GRADUATE PAYROLL ORIENTATION 2019

ATTENDEES
Graduate Payroll Orientation (GPO) is for new graduate students to Purdue University. It is important that domestic students with GA/RA/TA attend, as well as international students with GA/RA/TA and fellowship status.

SCHEDULE
No appointment required to attend.
Stewart Center (STEW) Room 218 ABCD
Monday, August 12th from 8:30AM to 4:30PM
Tuesday, August 13th from 8:30AM to 4:30PM
Wednesday, August 14th from 8:30AM to 4:30PM
Thursday, August 15th from 8:30AM to 4:30PM

NEW HIRE WIZARD
Assistantship attendees must complete their New Hire Wizard before coming to GPO. An email from Purdue HR will contain the username to log in and complete the first step of Onboarding. Please write down the password created for this account, as it will be used during GPO.

DOCUMENTS
Assistantship attendees must bring original, unexpired, and unrestricted documents to GPO. Review the list of acceptable documents at www.uscis.gov/i-9-central/acceptable-documents/list-documents/form-i-9-acceptable-documents

GLACIER
International employees are required to complete GLACIER, our third party tax questionnaire, to determine their taxation. Please visit www.purdue.edu/gradschool/gradpayroll for further information.

Questions? Email gpo@purdue.edu