

## **UFCW International Union Job Description**

**Job Title:** Occupational Safety and Health Specialist  
**Department:** Occupational Safety and Health Office  
**Reports To:** Director  
**Bargaining Unit:** Guild  
**Employee Name:**

### **SUMMARY**

The Occupational Safety and Health Specialist responds to requests from UFCW Local Unions in UFCW core industries, meatpacking, poultry, food processing and retail, as well as health care, for assistance on a variety of occupational safety and health issues. The OSH Specialist conducts safety and health training of International Staff, Local Union staff, stewards and members. Organizing, both internal and external, will be a key function. The OSH Specialist will participate in organizer training and in organizing campaigns. The OSH Specialist will work on campaigns, as assigned by the Director, in coordination with the Organizing Department. The OSH specialist will also service as liaison with International Chemical Workers International Union Council) (ICWUC) Safety and Health Training Center.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

**Include the following. Other duties may be assigned. This list is not exhaustive and may be supplemented.**

Develops and maintains strong relationships with UFCW Local Unions in order to address safety and health issues in all UFCW-represented industries, including Food Processing, Packing and Manufacturing, retail food and health care.

Train local union stewards on their rights to safe jobs, hazard identification and strategic use of safety and health to strength the union and improve safety and health in the workplace.

Trains safety committee members on a variety of safety and health topics, and the union's role on JLM safety and health committees.

Advise and provides technical assistance to local unions on safety and health.

Assist in organizing campaigns. Train organizers on safety and health.

Identify language needs of participants in training and in organizing campaigns. Provide Spanish language training where necessary.

Works closely with the International Chemical Workers Union Council of the UFCW to coordinate training.

Works requires frequent travel.

**Occupational Safety and Health Specialist**

## Occupational Safety and Health Office

### QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

#### **Education and/or Experience**

Bachelors' Degree or greater in public health, occupational safety and health or related field. Minimum of two years' experience in the field of occupational safety and health. Knowledge of and/or hands on experience working with unions.

#### **Communication Skills**

Excellent oral and written communication skills required. Ability to effectively present information to UFCW International and local union officers, staff and members.

#### **Other Knowledge/Skills/Abilities Required**

Experience in developing training materials.

Experience with delivering adult training and education.

Fluency in Spanish is desirable.

#### **Personal Characteristics**

Commitment to, knowledge of and interest in the labor movement.

#### **Working Conditions**

The work is performed in a normal office environment. Worksite environments may vary according to the travel schedule.

#### **Physical Demands**

This position involves, but is not limited to, written and oral communications skills, use of computer keyboard, close vision, sitting for long periods, stooping, bending and reaching.

***This is an exempt position under the Federal Labor Standards Act (FLSA). Reasonable accommodations will be provided pursuant to the Americans with Disabilities Act (ADA).***

