

Faculty/Staff Application for the Patty Jischke “Kids are the Future” Endowment 2019/20

A limited number of scholarships are available on an annual basis for eligible children of Purdue faculty, staff and graduate students who are attending the Patty Jischke Early Care and Education Center – operated by KinderCare, the Ben and Maxine Child Development Laboratory School, the Purdue Village Preschool and the Purdue University Early Care and Education Center. The value of scholarships will vary each year and may cover any amount up to fifty (50) percent of your annual child care costs depending on financial need and funding availability.

To apply for the endowment you must meet the following criteria:

1. Currently employed at Purdue University as faculty, administrative/professional or clerical/service.
2. Have child(ren) currently enrolled at the Purdue Early Care and Education Center, Patty Jischke Early Care and Education Center, the Ben and Maxine Child Development Laboratory School, or the Purdue Village Preschool.
3. Spend, or anticipate spending at least 10% of your family combined annual salary on child care.
 - a. If you currently spend less than 10% of your family combined annual salary on child care but feel strongly about your financial situation you can still complete an application.
4. Additionally, applicants must be a single parent or have a spouse/same-sex domestic partner who is either:
 - a. A graduate student, enrolled full-time or part-time at an accredited institution;
 - b. Employed at least half-time (minimum of 20 hours per week); or
 - c. Unable to work due to a medical condition as certified by a doctor.
5. Write a letter stating personal circumstances as well as how this scholarship would help your family.
6. Mail completed application with letter stating personal circumstances to:
Alexis Norton
VPHR, Kurz Purdue Technology Center
1281 Win Hentschel Blvd, Suite 1100
West Lafayette, IN 47906.

If selected:

1. The scholarship amount will be transferred to the child care center your child(ren) is currently enrolled.
 - a. If you move your child to another center, decrease enrollment or withdraw your child(ren) during the scholarship period, the scholarship is forfeited.
2. The scholarship is applied to your weekly or monthly fee based on center’s normal pay procedures and your payment to your enrolled center will be reduced.
3. There are no limits on the amount of times a person is selected for an award.

The total amount awarded will be treated as taxable income for Purdue employees and will be withheld from income. Please refer to the Endowment Frequently Asked Questions for additional information on how taxes are affected (<http://www.purdue.edu/hr/familyfriendly/jischkeEndowment/fag.html>).

FACULTY/STAFF APPLICATION

Please print or type all fields below.

FAMILY INFORMATION				
PARENT LAST NAME	PARENT FIRST NAME	PUID - - - - -		
ADDRESS	CITY	STATE	ZIP	HOME PHONE
CAMPUS ADDRESS	CITY	STATE	ZIP	CAMPUS PHONE
CLASSIFICATION: <i>(circle one)</i> <input type="checkbox"/> FACULTY <input type="checkbox"/> ADMIN/PROF <input type="checkbox"/> CLERICAL/SERVICE	EMPLOYED: <i>(circle one)</i> <input type="checkbox"/> FULL-TIME <input type="checkbox"/> PART-TIME	RESIDENCY STATUS: <i>Citizenship and Residency – used to determine appropriate tax withholding and reporting.</i> <input type="checkbox"/> US Citizen Permanent Resident (Green) Card # _____ <input type="checkbox"/> Non-Resident Alien Visa Type: _____		

FAMILY INFORMATION		
	YES	NO
Do you currently receive state assistance for child care?		
Have you filed for state assistance and been denied?		
Number in Family, including parents and dependent children:		
Ages of all children in the family:		

SPOUSAL INFORMATION		
	YES	NO
Single Parent Household:		
Name of Spouse/Same-Sex Domestic Partner (SSDP):		
Spouse/SSDP PUID# <i>(If spouse/SSDP is employed by or a student at Purdue)</i>	- - - - -	
Is your Spouse/SSDP employed at least half time (minimum of 20 hours per week)?		
Is your Spouse/SSDP a graduate student, enrolled full-time or part-time at an accredited institution?		

Deadline: Completed application must be received by Alexis Norton, VPHR, Kurz Purdue Technology Center, 1281 Win Hentschel Blvd, Suite 1100, West Lafayette, IN 47906, **no later than 5 p.m. on June 14, 2019.**

Please list all children you wish to apply this scholarship to that are currently enrolled and their expected term (time they will be enrolled in the center during the scholarship period). Scholarship term of enrollment starts July 31, 2019 and runs no longer than July 27, 2020. **Your child care center director must verify enrollment, the estimated expenses calculation and sign at the bottom of the page.**

CHILD ONE		
Child's Last Name:	Child's First Name:	Child's Date of Birth:
TERM: July 31, 2019 - _____	*Total Estimated Child Care Expense for term:	
Please select the Center the child is currently enrolled in:	<input type="checkbox"/> Patty Jischke Early Care and Education Center – operated by KinderCare <input type="checkbox"/> Purdue University Early Care and Education Center – operated by KinderCare <input type="checkbox"/> Ben and Maxine Miller Child Development Laboratory School <input type="checkbox"/> Purdue Village Preschool	

CHILD TWO		
Child's Last Name:	Child's First Name:	Child's Date of Birth:
TERM: July 31, 2019 - _____	*Total Estimated Child Care Expense for term:	
Please select the Center the child is currently enrolled in:	<input type="checkbox"/> Patty Jischke Early Care and Education Center – operated by KinderCare <input type="checkbox"/> Purdue University Early Care and Education Center – operated by KinderCare <input type="checkbox"/> Ben and Maxine Miller Child Development Laboratory School <input type="checkbox"/> Purdue Village Preschool	

CHILD THREE		
Child's Last Name:	Child's First Name:	Child's Date of Birth:
TERM: July 31, 2019 - _____	*Total Estimated Child Care Expense for term:	
Please select the Center the child is currently enrolled in:	<input type="checkbox"/> Patty Jischke Early Care and Education Center – operated by KinderCare <input type="checkbox"/> Purdue University Early Care and Education Center – operated by KinderCare <input type="checkbox"/> Ben and Maxine Miller Child Development Laboratory School <input type="checkbox"/> Purdue Village Preschool	

***Please have your current center director sign this document verifying enrollment and estimated expenses.**

Child Care Center Representative Signature

Date

RESOURCES

As part of our application process, we need to review personal information. Be assured we keep this information strictly confidential and securely stored.

Check off each of these items as you enclose them with your application:

- Completed signed copies of one of the following documents:
 - Last year's federal income tax form 1040 **OR**
 - Last year's federal income tax form 1042S plus W2.
- Letter or paragraph stating need or financial circumstances regarding family income. Answer the following questions within your letter:
 - How will this award assist you and your family while at Purdue?
 - Are there any extenuating financial circumstances you have recently faced (ex. House fire, medical issues, loss of spouse) the review committee should consider?
- If you are a postdoctoral associate or fellow, include a copy of your appointment letter and documentation of any sources of funding.
- If your financial documentation originates in a country other than the United States, you may be asked to supply comparable documentation to demonstrate income.

READ AND SIGN

I have read the instructions for completing this form and, to the best of my knowledge, have answered the questions truthfully. I understand that I must provide adequate verification to support any of the claims made on this application. I also understand that it is my responsibility to notify the Purdue University Human Resources of loss of employment or student status during the current academic year, and that the scholarship may be withdrawn should my financial eligibility significantly change.

By signing below, I certify that I have completed all applicable forms. I certify that incomplete or inaccurate information may adversely affect my child(ren)'s eligibility under this program up to and including repayment to Purdue University of any funds awarded and/or may result in disciplinary action up to and including termination.

Child care scholarships are treated as taxable income and for Purdue employees taxes will be withheld from income. Students who are non-employees are responsible for determining how to apply to individual tax returns.

Signature of Parent/Guardian

Date

Deadline: Completed application must be received by Alexis Norton, VPHR, Kurz Purdue Technology Center, 1281 Win Hentschel Blvd, Suite 1100, West Lafayette, IN 47906, **no later than 5 p.m. on June 14, 2019.**