

MANDATORY REPORTER

QUICK REFERENCE GUIDE

PURDUE
UNIVERSITY

With thousands of faculty, staff, students, and visitors, we rely on individuals like you throughout all parts of campus to work together to report knowledge of alleged harassment and discrimination. Everyone is encouraged to report alleged incidents of harassment and discrimination, but Mandatory Reporters are required to report these incidents. Mandatory Reporters can use this guide as a reminder of their responsibilities.

TITLE IX DEFINED

Title IX prohibits discrimination on the basis of sex in any federally funded education program or activity. It is a federal law that is part of the Education Amendments of 1972 and is enforced by the Department of Education's Office for Civil Rights.

YOUR RESPONSIBILITIES



Dial 911

If anyone is in imminent danger, dial 911. Do not intervene in dangerous situations.



Do Not Resolve

It is not your responsibility to resolve the situation or further investigate the situation. Simply report it to the University.



Listen

Listen to the individual without casting judgment. Certain incidents can be difficult to discuss, and the individual is demonstrating courage in addressing the topic with you.



Inform

Before an individual begins sharing information, Inform them of your status as a Mandatory Reporter and your responsibility to report to the University.



Confidentiality

Provide the person with the confidential resources available on your campus if they do not wish to share more with you, or need additional support.



Report

You should report any alleged incidents to the campus Title IX Coordinator immediately. This includes incidents you personally observe and alleged incidents reported to you.

WHAT & HOW TO REPORT

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Mandatory Reporters at Purdue are required to report incidents that violate the Title IX Harassment Policy (III.C.4) and the Anti-Harassment Policy (III.C.1).

You do not need to classify the violation before reporting. The University will determine which, if any, violations occurred during the investigation process. Violations that should be reported are below.

TITLE IX HARASSMENT

- Discrimination on the basis of sex
- Sexual Harassment
- Stalking
- Relationship Violence
- Sexual Violence
- Sexual Exploitation
- Unwelcome Sexual Conduct (*of a verbal, written, or physical nature*)

ANTI-HARASSMENT

- Harassment (in general)
- Racial Harassment
- Relationship Violence
- Sexual Exploitation
- Sexual Harassment
- Sexual Violence
- Stalking

When in doubt, report it!

If you are unsure about a situation, contact your campus Title IX Coordinator to discuss.

West Lafayette

Includes Indianapolis and Polytechnic Statewide

765-494-7255

titleix@purdue.edu

Young Hall, Room 1053

Fort Wayne

260-481-6107

titleix@pfw.edu

South Campus, Room 300C

Northwest - Hammond

219-989-2337

Lawshe Hall, Room 218

Northwest - Westville

260-481-6107

Schwarz Hall, Room 160