.purdue.edu/policies/human-resources/b-11.html

Any tenured member of the University faculty of professorial rank is eligible for consideration for sabbatical leave. Normally, only full-time service at professorial rank (excluding summer sessions for academic-year faculty members) is counted for eligibility for sabbatical leave.

Stopping Tenure Clock

www.purdue.edu/provost/policies/facultyPolicies.html

The University recognizes that faculty may encounter circumstances which impair or prevent progress toward professional and scholarly achievement. Purdue provides faculty the opportunity to seek an extension of the tenure clock when certain situations arise that slow or hinder achievement.

Vacation

www.purdue.edu/hr/Benefits/currentEmployees/leaves/leaves.html

Purdue University provides employees with annual vacation days based on their classification and years of service. Employees have the ability to carry forward a maximum number of vacation days annually and the University will pay all earned, but unused vacation to any employee who ends their employment.

Unpaid Leave

www.purdue.edu/hr/Benefits/currentEmployees/leaves/leaves.html

All personal leaves are without pay and may be available to benefits-eligible employees. Personal leave may be used for religious observance, research, education, newborn infant care, personal business, illness, disability, vacation, and other situations that cannot be addressed through a paid leave. Personal leaves granted for medical reasons run concurrently with leave allowed under the Family and Medical Leave Act.

Personal Business Days

www.purdue.edu/hr/Benefits/currentEmployees/leaves/leaves.html

Personal business days are available to conduct personal business that cannot be done outside regular business hours. Employees may use up to three days per fiscal year (based on classification) to handle personal business such as financial matters, legal matters or critical family responsibilities. Personal days cannot be carried forward.

Autism Coverage

Coverage for autism is provided under all Purdue medical plans for employees and covered dependents. This includes diagnostic services/ cognitive assessments and treatments including exams, Applied Behavior Analysis therapy, speech/ occupational/physical therapy, and behavioral treatments such as psychotherapy. Detailed information can be found by reviewing "More Detailed Coverage Summary" documents at www.purdue.edu/hr/familyfriendly/family_resources/autism.html or contacting Anthem at 855-502-6365.

FINANCIAL SUPPORT

Dependent Care Flexible Spending Account

www.purdue.edu/hr/Benefits/currentEmployees/hsaFSA/ Dependent_Care_FSA.html

The flexible spending account (FSA) program provides a way for employees to use tax-free money to pay for some of your expenses. Participating employees elect to have salary deducted from their paycheck before it is taxed and deposited into the dependent care flexible spending account. These pretax dollars are used to reimburse eligible dependent day care services the employee receives during the calendar year. Employees can only reimburse up to the amount that is in the dependent care FSA account at the time you submit your claim.

Health Care Flexible Spending Account (FSA)/Health Savings Account (HSA)



Enrolling in a Health Care FSA or HSA program lets employees pay for certain expenses with tax-free money. Participating employees elect to have salary deducted from their paycheck before it is taxed and directed to the spending account. This pretaxed money is then available to reimburse employees for certain family health care expenses even if not covered under a Purdue medical plan during the calendar year. FSA - www.purdue.edu/hr/Benefits/currentEmployees/hsaFsa/FSA.html or HSA - www.purdue.edu/hr/Benefits/currentEmployees/hsaFsa/FAQChoiceFund.html

Tuition Assistance

Purdue offers tuition fee remission or reduced tuition for employees and their spouses and children. Purdue employees who are eligible for benefits may take a maximum of seven credit hours per semester (four summer credit hours). For the tuition and fees listing for Purdue staff, spouses and children, go to www.purdue.edu/bursar/tuition/. Refer to Executive Memorandum C-7 at https://www.purdue.edu/policies/business-finance/c-7.html for more information.

Employee Discounts

www.purdue.edu/cssac/Employee_Discounts/

The Employee Discount Program, maintained by Purdue's Clerical Service Staff Advisory Committee (CSSAC), offers discounts from area retailers to West Lafayette faculty, staff and official retirees. Visit the list of participating businesses located on the CSSAC website.

Fidelity Investor Center

www.purdue.edu/hr/Benefits/currentEmployees/ retirement/FidelityInvestorCenter.html

Fidelity is Purdue's official provider of education, guidance and assistance related to retirement plan investments and decisions. The center serves faculty and staff covered by Purdue's defined contribution retirement plan, plus PERF-covered employees who have a voluntary retirement savings account or wish to start one. Friendly, knowledgeable and ready to help, the retirement pros at the Fidelity Investor Center in the Purdue Memorial Union are dedicated to serving the retirement planning needs of Purdue faculty and staff.

LEADERSHIP & PROFESSIONAL DEVELOPMENT

Susan Bulkeley Butler Center for Leadership Excellence

www.purdue.edu/butler/

The Susan Bulkeley Butler Center for Leadership Excellence is dedicated to inclusive leadership and increasing the individual's capacity for growth and professional development.

Center for Faculty Success

www.purdue.edu/advance-purdue/

The Purdue Center for Faculty Success is a campus center focused on developing programming and implementing activities and events for faculty on the West Lafayette campus.

Faculty Dual Career and Relocation Services

www.purdue.edu/hr/partner/

Faculty Dual Career and Relocation Services supports Purdue University's commitment to recruiting and retaining talented, innovative and diverse faculty by helping them transition to the Greater Lafayette area and working with partners of faculty members to increase their opportunities for success in their search for local employment.

Leadership and Organizational Development

www.purdue.edu/hr/lod/

The Leadership and Organizational Development team creates and manages University-wide leadership and staff learning strategies in alignment with strategic and departmental initiatives. Direct assistance is available in creating area-specific talent management approaches for optimizing team success.



FAMILY RESOURCES

Family Friendly Purdue Facebook Page

www.facebook.com/familyfriendlypurdue

Family Friendly Purdue maintains a Facebook page to promote family friendly events happening at Purdue University and within the Greater Lafayette/West Lafayette Community. 'Like' the page to keep up current events, recent research for families or relevant topics for your family such as at-home activities or communicating with your tween.

Lactation Support Program

www.purdue.edu/hr/familyfriendly/lactationSupport/



Through the Lactation Support Program, Purdue University Human Resources provides an information packet for expecting mothers, lactation spaces for breastfeeding, and resources to help employees be successful in their transition back to work after having a child. Information regarding breast pumps and supplies, prenatal care and maternity care is included.

Military Family Research Institute

www.mfri.purdue.edu

Through research and outreach, the Military Family Research Institute works closely with collaborators to improve the lives of service members and their families in Indiana and across the country.

Purdue University Cooperative Extension

www.extension.purdue.edu

The Cooperative Extension Service is one of the nation's largest providers of scientific research-based information and education. Its program areas are Agriculture and Natural Resources, Health and Human Sciences, Economic and Community Development and 4-H Youth Development. There are Purdue extension offices in each Indiana county who provides local educational programs.

Recreational Sports Center – Youth & Family Programs

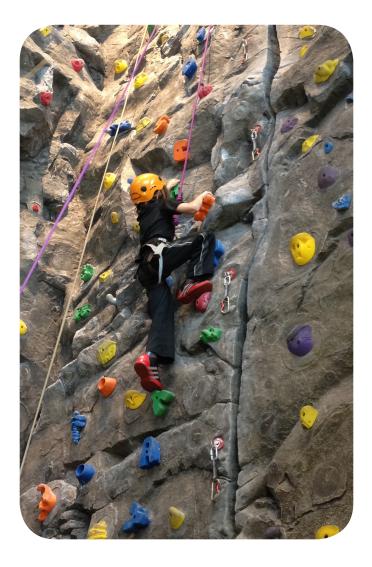
www.purdue.edu/recwell/programs/youthFamily/

The Recreational Sport Center Youth and Family programs provide opportunities for family involvement and youth recreational sports. Participants can expect an educational, friendly, and safe atmosphere in order to lead a healthy and active lifestyle.

Purdue Health & Kinesiology – PE Home School Program

www.purdue.edu/hhs/hk/engagement/pe_home_school_program.html

The Physical Education Classes for Home Schooled Children ages 7-12, a community engagement initiative by the Department of Health & Kinesiology, is held at Purdue in Lambert Gymnasium. The focus of the program emphasizes fun physical activity with a concentration on fundamental skills, fitness, and activities that provide a foundation for physical activity and wellness. The program does not cost anything.



Center for Families @ Purdue University www.purdue.edu/hhs/hdfs/cff/

The Center for Families at Purdue University touches the lives of thousands of families by drawing faculty, staff, and students into new outreach efforts and bringing new resources to the College of Health and Human Sciences.

Span Plan Adult Student Services

www.purdue.edu/spanplan/

Span Plan Adult Student Services offers guidance and support to adult nontraditional undergraduate students at Purdue University.

Purdue Student Union Board

www.union.purdue.edu/studentevents/

The Purdue Student Union Board provides a variety of programs and services for Purdue students, faculty and staff and the Greater Lafayette area, such as Breakfast with Santa, Family Fun Day and Books and Chocolate Milk.

Free CityBus Transportation

www.purdue.edu/transportation/information/cityBus.html

CityBus provides Purdue students, faculty and staff unlimited, fare-free access to the CityBus system. Simply show your valid Purdue photo identification (PUID). Visit the CityBus website, www.gocitybus.com, to see campus maps and other routes.

Purdue University Bike Share

http://bike.zagster.com/purdue/

Purdue has partnered with Alcoa Foundation to bring bike sharing to campus. Bike sharing is a key contributor to the transportation options in our community and is a fun, clean and convenient way for you to get around town.



DIVERSITY & INCLUSION

Office of Institutional Equity

www.purdue.edu/oie/

The Office of Institutional Equity supports Purdue University's mission to promote human and intellectual diversity by providing equal access and opportunity through fostering an inclusive environment for all members of the University community.

Purdue Women Lead

www.bioinformatics.purdue.edu/discoverypark/sbbcle/pwl.php

Purdue Women Lead is an initiative of the Butler Center for Leadership Excellence and the Women's Resource Network. It was created to provide support to women in formal leadership positions at Purdue. Purdue Women Lead offers professional and leadership development opportunities throughout the academic year.

Native American Educational and Cultural Center

www.purdue.edu/naecc/

Purdue's Native American Educational and Cultural Center provides resources and support for all tribal nations.

Asian-American and Asian Resource and Cultural Center

www.purdue.edu/aaarcc/

The Asian American and Asian Resource and Cultural Center provides dynamic educational resources for the Purdue community and the Lafayette-West Lafayette community that seeks to remain as a source of education, integration and support. Programs and events will be constantly evolving to meet the ever-changing needs of the campus community. The center is committed to preserving, advancing and connecting the rich diversity here at Purdue to offer an exciting global experience for all.



Black Cultural Center

www.purdue.edu/bcc/

The Purdue Black Cultural Center (BCC) is a vibrant element of campus life, offering a wealth of programs and services for the West Lafayette campus and Greater Lafayette community. The BCC presents the rich heritage of the African American experience through art, history and cultural understanding, and by hosting lecturers, seminars and culturally relevant workshops.

Latino Cultural Center

www.purdue.edu/lcc/

The Latino Cultural Center (LCC) at Purdue University serves as a resource to Purdue University students to celebrate and enhance understanding of the Latino culture through history, accomplishments, growth and empowerment. The LCC strives to provide leadership through programs that enhance advocacy, values and customs that will lead to the continued recruitment, retention and graduation of Purdue students.

Disability Resource Center

www.purdue.edu/drc/

Disability Resource Center (DRC) at Purdue University ensures qualified students with disabilities equal access to all University programs, services and activities. DRC supports students with disabilities by coordinating reasonable and appropriate accommodations, educating the University community about disability issues and rights and promoting an informed and inclusive campus environment that actively addresses individual and institutional barriers.

PURDUE UNIVERSITY®

"Purdue University prohibits discrimination against any member of the University community on the basis of race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, gender identity and expression, disability, or status as a veteran."

Confucius Institute at Purdue

http://tell.cla.purdue.edu/confucius/

The Confucius Institute at Purdue promotes Chinese programs and studies on China, initiates and fosters Chinese language and cultural programs to serve Purdue University, the Greater Lafayette community and the State of Indiana by providing value-added information and expertise on Chinese culture and language education in business, global engineering and tourism for academic programs, research project teams, community outreach and K-12 schools.

Lesbian, Gay, Bisexual, Transgender, and Queer Center

www.purdue.edu/lgbtq/

The Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) Center provides programming that engages the entire Purdue University campus and community on LGBTQ issues through an exciting calendar of events, a distinguished lecture series, advocacy for equitable access and a discrimination-free environment, and facilitation of a variety of training opportunities throughout the year.

https://www.purdue.edu/purdue/ea_eou_statement.php

Would you like more information?

- Visit us on the web at www.purdue.edu/familyfriendly
- Email us at familyfriendly@purdue.edu
- Call our HR Service Center at 765-494-2222

Purdue University West Lafayette, IN 47907

