



University of Michigan Athletic Department

JOB DESCRIPTION

Working Title: Groundskeeper Assistant (Temp) - Stephen M. Ross Athletic Campus - South Complex

Supervisor Title: Facility Manager

Department Area: Facilities & Operations

Duration: Summer 2020 (May - August)

JOB SUMMARY

This position will be responsible for supervising facilities, managing the grounds, and supervising staff for events and practices at the Tennis Center, Lacrosse Stadium, Track and Field Complex, Gymnastics Center, Wrestling Center and Sports Performance Center.

TYPICAL SHIFT

- Varied schedule required
- Some weekends and holidays are expected based on event schedule

JOB DUTIES/RESPONSIBILITIES

- Perform quality control cleaning and maintenance checks at all facilities and machines.
- Execute proper opening/closing procedures at the South Athletic Complex.
- Assist with groundskeeping around parking lots, buildings, and playing fields.
- Assist in lawn, tree, shrub, and flower maintenance.
- Safe operation of a push mower, string trimmer, utility cart, and road vehicles.
- Maintain the irrigation system.
- Event set-up and tear-down activities
- Complete all assigned/related Grounds maintenance duties.
- Provide support for University of Michigan practices, events and rentals associated with game day procedures and event staff supervision.
- Ensure proper condition of equipment and tools used during daily operation and maintenance checks.
- Assist grounds crew for outdoor lacrosse, soccer, tennis and track and field events.
- Responsible for the organization of mechanical spaces, storage rooms, loading docks, maintenance shops, and any other operational spaces.
- Other duties as assigned by Facility Managers and Facility Workers.

QUALIFICATIONS

REQUIRED

- Prior experience in Facility operations, grounds, or related experience
- Must be able to establish and maintain positive working relationships with all team members and customers.
- Must be able to perform a wide range of physical activities including, pushing, pulling, lifting, kneeling, reaching, etc.
- Must be a self-starter.
- Must have the ability to meet the requirements of operating a UM Vehicle.
- Must be able to work in inclement weather.
- Must be able to work in a team environment.
- Must have a strong work ethic.
- Understanding of NCAA and Big Ten Compliance rules.
- Understanding of OSEH Safety Programs
- Ability to work nights, evenings, and weekends.
- Ability to enhance innovation and new ideas with all team members

PREFERRED

- Experience working within a Division I University environment
- Experience working with the public dealing with a wide range of customers

ADDITIONAL INFORMATION

- Compensation: \$10-\$14/hr, 40 hrs/wk (Wage rate based on experience/qualifications)
- Resumes should be emailed to Mike Lollo (mlollo@umich.edu)