

## **Interfraternity Council and Panhellenic Association Joint Policy on Party Management**



### ***Preface***

Due to the increasing number of unregistered events and illegally co-sponsored functions between fraternity and sorority chapters at Purdue, the Interfraternity Council (IFC) and Panhellenic Association, in conjunction with Office of the Dean of Students (ODOS), adopts this revised social policy in a realistic attempt to safely and responsibly monitor parties.

The IFC and Panhellenic Association are Fraternal Information and Programming Group (FIPG) Compliant. Our policies mirror the FIPG, Inc. guidelines. All initiated members, new members, and members in holdover states must abide by all federal, state, province, county, city, and Purdue University regulations. This policy became effective for all chapters on 10/29/09, and will be enforced by the Purdue University Interfraternity Council (IFC), Panhellenic Association, and the Office of the Dean of Students, hereafter referred to as ODOS. The individual chapter is held responsible for all the following information set forth in this policy. Any violations of the following policy can and shall be cause for disciplinary action at the discretion of the appropriate University Judicial Process. For information regarding specific sanction guidelines refer to the Bylaws of the Fraternal Judicial Board Article IX, Section G.

### **Guidelines:**

1. The possession, sale, use or consumption of ALCOHOLIC BEVERAGES, while on chapter premises or during a fraternity event/co-sponsored function, in any situation sponsored or endorsed by the chapter(s), or at any event an observer would associate with a fraternity or sorority, must abide by all federal, state, province, county, city, and Purdue University. Social events must comply with either BYOB or Third Party Vendor Guidelines. Under Indiana Law, it is illegal for a person under the age of 21 to possess an alcoholic beverage (IC 7.1-5-7-7), to operate vehicle with blood alcohol level of .02g% if under 21 (IC 9-30-5-8.55), for minor to possess a false identification with the intent to violate alcoholic beverages laws of the State of Indiana (IC 7.1-5-7-3), and to provide, furnish, sell, barter, exchange, or give away an alcoholic beverage to a person under age 21 (IC 7.1-5-7-10,11).
2. No alcoholic beverages may be purchased through the chapter treasury, nor may the purchase of alcohol for members or guests of members be undertaken or coordinated by any member in the name of or on behalf of any chapter involved.

- The purchase or consumption of bulk quantities of alcoholic beverages is prohibited at all times. Bulk quantity is defined as kegs, cases, party balls, bongos, or funnels. Individuals of legal drinking age may bring their own alcoholic beverages, not including hard alcohol, and not to exceed six (6) twelve (12) oz. beers or four (4) twelve (12) oz. beverage/wine coolers.
3. Open Parties, meaning those with unrestricted access by non-members of the fraternity/sorority, without specific invitation, where alcohol is present, are forbidden.
  4. No members, collectively or individually, shall purchase for, serve to, or sell alcoholic beverages to any minor (i.e. those under legal drinking age).
  5. Events considered third party vendor locations are permitted; however, no chapter may lend its name to any merchandise or activity identifying a manufacturer or distributor of alcohol or a tavern. "Tavern" is defined as an establishment generating more than half of annual gross sales from alcohol. However, a chapter may rent or use a room or area in a tavern as defined above for a closed event held within the provisions of this policy, including the use of a third party vendor and guest list. An event at which alcohol is present may be conducted or co-sponsored with a charitable organization if the event is held within the provisions of this policy.
  6. No chapter may co-sponsor, co-finance or attend or participate in a function at which alcohol is purchased by any of the host chapters, groups, or organizations.
  7. All recruitment activities associated with any chapter shall be non-alcoholic. A recruitment activity may range from one (1) person to many individuals. No recruitment or rush activities with any chapter may be held in conjunction with a tavern or alcohol distributor as defined in this policy.
  8. No member of pledge, associate/new member or novice shall permit, tolerate, encourage, or participate in "drinking games."
  9. In the event of a discrepancy between the Joint Social Policy and a Inter/National Organization's Guidelines, the chapter shall follow whichever guidelines are stricter.

### **Registering Co-Sponsored Events and Guest Lists:**

*Sororities are permitted to register and co-sponsor events with fraternities in accordance with these guidelines:*

1. A Function Registration Form shall be submitted by the host organization, as well as, any co-sponsoring chapter. The forms should be submitted to the IFC office (PMU 284) or by online registration. To obtain your chapter's online login and password contact the IFC or Panhellenic Director of Risk Management.
2. Registration for functions Wednesday through Tuesday will be due by 5 p.m. the Tuesday preceding the function. Forms must include the signature of the president of each sponsoring organization.

3. Events registered and co-sponsored by more than two fraternities (2 way), or more than two fraternities and two sororities (4 way) are prohibited.
4. If the event is not a closed event co-sponsored by agreed chapters, function attendance must not exceed a three (3) to one (1) ratio of guests to resident members of the hosting chapter. "Guests" includes members of the other participating chapters in a co-sponsored function. Fire codes may mandate a smaller ratio based on house size.
5. Guest lists must be emailed or turned in to the designated officer at least one (1) hour prior to the start of the function. They must include the name and birth date of invited guests. For co-sponsored functions, the affiliation of the guest in attendance must be included. Fraternities and sororities co-sponsoring a function may only submit the names of 10 non-members per chapter per registered event.

### **Event Management and BYOB Procedures:**

1. One entrance to the party area will be designated.
2. Wristbands are the preferred method of identifying those of legal drinking age, but a unique hand stamp specific for that event is allowed, not just a marker.
3. Co-sponsoring chapters are responsible for checking the ids and issuing wristbands to *their* members and individuals on the guest list they submitted.
4. Everyone brings their own alcohol. This includes members, guests, and alumni.
5. Alcohol brought to the event by an individual of legal drinking age is for that individual's consumption and the alcohol is not to be given away, sold, or otherwise provided to others.
6. The number of bartenders must be equal to or greater than the number of co-sponsoring chapters.
7. It is recommended that each co-sponsoring chapter must provide at least one (1) bartender over the age of 21.
8. For those of legal drinking age, a ticket is given for each beverage that is checked in at the beginning of the event and personalized with the type of drink the individual brought.
9. When guests of a legal drinking age want one of their beverages, they turn in a ticket and/or present their wristband to obtain one of the drinks they bought. To

obtain additional beverages, an empty can should be turned in with another and/or presented with their wristband to mark off an additional drink number.

10. It is recommended that individuals should not leave with any leftover alcohol. At the end of the function, it is recommended that the host organization immediately dispose of the alcohol left by guests.