University-Wide Orientation Agenda  
Location: CREC Room 2265

- 8:00 – 8:15 Registration, networking & refreshments
- 8:15 – 8:30 Welcome to Purdue University
  - Welcome from University Senior Leader
  - Mission and History of Purdue
  - Organizational structure
- 8:30 – 9:00 What it means to be a University Employee – Boilermakers All!
  - Purdue culture and traditions
  - University Employee Standards of Conduct - Distribute staff handbook
  - Major University Resources
    - Who is who in HR
    - APSAC/CSSAC
    - Campus Map
- 9:00 – 9:20 Computing and You @ Purdue
- 9:20 – 9:30 Break
- 9:30 – 9:50 Campus safety
  - Police/Fire
  - Emergency Preparedness
  - Alcohol/Drug policies
- 9:50 – 11:10 Benefits
  - Benefits Enrollment
  - Medical/Rx/Vision
  - Tax-Favored Spending Accounts
- 11:10 – 11:20 Break
- 11:20 – 12:05 Benefits (con’t)
  - Disability/Worker’s Compensation
  - Retirement/Life Insurance
  - Voluntary Benefits
  - Purdue Employee Exclusives
  - What to Expect Next
- 12:05 – 12:35 Lunch (Provided) *Please notify Teresa Rohler (41679) if the employee has dietary restrictions
- 12:35 – 1:05 Tour Recreational Sports Center (optional)
  - Evaluation
- 1:05 – 2:15 EA/EO Briefing
- 2:15 Return to department for new hire paperwork/department orientation